STATE OF ILLINOIS
PAT QUINN, GOVERNOR

CAPITAL Development BOARD
Building a Better Illinois

**Volume 191**
**October 2013**

# PROFESSIONAL SERVICES BULLETIN

BULLETIN SCHEDULE
(except otherwise noted)

Submittals for projects appearing in this *Professional Services Bulletin* **are due by 11:30 a.m., October 16, 2013**

The projects from this bulletin are scheduled to be presented at the **December 10, 2013 Board Meeting**

**NOTICE TO RECIPIENTS:** Please read carefully and follow all rules and instructions in this document.

**REMINDER:** You are able to access the 255 Form (**Revised January 2013**) in the Reference Library Section of CDB's website. Use only this version of the form for submittal.

**Posted to website**
**October 2, 2013**

**Board Meeting results can be found on CDB's website**
**December 11, 2013**

**CDB's Internet Address:**
**www.illinois.gov/cdb**

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# PROFESSIONAL SERVICES BULLETIN
# GENERAL INFORMATION

The procurement of design services by the Capital Development Board (CDB) is governed by the Illinois Compiled Statutes, 30 ILCS 500, Illinois Procurement Code and 30 ILCS 535, Architectural, Engineering, and Land Surveying Qualifications Based Selection Act.

This bulletin is the advertisement to procure design services whose official notification is made via the CDB's website, www.illinois.gov/cdb.

The responsible State Purchasing Officer for procurements under this bulletin is Christopher Flynn.

Listed below are important guidelines, instructions and general information. Please read the following information carefully.

Unless otherwise specified, submittal(s) are to be sent to:

**Qualifications Based Selection (QBS) Committee**
**Capital Development Board**
**3rd Floor, William G. Stratton Building**
**401 South Spring Street**
**Springfield, IL 62706**

The CDB is not responsible for submittal(s) sent to any individual within the CDB or to another office.

**SUBMITTAL REQUIREMENTS**:

- In accordance with 44 Illinois Administrative Code 980.130:

  a) All Architect/Engineers (A/E's) submitting statements of qualifications for a project shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure to be prequalified will result in rejection of the submittal(s).

  b) Consultants that will be performing architectural, engineering or land surveying professional services for the Prime A/E submitting the 255 form shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure of the professional consultants to be prequalified shall result in rejection of the Prime A/E's submittal(s).

  ***For Joint ventures, if any of the members of the Joint Venture is required to be registered with the Board of Elections, then please submit the registration certificate for each applicable member with the 255 form.***

- ***Financial Disclosures and Conflicts of Interest, and Standard Certifications***

  ***In accordance with 30 ILCS 500/50-35, the financial disclosures and conflicts of interest of the Prime A/E are required to be submitted with the 255 form. The standard certifications are also to be included in the submittal of the 255 form.***

  ***For Joint Ventures, the financial disclosures and conflicts, and standard certifications of each member of the Joint Venture are required to be submitted with the 255 form.***

- ***Joint Ventures. Two or more prequalified A/E's may submit a 255 form as a Joint Venture. If a Joint Venture submits a 255 form, the CDB may require disclosure of the contractual arrangement between the members of the Joint Venture prior to selection award. At a minimum, the Joint Venture documents shall identify the consent of the insurance underwriters to insure the Joint Venture is in accordance with the CDB requirements. If awarded the project, the parties of the subsequent contract will be the CDB and the Joint Venture. NOTE: for partnership arrangements between firms who do not have a contractual joint venture relationship, one firm shall submit the 255 form as the Prime A/E and the other firm(s) shall be listed as a consultant.***

**PREQUALIFICATION:**

- What type of firm needs to be prequalified with the CDB?

  Any firm providing Architectural, Engineering, Asbestos Abatement design services or Land Surveying.

- To verify that all design firms (Prime and/or Consultants) are currently prequalified with the CDB, please access CDB's website, http://www.cdb.state.il.us/forms/download/ARCH.pdf.

- To obtain prequalification forms you may access the CDB's website, http://www.cdb.state.il.us/forms/download/AEprequal.7.1.2013.doc or contact Jim Dautel at 217/782-1383.

- The CDB requires within its prequalification process that all firms obtain Illinois Department of Human Rights eligibility number.

- Please notify Jim Dautel within ten (10) days of any significant changes in the information provided in your firm's prequalification application form.

- If selected, the CDB prequalification is required until the issuance of the contract. It is the responsibility of all firms to maintain a current CDB prequalification status.

- Corporations, LLPs and LLCs shall be in good standing with the Illinois Secretary of State, Corporation Division, to be granted prequalification and issued a contract.

- Firms must be properly licensed in the respective profession(s) with the Department of Professional Regulation and the Department of Public Health.

- **Each member of a Joint Venture shall be prequalified with the CDB as an A/E. The Joint Venture does not need to submit a separate prequalification form; however, each member of the Joint Venture shall be prequalified separately under the CDB A/E prequalification process as described in this section.**

**SUBMITTAL PROCEDURES:**

- **REMINDER: You are able to access the revised 255 Form located at the CDB's website at** http://www.cdb.state.il.us/forms/download/255 FORM 1.2013.docx. **A copy of this form is no longer included in this publication. Use only this version of the form for submittal. The 255 form contains the financial disclosures and conflicts of interest, and standard certification forms.** ***Previous versions will not be accepted.***

- ***One (1) original and three (3) copies of the 255 form are necessary for each project submittal. One (1) copy of the Board of Elections registration certificate is necessary for each project submittal. One (1) copy of the financial disclosure/ certifications is necessary for each project submittal. Do not staple your original 255 and financial disclosures/certifications but attach with a binder clip.*** **Use staples on the copies only to bind the CDB 255 form.**

- By making a submittal, the firm attests that it has read and agrees or conforms to the standard certifications required by the Professional Services Agreement (PSA) and the A/E Manual.

- In order that all submittal(s) are similar, do not include pictures or other graphics. This form is not to be a marketing brochure. Provide only the information requested. It is not necessary to submit a copy of your CDB prequalification letter.

- Cover/transmittal letters on the CDB 255 form or accordion binders will not be accepted. The CDB 255 form is the only information accepted as the submittal.

- The name of the firm making the submittal must be the legal name associated with the taxpayer's identification number and as provided on that firm's prequalification application.

- The firm making the submittal must be the office location where the work is being performed. ***The office location must be prequalified either as the home office or branch office. Branch offices not prequalified will not be accepted.***

- ***For Joint Venture submittals, all members of the Joint Venture must be identified on the front page of the 255 form, the design discipline identified for each member, and the anticipated percentage of services to be provided by each member. The office location of each member must be prequalified with the CDB.***

- The original submittal must contain the signature of the firm's president, vice president, partner or sole owner or any other person authorized to execute business for the firm.

- Submittal(s) for more than one project may be mailed or packaged together. Separate envelopes are not required.

- The submittal shall include the names of persons who will perform the services, including their project assignment or duties, as well as a resume of their experience and expertise that qualifies them to perform the assignment. This includes the listed Consultant's designated staff.

- The A/E shall clearly indicate the anticipated percentage of the services that will be performed by each listed Consultant.

- The Prime A/E must use the Consultants and staff as submitted in their CDB 255 form. Consultants are considered first tier and shall hold a contract directly with the firm submitting the 255 form.

- Project team changes will not be allowed without prior written approval of the **CDB's Executive Director**.

- Faxed submittal(s) will not be accepted.

- Submittal(s) received on the designated date at or prior to 11:30 a.m. (CST) deadline will be given consideration. *If a delivery service (USPS, UPS, and FedEx) is used, the CDB strongly encourages that submittals be delivered one day before the deadline date*.

- Provide your official Board of Elections certificate of registration issued electronically by the Board of Elections. Include only your certification and not those of your consultants. ***Certification of all members of a Joint Venture shall be submitted with the 255 form.***

- Provide the financial disclosures and conflicts of interest for each applicable owner of the Prime A/E ***or each member of a Joint Venture*** (see instructions on disclosure form). Provide standard certifications.

- Do not include any additional information such as a prequal letter, minority certification, etc.

- Do not include the name of your firm on the consultant page.

- Do not include fractions when showing the percentages of work done by any consultants.

- When showing the percentage of work performed by consultants in Item #4, the number should reflect the total of percentage as shown under the heading "Percentage" in the second column of the consultant page. For example, if you have three consultants and one is doing 10% MBE/FBE and another is doing 5% MBE/FBE, then 15% is what you will put in Item #4.

**REJECTIONS WILL OCCUR FOR THE FOLLOWING REASONS:**

- Submittals received after the designated due date and time as stated on the PSB.

- Submittals received from a branch office that is not prequalified with the CDB.

- ***Failure of any of the members of the Joint Venture to be prequalified will result in the rejection of the submittal(s).***

- ***Failure of proper identification and services to be provided of members of the Joint Venture at the time of the 255 submittal will result in the rejection of the submittal(s).***

- ***Failure to submit, when requested by the CDB, the disclosure of the contractual arrangement between members of a Joint Venture; and determination by the CDB that said contractual arrangement is not approved will result in the rejection of the submittal(s).***

- Including pictures or any graphics will result in rejection of the submittal(s).

- Failure of the Prime A/E firm to be prequalified will result in rejection of the submittal(s).

- Failure of the Consultants (providing regulated design services) to be prequalified will result in rejection of the Prime A/E's submittal(s).

- Including any individual previous contract values can result in rejection of the submittal(s).

- If a firm's or their Consultant's prequalification expires during the selection, award or contract negotiation process, the CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.

- Any incorrect, incomplete or misleading information given on the CDB 255 form may result in the rejection of a submittal. Please be sure to have the information completed in its entirety.

- Failure to sign the 255 submittal(s).

- **Failure to comply with 30 ILCS 500/50-35 by not submitting prime A/E financial disclosures and conflicts of interest.**

**SELECTION PROCESS:**

- Selection of design firms by the CDB is not based on competitive bidding but on the firm's professional qualifications. Consideration criteria may include, but are not limited to, experience and expertise of professional personnel assigned to the project, relevant project experience, prior performance, willingness to meet time requirements, proximity to site, workload/recent selections, minority and female business enterprise participation.

- The CDB strongly encourages MBE/FBE firms to apply for selection as the Prime A/E and to seek participation as a Consultant with Prime A/E firms.

- Effective May 24, 2013, each project with an estimated basic services fee of $75,000 or more (total project value of approximately $1,000,000), a minimum combined MBE/FBE of 15 percent for the A/E design team is applicable.

- The CDB Fair Employment Practices department will set participation goals for minority and female owned business enterprises. See individual project description notice sheet for specific goal information. The CDB strongly advises firms not meeting the goals to submit sufficient evidence along with their 255 submittal that after making a good faith effort, the firm was unable to locate MBE/FBE firms to perform the requested percentage of the work.

This evidence of a "Good Faith Effort" shall consist of the following:

1. All information indicating why the specified goal cannot be met.
2. A list of all minority and female business enterprises that were contacted.
3. Copies of all solicitation letters to minority and female business enterprises containing, at a minimum:
   A) Project title and location.
   B) Classification of work items for which consultants are sought.
   C) Date, time and place responses are due.
   D) Returnable acknowledgement of the solicitation.

4. Evidence, such as a log of telephone contact, including time and date of call, telephone number and name of person spoken to.
5. Any other evidence of good faith effort or other relevant information in support of the request.

In no case, shall a firm not meeting the minority participation goals, be considered unless the above information has been submitted to the CDB's Qualification Based Selection Committee within seven days of their initial submittal. Upon review, the CDB may reject a submittal based on insufficient evidence of a "Good Faith Effort."

- Subsequent to 255 submittal deadline, members of the A/E Selection Committee are not available to discuss project specifics. The CDB procedures ensure that all members of the committee are provided with detailed information concerning prior performance, current projects and all submittal information by the A/E firms.

- For interview level projects, all parties, including **ALL CONSULTANTS**, shall be available to participate in the interview process. *Not all firms that submit will be interviewed. The A/E Selection Committee will select 3-5 (typically 4) firms to be invited to participate in the interview process.*

- Results of the selection process are available on the CDB's website (www.illinois.gov/cdb) the day after the Board Meeting as designated on the respective bulletin cover.

**DEBRIEF MEETING POLICY:**

- All successful and unsuccessful offerors may request a debrief meeting within seven (7) days of an A/E selection being posted to the CDB's website. The request may be made in writing or by telephone. To the extent practicable, the meeting will occur within thirty (30) days of receipt of a request.

- The meeting shall be conducted in person, by teleconference or by any other method deemed acceptable by the CDB. The scope of the meeting shall be limited to the offeror's capabilities and to the submittal and/or interview being addressed. The meeting will only occur in a scheduled meeting or teleconference with the Chairman of the Selection Committee or their designee. The meeting may be limited to thirty (30) minutes. No more than three (3) persons may attend an in-person meeting on behalf of the offeror.

- No meeting will be conducted if any firm or team protests the procurement or takes legal action against CDB. In such cases, the meeting shall be delayed until any protests or legal actions have been resolved.

- Requests should be submitted to:

  **Qualifications Based Selection (QBS) Committee**
  **Capital Development Board**
  **3rd Floor, William G. Stratton Building**
  **401 South Spring Street**
  **Springfield, IL 62706**

  or by telephone to:

  **217/558-4263**

**FEE NEGOTIATION:**

- To ensure that the completion of the project is not delayed by extended or long negotiations before the start of the contract work, the CDB representative negotiating the contract will state the length of time the firm will be limited to in preparing its estimate of effort and cost.

  Should the CDB be unable to successfully negotiate a contract with the recommended A/E, the CDB will immediately proceed to negotiate with the second ranked firm.

- The determination of compensation for the performance of basic services is through negotiation of fees and services with the CDB based on the following criteria:

  1. The project type classification.
  2. The scope of basic services required to complete the agreed upon project scope.
  3. The degree of difficulty of the scope of basic services' tasks as applied to the particular project.
  4. The proposed project construction budget. (Used primarily as a benchmark reference.)

- Projects shall be classified as either new construction (N) or remodeling (R). Each classification is broken down into three levels of complexity as described below:

  | | |
  |---|---|
  | Group I | Generally, the most complex projects in both design and detail and shall involve complex programs, mechanical systems, code requirements, etc. |
  | Group II | Generally, projects with normal or average complexity may include a combination of more and less complex elements in the scope. |
  | Group III | Generally, these projects shall be of simple or repetitive construction without any great degree of special finish or design effort. May include projects where equipment purchases comprise a large portion of the construction budget. |

- The services to be provided by the firm will conform with requirements included in the latest version of the CDB Professional Services Agreement, the Design and Construction Manual, the Standard Documents for Construction and the Centralized Fee Negotiation Professional Services and Fees Handbook.

# State Board of Elections Certification

The Prime A/E will need to certify whether or not registration with the Board of Elections is applicable. This certification is provided in the revised 255 form. If registration is required, then the Prime A/E should provide the certificate with each 255 submittal so that compliance is easily identified.

Section 20-160 of the Procurement Code (30 ILCS 500/20-160) requires that any bidder/vendor be registered with the Board of Elections if 1) the company's annual total of bid/proposals on State contracts in a given calendar year exceed $50,000; 2) the company's annual total of bid/proposals on State contracts, combined with the annual total of State contracts already awarded in a calendar year, exceed $50,000; or 3) the company's annual total of State contracts already awarded in a calendar year exceed $50,000. The Act also contains limitations on campaign contributions by State Vendors and their affiliated entities.

The 255 form is considered a proposal and, therefore, is subjected to the above requirement. Although exact contract amounts are not determined until negotiations are completed, projects typically listed in the bulletin could have total professional services contract values in excess of $50,000. Therefore, by submitting the 255 form(s) your firm may need to place an emphasis on registering with the Board of Elections.

# Financial Disclosures and Conflicts of Interest
# 30 ILCS 500/50-35

**In accordance with the Illinois Procurement Code, the Prime A/E is required to submit Financial Disclosures and Conflicts of Interest forms, for each applicable owner, with the 255 submittal form for each project. This 255 submittal should also include the standard certification form. The forms must be completed in their entirety and signed. Instructions for the disclosures are included within the form.**

**Failure to provide the Financial Disclosures and Conflicts of Interest forms with submittal shall be a material deficiency and will result in rejection of submittal.**

**Failure to provide the Standard Certifications form shall be a technical deficiency which will not result in immediate rejection of submittal.**

Projects included in this bulletin will be subject to other Procurement Code requirements which will include, but not be limited to, the submittal of consultant subcontracts over $50,000 in value, financial disclosures and conflicts of interest, and standard certifications of all primes and those consultants over $50,000 in contract value (renewal on an annual basis). *The subcontracts and financial disclosures from the consultants are not to be submitted until after the execution of the Prime A/E Contract.*

In addition, all non-prequalified consultants will need to be registered with the CDB prior to the execution of their subcontract with the Prime A/E. Contact Jim Dautel at jim.dautel@illinois.gov or 217/782-1383 regarding the registration process.

Highlights of the Procurement Code include, but are not limited to, consultant financial disclosures and subcontracts to be submitted to the CDB; annual re-certifications of all primes and consultants; contracts, subcontracts and other project documentation to be available to the Chief Procurement Officer, State Purchasing Officer, and Procurement Compliance Monitors for review; and procurement communications reporting and lobbyist communication reporting.

# State Comptroller Act
# 15 ILCS 405/23.9

## Minority Contractor Opportunity Initiative

The Act requires a fee of $15 to cover expenses related to the administration of the Minority Contractor Opportunity Initiative. Any Vendor awarded a contract of $1,000 or more from this solicitation is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund.

# Supplement to the
# Design and Construction Manual (DCM)

Effective with the PSB 181, the new supplement to the DCM will be added to the Professional Services Agreement (contract) for all projects selected on or after October 26, 2012.

The supplement includes requirements regarding the Procurement of Domestic Products Act (Public Act 94-0540, 30 ILCS 517) and the revised Project Manual Workbook for Asbestos, Lead, UST and PCB.

The supplement to the DCM is available in the reference library located on the CDB's website, http://www.illinois.gov/cdb/business/library/Documents/Design%20and%20Construction%20manual-2009%20supplement%20eff.%2001.30.2013.pdf

# A/E Fee Compensation Increase

At the September 11, 2012, meeting of the CDB, the Board approved an increase in compensation negotiated and paid to the A/E for basic services and additional services.

The revision in basic services compensation will be a 10 percent across-the-board increase in the fee rates negotiated by the CDB.

The revision in the additional services compensation is an allowance for meeting attendance for small projects. This compensation is structured as tier level as follows:

- $2,000 for projects $300,000 and under
- $1,500 for projects $301,000 to $500,000
- $1,000 for projects $501,000 to $900,000
- $500 for projects $901,000 to $1,200,000

The increases in the basic services and additional services will become effective for those projects advertised on or after September 27, 2012. The projects listed in the PSB 182, December 11, 2012 Board Meeting, are subjected to the fee increases.

The fee rate tables will be revised and added to the Centralized Fee Negotiated Handbook as a supplement. These revised fee tables will be available prior to the selection of the PSB 182 projects.

# Prevailing Wage Requirements

Pursuant to Illinois Compiled Statutes 820 ILCS 130/.01 et seq. the Illinois Department of Labor (DOL) has established a prevailing rate of wages for on-site materials testers for the following counties:

| | | | |
|---|---|---|---|
| Boone | Carroll | Cook | DeKalb |
| DuPage | Grundy | Kane | Kankakee |
| Kendall | Lake | Lee | McHenry |
| Ogle | Will | Winnebago | |

A/E's and their consultants selected for projects in these counties must comply with all applicable provisions of the Prevailing Wage Act 820 ILCS 130/.01 et seq.

Material Testers are defined by the DOL as:

> ***MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.***
>
> ***MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.***

Note: the prevailing wage has not been established for the counties not listed above.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 185 and all subsequent bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after May 14, 2013.

# Apprenticeship and Training Requirements

To ensure the highest quality and safety for on-site construction related work, all selected A/E's and/or their consultants will be required by contract to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for all on-site construction related activities, including but not limited to material testing and drilling.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 185 and all subsequent bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after May 14, 2013.

**CDB PROJECT NO. 102-118-019**
**Department of Natural Resources**
**Improve Boat Access**
**Morrison-Rockwood State Park**
**Morrison, Whiteside County**

**CDB PROJECT MANAGER: Tim Dietz**

**APPROPRIATED AMOUNT: $350,000**
**ESTIMATED TOTAL PROJECT COST: $350,000**

**PROFESSIONAL LIABILITY INSURANCE REQUIRED: $100,000**

**PROJECT FEE CLASSIFICATION: Group III R**

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The Morrison-Rockwood State Park is a 1,164 acre park located in Whiteside County two and one-half miles north of Morrison near Route 78. Lake Carlton is the focal point of the park where visitors enjoy picnicking, camping, fishing, boating, hiking, equestrian trails and during winter, ice fishing and ice skating.

The scope of work provides for replacing the boat ramp, courtesy docks, shoreline protection, kiosk and other site amenities and improving ADA accessibility.

A combined MBE/FBE goal of 15 percent is applicable to the A/E Team.

| |
|---|
| **Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES** |
| **Prevailing wage for on-site material testers and drillers is applicable to this project: NO** |
| **The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.** |
| **ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.** |

**CDB PROJECT NO. 104-212-013**
**Historic Preservation Agency**
**Renovate Administration Building and First Bay**
**Pullman Factory Historic Site**
**Chicago, Cook County**

**CDB PROJECT MANAGER: Mohammad Haq**

**APPROPRIATED AMOUNT: $950,000**
**ESTIMATED TOTAL PROJECT COST: $950,000**

**PROFESSIONAL LIABILITY INSURANCE REQUIRED: $250,000**

**PROJECT FEE CLASSIFICATION: Group I R**

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The Pullman Hotel Factory is a 287,000 square foot, two-building facility constructed in 1880.

The scope of work provides for constructing an enclosed area within the Pullman Hotel Factory to exhibit the Pullman "Advance" Rail Car, including designing exhibit panels, viewing panels, as well as the means and methods required to support the rail car within the exhibit bay, conducting investigative surveys and any other work necessary to make the area code compliant. The scope of work also provides for rehabilitating the structure to achieve minimal levels of occupancy, installing environmental lighting systems, amending security systems and replacing elements of the roofing system, including all attendant accessories. The Illinois Historic Preservation Agency should be consulted during every phase of the project.

A combined MBE/FBE goal of 15 percent is applicable to the A/E Team.

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|---|
| **Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES** |
| **Prevailing wage for on-site material testers and drillers is applicable to this project: YES** |
| **The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.** |
| **ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.** |

**CDB PROJECT NO. 630-000-191**
**Department of Transportation**
**Construct Two Vactor Waste Structures - District 1**
**Elgin, Kane County and Chicago, Cook County**

**CDB PROJECT MANAGER: Emily Zgonjanin**

**APPROPRIATED AMOUNT: $700,000**
**ESTIMATED TOTAL PROJECT COST: $700,000**

**PROFESSIONAL LIABILITY INSURANCE REQUIRED: $250,000**

**PROJECT FEE CLASSIFICATION: Group II N**

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The Elgin-Shales Parkway IDOT yard is an 8,478 square foot, two-building facility. The Stoney Island location in Chicago will be a new site for the newly created vactor structure.

The scope of work provides for constructing two (Shales and Stony Island) covered vactor waste structures, including a concrete pad, installing an overflow storage tank, plumbing and associated piping. The scope also provides for site grading, storm water drainage control and landscape restoration.

The purpose of a vactor structure is to temporarily store and dewater sludge material removed from storm sewers and/or other drainage structures. A design team should include a civil, structural and geotechnical engineers familiar with site development, including foundation and drainage design.

A combined MBE/FBE goal of 15 percent is applicable to the A/E Team.

| |
|---|
| **Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES** |
| **Prevailing wage for on-site material testers and drillers is applicable to this project: YES** |
| **The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.** |
| **ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.** |

**CDB PROJECT NO. 630-442-050**
**Department of Transportation**
**Renovate Records Center**
**Administration (Hanley) Building**
**Springfield, Sangamon County**

**CDB PROJECT MANAGER: Terry Phelan**

**APPROPRIATED AMOUNT: $400,000**
**ESTIMATED TOTAL PROJECT COST: To be Determined**

**PROFESSIONAL LIABILITY INSURANCE REQUIRED: $100,000 (initial)**

**PROJECT FEE CLASSIFICATION: Group II R**

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The Administration (Hanley) Building is a 277,091 square foot, four-story concrete and steel building constructed in 1965.

The scope of work provides for converting an approximately 12,000 square foot of existing office space into a record storage center, including removing several interior walls and all current drop ceiling tiles; repainting interior walls, installing a fire suppression system; replacing flooring; upgrading electrical, lighting and HVAC systems and any other work necessary to make the area code compliant. The scope also provides for relocating and consolidating multiple current condensed filing systems to this area, including installing new mechanical shelving units. Compliance with the National Fire Protection Association's (NFPA) 101 Life Safety Code is required.

A combined MBE/FBE goal of 15 percent is applicable to the A/E Team.

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| **Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES** |
| **Prevailing wage for on-site material testers and drillers is applicable to this project: NO** |
| **The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.** |
| **ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.** |

**CDB PROJECT NO. 825-040-030**
**Southern Illinois University School of Medicine**
**Infrastructure Upgrades - Three Buildings**
**Springfield, Sangamon County**

**CDB PROJECT MANAGER: Tim Patrick**

**APPROPRIATED AMOUNT: $450,000**
**ESTIMATED TOTAL PROJECT COST: $450,000**

**PROFESSIONAL LIABILITY INSURANCE REQUIRED: $100,000**

**PROJECT FEE CLASSIFICATION: Group II R**

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Southern Illinois University School of Medicine is a 288,626 square foot, five-building campus.

The scope of work provides for infrastructure upgrades at the Medical Instructional Facility (MIF), the Springfield Combined Laboratory Facility (SCLF) and the Springfield Combined Laboratory Facility Addition (SCLF-A), including replacing hot water heaters, steam condensate receivers, laboratory air and vacuum compressors, electrical steam generators and associated piping and valves. The scope also provides for upgrading air handling units, installing condensate water metering and condensate pumps to the boiler system and associated piping and valves and upgrading the outside air and exhaust duct systems.

A combined MBE/FBE goal of 15 percent is applicable to the A/E Team.

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| **Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES** |
| **Prevailing wage for on-site material testers and drillers is applicable to this project: NO** |
| **The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.** |
| **ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.** |