



PROFESSIONAL SERVICES BULLETIN

Submittals for projects appearing in this *Professional Services Bulletin* are due by **11:30 a.m., June 10, 2010**

The projects from this bulletin will be presented at the **August 10, 2010 Board Meeting.**

NOTICE TO RECIPIENTS: Please read carefully and follow all rules and instructions in this document.

REMINDER: You are able to access the 255 Form (**REVISED 05/09**) in the Reference Library Section of CDB's website. Use only this version of the form for submittal.

Posted to website 5/27/10.

Board Meeting results can be found on CDB's website August 11, 2010

CDB's Internet Address:
www.cdb.state.il.us

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**PROFESSIONAL SERVICES BULLETIN
GENERAL INFORMATION**

The procurement of design services by the Capital Development Board (CDB) is governed by the Illinois Compiled Statutes, 30ILCS 535, Architectural, Engineering, and Land Surveying Qualifications Based Selection Act.

This Bulletin is the advertisement to procure design services whose official notification is made via CDB's website, www.cdb.state.il.us.

Listed below are important guidelines, instructions and general information. Please read the following information carefully.

Unless otherwise specified, submittal(s) are to be sent to:

**Qualifications Based Selection (QBS) Committee
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706**

CDB is not responsible for submittal(s) sent to any individual within CDB or to another office.

SUBMITTAL REQUIREMENTS:

- In accordance with 44 Illinois Administrative Code 980.130:
 - a) All A/Es submitting statements of qualifications for a project shall be prequalified with CDB prior to the date and time that the submittal(s) are due. Failure to be prequalified will result in rejection of the submittal(s).
 - b) Consultants that will be performing architectural, engineering or land surveying professional services for the Prime A/E submitting the 255 form shall be prequalified with CDB prior to the date and time that the submittal(s) are due. Failure of the professional consultants to be prequalified shall result in rejection of the Prime A/E's submittal(s).
- In accordance Public Act 095-0971:
 - a) If the Prime A/E is required to be registered with the Board of Elections, then the registration certificate must be submitted with the 255 form.

PREQUALIFICATION:

- What type of firm needs to be prequalified with CDB?

Any firm providing Architectural, Engineering, Asbestos Abatement design services or Land Surveying.
- To verify that all design firms (Prime and/or Consultants) are currently prequalified with CDB, please access CDB's website, <http://www.cdb.state.il.us/forms/download/arch.pdf>.

- To obtain prequalification forms you may access CDB's website, <http://www.cdb.state.il.us/forms/download/AEprequal.doc> or contact Jim Dautel at 217/782-1383.
- CDB requires within its prequalification process that all firms obtain Illinois Department of Human Rights eligibility number.
- Please notify Jim Dautel within ten (10) days of any significant changes in the information provided in your firm's prequalification application form.
- If selected, CDB prequalification is required until the issuance of the contract. It is the responsibility of all firms to maintain a current CDB prequalification status.
- Corporations, LLPs and LLCs shall be in good standing with the Illinois Secretary of State, Corporation Division, to be granted prequalification and issued a contract.
- Firms must be properly licensed in the respective profession(s) with the Department of Professional Regulation and the Department of Public Health.

SUBMITTAL PROCEDURES:

- **REMINDER: You are able to access the REVISED 255 Form located at the CDB's website at <http://www.cdb.state.il.us/forms/download/255form-5.1.09.doc>. A copy of this form is no longer included in this publication. Use only this version of the form for submittal.**
- ***One (1) original and three (3) copies of the 255 form are necessary for each project submittal. One (1) copy of the Board of Elections registration certificate is necessary for each project submittal.***
- By making a submittal, the firm attests that it has read the certifications and disclosures required by the Professional Services Agreement (PSA) and the A/E Manual.
- In order that all submittal(s) are similar, do not include pictures or other graphics. This form is not to be a marketing brochure. Provide only the information requested. It is not necessary to submit a copy of your CDB prequalification letter.
- Cover/transmittal letters on the CDB 255 form or accordion binders will not be accepted. The CDB 255 form is the only information accepted as the submittal.
- Use staples to bind the CDB 255 form.
- The name of the firm making the submittal must be the legal name associated with the taxpayer's identification number and as provided on that firm's prequalification application.
- The firm making the submittal must be the office location where the work is being performed. *The office location must be prequalified either as the home office or branch office. Branch Offices not prequalified will not be accepted.*
- The original submittal must contain the signature of the firm's president, vice president, partner or sole owner or any other person authorized to execute business for the firm.
- Submittal(s) for more than one project may be mailed or packaged together. Separate envelopes are not required.

- The submittal shall include the names of persons who will perform the services, including their project assignment or duties, as well as a resume of their experience and expertise that qualifies them to perform the assignment. This includes the listed Consultant's designated staff.
- The A/E shall clearly indicate the anticipated percentage of the services that will be performed by each listed Consultant.
- The Prime A/E must use the Consultants and staff as submitted in their CDB 255 form. Consultants are considered first tier and shall hold a contract directly with the firm submitting the 255 form.
- Project team changes will not be allowed without prior written approval of the **Capital Development Board's Executive Director**.
- Faxed submittal(s) will not be accepted.
- Submittal(s) received on the designated date at or prior to 11:30 a.m. (CST) deadline will be given consideration. If a delivery service (USPS, UPS, Fedex) is used, CDB strongly encourages that submittals be delivered one day before the deadline date.
- Provide your official Board of Elections certificate of registration issued electronically by the Board of Elections. Include only your certification and not those of your consultants.
- Do not include any additional information such as a prequal letter, minority certification, etc.
- Do not include the name of your firm on the consultant page.
- Do not include fractions when showing the percentages of work done by any consultants.
- When showing the percentage of work performed by consultants in Item #4, the number should reflect the total of percentage as shown under the heading "Percentage" in the second column of the consultant page. For example, if you have three consultants and one is doing 10% MBE/FBE and another is doing 5% MBE/FBE, then 15% is what you will put in Item #4.

REJECTIONS WILL OCCUR FOR THE FOLLOWING REASONS:

- Submittals received after the designated due date and time as stated on the Professional Services Bulletin.
- Submittals received from a branch office that is not prequalified with CDB.
- Including pictures or any graphics will result in rejection of the submittal(s).
- Failure of the Prime A/E firm to be prequalified will result in rejection of the submittal(s).
- Failure of the Consultants (providing regulated design services) to be prequalified will result in rejection of the Prime A/E's submittal(s).
- Including any individual previous contract values can result in rejection of the submittal(s).
- If a firm's or their Consultant's prequalification expires during the selection process, CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.

- Any incorrect, incomplete or misleading information given on the CDB 255 form may result in the rejection of a submittal. Please be sure to have the information completed in its entirety.
- Failure to sign the 255 submittal(s).
- Failure to comply with Public Act 095-0971 reporting requirements, if not remedied within five business days, will result in rejection of the submittal(s). Beginning May 1, 2010, firms will no longer be given five (5) business days to remedy the requirement.

SELECTION PROCESS:

- Selection of design firms by CDB is not based on competitive bidding but on the firm's professional qualifications. Consideration criteria may include, but not limited to: experience and expertise of professional personnel assigned to the project, relevant project experience, prior performance, willingness to meet time requirements, proximity to site, workload/recent selections, minority/female business enterprise participation.
- CDB strongly encourages MBE/FBE firms to apply for selection as the Prime A/E and to seek participation as a Consultant with Prime A/E firms.
- Subsequent to 255 submittal deadline, members of the A/E Selection Committee are not available to discuss project specifics. CDB procedures ensure that all members of the committee are provided with detailed information concerning prior performance, current projects and all submittal information by the A/E firms.
- For interview level projects, all parties, including **ALL CONSULTANTS**, shall be available to participate in the interview process. *Not all firms that submit will be interviewed. The A/E Selection Committee will select 3-5 (typically 4) firms to be invited to participate in the interview process.*
- Results of the selection process are available on CDB's website (www.cdb.state.il.us) the day after the Board Meeting as designated on the respective bulletin cover.

FEE NEGOTIATION:

- To ensure that the completion of the project is not delayed by extended or long negotiations before the start of the contract work, the CDB representative negotiating the contract will state the length of time the firm will be limited to in preparing its estimate of effort and cost. Should CDB be unable to successfully negotiate a contract with the recommended A/E, CDB will immediately proceed to negotiate with the second ranked firm.
- The determination of compensation for the performance of basic services is through negotiation of fees and services with CDB based on the following criteria:
 1. The project type classification.
 2. The scope of basic services required to complete the agreed upon project scope.
 3. The degree of difficulty of the scope of basic services' tasks as applied to the particular project.
 4. The proposed project construction budget. (Used primarily as a benchmark reference.)
- Projects shall be classified as either new construction (N) or remodeling (R). Each classification is broken down into three levels of complexity as described below:

- Group I Generally, the most complex projects in both design and detail and shall involve complex programs, mechanical systems, code requirements, etc.
- Group II Generally, projects with normal or average complexity may include a combination of more and less complex elements in the scope.
- Group III Generally, these projects shall be of simple or repetitive construction without any great degree of special finish or design effort. May include projects where equipment purchases comprise a large portion of the construction budget.

IMPORTANT ETHICS REQUIREMENTS FOR VENDORS TO THE STATE OF ILLINOIS

On September 25, 2008, the Illinois legislature passed Public Act 095-0971 (the "Act"), which contains new registration and reporting requirements for many State vendors and bidders, as well as additional limitations on campaign contributions by these entities and their affiliated entities. The full text of the Act, as well as a Fact Sheet about it, may be found on the Illinois Procurement Bulletin, www.purchase.state.il.us.

Public Act 095-0971

The Prime A/E will need to certify whether or not registration with the Board of Elections is applicable. This certification is provided in the revised 255 form. If registration is required, then the Prime A/E will need to provide the certificate with each 255 submittal.

Public Act 095-0971, effective January 1, 2009, requires that any bidder/vendor be registered with the Board of Elections if 1) the company's annual total of bid/proposals on State contracts in a given calendar year exceed \$50,000; 2) the company's annual total of bid/proposals on State contracts, combined with the annual total of State contracts already awarded in a calendar year, exceed \$50,000; or 3) the company's annual total of State contracts already awarded in a calendar year exceed \$50,000. The Act also contains limitations on campaign contributions by State Vendors and their affiliated entities.

The 255 form is considered a proposal and, therefore, is subjected to the above requirement. Although exact contract amounts are not determined until negotiations are completed, projects typically listed in the bulletin could have total professional services contract values in excess of \$50,000. Therefore, by submitting the 255 form(s) your firm may need to place an emphasis on registering with the Board of Elections.

Note: Beginning May 1, 2010, firms will no longer be given five (5) business days to provide the Board of Elections Certificate of registration. It must be included with the CDB 255 form submittals.

The CDB 255 form has been updated to include this new requirement. Each submittal is required to use the revised 255 form and must comply or it will result in rejection of the submittal.

Public Act 096-0795
(Commonly known as Senate Bill 51)

This Act becomes effective July 1, 2010. Rules and procedures are being developed at this time that will be incorporated into awards and contracts executed for projects listed in this bulletin.

Highlights of the Act include, but are not limited to, consultant financial disclosures and subcontracts to be submitted to CDB; annual re-certifications of all primes and consultants; contracts, subcontracts and other project documentation to be available to the Chief Procurement Officer, State Purchasing Officer, and Procurement Compliance Monitors for review; and procurement communications reporting and lobbyist communication reporting.

CDB PROJECT NO. 102-000-501
Department of Natural Resources
ADA Upgrades
Statewide Program

CDB PROJECT MANAGER: John Price

APPROPRIATED AMOUNT: \$1,652,000
ESTIMATED TOTAL PROJECT COST: \$1,652,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group III R

The I & M Canal Corridor is a series of state parks, trails and 47 buildings comprising 58,300 square feet, constructed in various years from 1848 through 2001.

The scope of work provides for design of ADA upgrades throughout the parks. A previously completed compliance plan will be made available for reference.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 102-303-007
Department of Natural Resources
Rehabilitate Boat Ramps
Heidecke Fish & Wildlife Area - Grundy County

CDB PROJECT MANAGER: Andrea Bauer

APPROPRIATED AMOUNT: \$350,000
ESTIMATED TOTAL PROJECT COST: \$350,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group III R

Heidecke Lake State Fish & Wildlife Area was leased by the State in 1978 for hunting and fishing and includes 1,300 acres of prime fishing waters.

The scope of work provides for replacing and extending three boat ramps, including repairing and/or constructing docks and courtesy docks, dock pilings, gangways, sidewalks, an information kiosk and erosion control.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 102-327-023
Department of Natural Resources
Construct Education/Visitor Center
William W. Powers Fish & Wildlife Area - Cook County

CDB PROJECT MANAGER: John Nalis

APPROPRIATED AMOUNT: \$1,000,000
ESTIMATED TOTAL PROJECT COST: \$1,000,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The William W. Powers Fish & Wildlife Area is located on the west side of Wolf Lake. The east side of the lake is in Hammond, Indiana.

The scope of work provides for constructing an approximately 3,300 square foot education/visitor center at the designated location within the park for educational programs and visitor information, including a vending alcove, pavilion, plaza, parking, utilities and other site improvements.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 102-416-500
Department of Natural Resources
ADA Improvements
Nauvoo State Park - Hancock County

CDB PROJECT MANAGER: Bill Mabie

APPROPRIATED AMOUNT: \$328,385
ESTIMATED TOTAL PROJECT COST: \$325,385

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group III R

The Nauvoo State Park is a 148 acre park with a 13 acre lake acquired in 1948 and located on the banks of the Mississippi River.

The scope of work provides for design and construction of ADA upgrades throughout the facility. A previously completed compliance plan will be made available for reference.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 102-782-005
Department of Natural Resources
Upgrade Boat Ramps and Parking
Ten Mile Creek Fish and Wildlife Area - Jefferson County

CDB PROJECT MANAGER: Ross Zeidler

APPROPRIATED AMOUNT: \$480,000
ESTIMATED TOTAL PROJECT COST: \$480,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group III R

The Ten Mile Creek State Fish and Wildlife Area is a two building facility comprising 6,200 square feet constructed in 1995.

The scope of work provides for upgrading five existing gravel boat ramps and the associated parking, including providing accessible parking, sidewalks, courtesy boat docks and ramps and erosion control.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-125-016
Department of Corrections
Replace Fire Alarm System
Jacksonville Correctional Center - Morgan County

CDB PROJECT MANAGER: Rich Meyer

APPROPRIATED AMOUNT: \$1,596,000
ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$586,000
ESTIMATED TOTAL PROJECT COST: \$2,182,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group II R

The Jacksonville Correctional Center is a 172,044 square foot, 29 building facility constructed in 1984.

The scope of work provides for the replacement of fire alarm systems in several buildings. In order to meet current codes and standards, fire alarm systems need replaced in some buildings and new systems added in other buildings (C6001-C6012, C6014-C6018, C6022, and C6023).

An additional component of this project will be funded with ARRA energy efficiency and conservation block grant funds (EECBG). The scope of work is provided below and this component of the project will include ARRA reporting requirements. Services may also include an analysis of eligibility for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity and assistance with completion of applications if eligible.

The scope of work provides for replacing electric water heaters in housing units one through five and in the medical and vocational buildings, including recirculation pumps, controls and associated piping.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-140-016
Department of Corrections
Upgrade Fire Alarm System
Lincoln Correctional Center - Logan County

CDB PROJECT MANAGER: John Begue

APPROPRIATED AMOUNT: \$2,147,000
ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$267,000
ESTIMATED TOTAL PROJECT COST: \$2,414,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group II R

The Lincoln Correctional Center is a 168,700 square foot, 26 building facility constructed in 1984.

The scope of work provides for replacing the entire temperature control system and fire alarm system in 13 buildings: Resident Units 1-5 (C7001, C7002, C7003, C7004, C7005), 13,000 square feet each; Seg/Staff (C7006), 7,200 square feet; Gym/Multipurpose (C7007), 22,661 square feet; Admin/Armory (C7008) 8,288 square feet; Dietary (C7009), 14,400 square feet; Voc/Academic (C7010), 16,000 square feet; Maintenance (C7011), 9,000 square feet; Warehouse (C7018), 12,000 square feet; and, Commissary (C7019), 3,600 square feet. Asbestos abatement may be required.

An additional component of this project will be funded with ARRA energy efficiency and conservation block grant funds (EECBG). The scope of work is provided below and this component of the project will include ARRA reporting requirements. Services may also include an analysis of eligibility for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity and assistance with completion of applications if eligible.

The scope of work provides for replacing natural gas water heaters in the multipurpose building , the dietary and housing unit 2, including recirculation pumps, controls and associated piping.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-230-126
Department of Corrections
Plan and Begin Construction of an X-House
Stateville Correctional Center - Will County

CDB PROJECT MANAGER: Steve Halm

APPROPRIATED AMOUNT: \$2,000,000
ESTIMATED TOTAL PROJECT COST: \$22,000,000

INTERVIEW LEVEL

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group II N

The Stateville Correctional Center is an adult maximum security institution constructed in the 1920's.

The scope of work provides for planning and beginning the construction of a 200 bed "X-House" style offender housing unit at the Stateville Northern Reception Center (NRC) facility. The facility will house the medical and legal writ population at Stateville. The precast modular housing unit will provide counseling, offices and multi-purpose space. The X-house will be designed as a maximum security cell house.

The site work for the X-house will include a new bus-sized sally port controlled by a new guard tower. A road will be constructed through the sally port and will service the front door of the X-house. A security fenced concrete recreation yard will be required adjacent to the X-house and a maximum security double fence will be required around the perimeter. Infrastructure including heat, domestic water, sewer and natural gas will be required. The project will also include upgrading the NRC dietary equipment to accommodate the additional inmate population.

The interviews for this project will be scheduled for July 15, 2010.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-240-055
Department of Corrections
Replace Roofing Systems
Vandalia Correctional Center - Fayette County

CDB PROJECT MANAGER: Robert Bauer

APPROPRIATED AMOUNT: \$2,343,000
ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$350,000
ESTIMATED TOTAL PROJECT COST: \$2,693,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group II R

The Vandalia Correctional Center is a 403,143 square foot, 110-building facility constructed in 1920.

The scope of work provides for removing and replacing approximately 90,000 square feet of roofing on 13 buildings: C1001, C1003, C1005, C1006, C1007, C0001, C0003, C0005, C0007, C0009, C0908, C1002, and C0900. The work also provides for replacing gutters, downspouts, and all attendant accessories. A cool roof should be considered for these buildings.

An additional component of this project will be funded with ARRA energy efficiency and conservation block grant funds (EECBG). The scope of work is provided below and this component of the project will include ARRA reporting requirements.

The scope of work provides for replacing five gas fired water heaters located in the Administration Building, Vocational Building and Dorms No. 1 and No. 2, including recirculation pumps, controls and associated piping.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-245-058
Department of Corrections
Replace Windows
Vienna Correctional Center - Johnson County

CDB PROJECT MANAGER: Erik Luckett

APPROPRIATED AMOUNT: \$2,118,000
ESTIMATED TOTAL PROJECT COST: \$2,118,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group III R

The Vienna Correctional Center is a 544,424 square foot, 63 building facility constructed in 1930.

The scope of work provides for removing and replacing windows and louvers in various buildings which will be prioritized based on the available funding. The work also includes remodeling the control room and lobby in the administration building as well as all necessary HVAC, plumbing and electrical work.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-260-032
Department of Corrections
Replace Roofing Systems
Centralia Correctional Center - Clinton County

CDB PROJECT MANAGER: Larry Pettis

APPROPRIATED AMOUNT: \$3,333,000
ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$1,610,000
ESTIMATED TOTAL PROJECT COST: \$4,943,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$750,000

PROJECT FEE CLASSIFICATION: Group III R

The Centralia Correctional Center is a 341,248 square foot, 48-building facility constructed in 1980.

The scope of work provides for replacing approximately 166,000 square feet of roofing and accessories on five buildings. The scope also provides for repairing and replacing sloped plywood decking as needed. A cool roof should be considered.

An additional component of this project will be funded with ARRA energy efficiency and conservation block grant funds (EECBG). The scope of work is provided below and this component of the project will include ARRA reporting requirements. Services may also include an analysis of eligibility for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity and assistance with completion of applications if eligible.

The scope of work provides for replacing the 350 gallon electric water heaters in 16 housing units, the 3 each 2,000 gallon electric water heaters in the Dietary Unit and the 700 gallon water heaters in the Multi-Purpose and Medical Buildings. This work also includes recirculation pumps and controls for each water heater.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 250-045-004
Department of Central Management Services
Renovate ISP DNA Lab
EJ Zeke Giorgi Center - Rockford (New) Regional Office Bldg

CDB PROJECT MANAGER: Dan Bielski

APPROPRIATED AMOUNT: \$236,000
ESTIMATED TOTAL PROJECT COST: \$236,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group I R

The EJ Zeke Giorgi Center (J0301) is a 104,220 square foot, five-story building constructed in 1988.

The scope of work provides for expanding the lab approximately 120 square feet, and providing a new HVAC system and emergency generator, both of which are dedicated to the lab. Asbestos abatement may be required.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 546-006-001
Department of Military Affairs
Construct an Army Aviation Support Facility and Readiness Center - Commissioning
Kankakee Aviation Support Facility

CDB PROJECT MANAGER: Mohammad Haq

APPROPRIATED AMOUNT: \$320,000
ESTIMATED TOTAL PROJECT COST: \$320,000

INTERVIEW LEVEL

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group N/A

The scope of services provides for a four phase LEED Enhanced commissioning (design and reviews, construction - field inspection and start-up, functional performance testing - including O & M training and warranty review) of an approximately 168,000 square foot LEED Silver Aviation Support and Army Readiness Center, including a 64,000 square foot Readiness Center with administrative space, classrooms, locker rooms, restrooms and maintenance space; and a 104,000 square foot aviation support facility, including a hangar, classrooms, and administrative and maintenance space.

The total estimated project cost is \$46,452,000.

The scope of services also provides for the facilitation of documentation required for LEED Silver Certification. The Commissioning Agent (CxA) will facilitate and monitor completeness and timeliness of LEED submittals during project design phase, construction, close out and extended warranty period. The CxA will maintain all documentation required for submittal to successfully meet the requirements of the LEED Silver certification process by the USGBC following completion of design and construction. This includes all USGBC certification fees, and USGBC documents required during design, bidding, construction and project close-out.

The interviews for this project will be scheduled for July 20, 2010.

<p>The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.</p>
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<p>ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.</p>
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CDB PROJECT NO. 805-030-017
Illinois Board of Higher Education
Renovate Resident Halls
Illinois Mathematics and Science Academy - Aurora

CDB PROJECT MANAGER: Abdulgaffar Shedbalkar

APPROPRIATED AMOUNT: \$750,000
ESTIMATED TOTAL PROJECT COST: \$6,260,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,500,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois Mathematics and Science Academy (IMSA) is a 96 acre campus facility with nine buildings totaling 525,200 square feet. The 330,000 square foot, two-story academic building was constructed in 1976 and the seven residence halls were constructed between 1987 and 1989.

The scope of work provides for renovating the existing seven residence halls. Each residence hall is approximately 27,850 square feet. This project will primarily address the student rooms and includes complete bathroom remodeling, new doors and hardware, replacement windows, additional general lighting, new HVAC units for each room and finishes throughout each building. An accelerated construction schedule will be required so that renovation can take place during IMSA's summer break.

PROFESSIONAL FIRMS WHO MAY SUBMIT:

Engineering or Architectural firms with complementary support services.

SUBMITTAL REQUIREMENTS

CDB Standard Form 255 (Revised 05/09)

Firms are to submit their 255 forms ***directly*** to the Illinois Mathematics and Science Academy at the following address:

Attention: Tim Klomhaus
Illinois Mathematics and Science Academy
1500 Sullivan Road
Aurora, IL 60506-1000

SUBMITTALS MUST BE RECEIVED BY 11:30 a.m. ON THURSDAY, JUNE 10, 2010.

Note: Any inquiries relative to the project must be made to Tim Klomhaus at the Illinois Mathematics and Science Academy at (630) 907-5045.

<p>The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.</p>

<p>ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.</p>
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CDB PROJECT NO. 825-030-067
Southern Illinois University - Edwardsville, Madison County, Illinois
Construct/Renovate Science Laboratory Building
Construction Management Services
Southern Illinois University - Edwardsville

CDB PROJECT MANAGER: Terry Phelan

APPROPRIATED AMOUNT: To Be Determined
ESTIMATED TOTAL CONSTRUCTION MANAGEMENT COST: To be determined

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group N/A

The Science Laboratory Building is a 166,528 square foot, five-story brick and concrete building constructed in 1966.

The Capital Development Board (CDB) requests qualifications from Construction Management firms to provide Selective Construction Management Services at Agency professional services in connection with the above project.

Submittals are due 11:30 a.m., June 10, 2010

Submittals are to be sent to:

Qualifications Based Selection (QBS) Committee
Attention: Jim Dautel
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706

Final approval of selection of the Construction Manager is scheduled for the August 2010 CDB Board meeting.

PROJECT SCOPE OF WORK:

This project provides for constructing an approximately 80,000 square foot Science Laboratory building, including research and instructional laboratory space, classrooms, offices and common areas. The scope of work also provides for renovating and reconfiguring approximately 80,000 square feet in the existing Science Laboratory for offices, classrooms and laboratories, including upgrading the HVAC, mechanical plumbing and electrical systems and replacing the windows. This request includes funding for the abatement of asbestos containing materials.

The total estimated project cost is \$78,867,300.

CM SCOPE OF SERVICES

The Construction Management Services (CM) will provide supplemental services and assistance during construction, coordinating their activities with those of the project A/E. The CM Select Services will be based on 3 days (24 hours) per week for 18 months of construction. The CM shall contract with the CDB and report to the CDB project manager who is responsible for owner-related decisions during construction. The CDB shall contract directly with all prime construction contractors.

The CM Services required under the contract may include, but are not limited to, the following:

SCHEDULING

Provide a monthly executive summary to the CDB, the SIU-E and the A/E, including actual versus projected progress and recommendations for the construction schedule, a computerized Critical Path Method (CPM), provided by coordinating contractor.

ESTIMATING AND BUDGET CONTROL

Review and comment on change orders and contractor pay requests.

CONSTRUCTION OUTREACH

Facilitate up to three partnering meetings during the construction.

COORDINATION OF CONSTRUCTION

1. Participate in project meetings - contractor progress meetings, pay/progress meetings, etc.
2. Assist and make recommendations to the CDB, the SIU-E and the A/E in construction problem resolution.
3. Review job site for proper clean-up.
4. Comment on constructability of proposed change orders.

DOCUMENT MANAGEMENT

Organize and maintain files for all documents generated through the course of the project. Provide and manage an internet-based project construction management program, such as Newforma, Submittal Exchange, etc. Track all project communications and documents, including RFI's, shop drawing submittals, RFP's, etc.

PROJECT DOCUMENTATION

1. Provide field reports for each day on-site, documenting work progress. Coordinate CM field reports with the A/E's inspection reports. Maintain a file of all project reports.
2. Provide weekly construction photos generally showing construction progress and also construction problems.

PROCUREMENT OF CONSTRUCTION MANAGEMENT SERVICES

The selection of the CM firm will be based on experience, location, and capability of providing the full range of construction phase services. As the initial step in the selection process, pre-qualified CM firms shall submit a Statement of Qualifications, as outlined, for review by the Selection Committee. The Selection Committee will make a recommendation for selection to the CDB Board. Interviews will not be conducted for this selection.

Pre-Qualification Requirements

CM firms must be pre-qualified as either a Tier 1 or Tier 2 CM with the CDB prior to the submittal deadline to be considered for this project. Pre-qualification information and required forms are available on the CDB website: www.cdb.state.il.us, in the Reference Library.

Please note that for this project, firms must be registered and authorized to do business in the State of Illinois.

Statement of Qualifications

A Statement of Qualifications for this project shall be submitted by each firm that desires to be considered for this project. The Statement of Qualifications shall include:

- Submittal letter signed by an officer of the company attesting to the validity of the contents of the Statement of Qualifications.
- Summary of firm's qualifications, history, location, size, philosophy, etc. (no more than three pages).
- Firm's understanding of and approach to this project, including any unique or outstanding characteristics (no more than two pages).
- Prior firm experience in successful planning and construction of similar projects (no more than five pages per project).

Firms shall submit descriptions of three to five projects which were completed within the past seven years and had a minimum project budget of \$5 million that match the scope of this project, and where the firm provided construction phase services as a CM at Agency or at Risk.

Include the following information for each project:

- Project description – size/type of building.
- Project location – urban or suburban setting, site constraints.
- Project budget.
- Scope of CM work.
- Unique characteristics and challenges.
- Specific accomplishments.
- Schedule – length of project, was project completed on time? Why/why not?
- Construction budget.
- Construction cost estimate - original contract value - final construction cost - discuss/explain changes in project cost between original estimate and final cost.
- Number of change orders - cost of all changes - percentage of changes due to changes in project scope.

- Number of RFI's.
- Services provided for LEED certified projects, including project certification level.
- CM's project staff, including principal, project manager, site superintendent.
- CM's consultants (if any).
- Owner/Client contact information.
- Architectural firm, project manager, project designer, contact information.
- **Personnel (no more than 10 pages)**
List of personnel to be assigned to the project and their positions; including, as applicable, project executive, project manager, site superintendent, estimator, and scheduler. Include a resume for each person, including education, experience, time with firm, and recent projects.

Upon award, the CDB shall approve individual personnel assigned to the project.

- **Deliverables (no more than 10 pages, including examples).**
A description of the deliverables that the CM will provide throughout the course of the project. Include examples where applicable (e.g. schedules, submittal logs).

The Statement of Qualifications should be organized as follows:

Tab 1: Submittal letter

Tab 2: General description of firm, philosophy, accomplishments, value

Tab 3: General description of project understanding and challenges

Tab 4: Relevant project experience

Tab 5: Resumes of personnel to be assigned to the project and description of their responsibilities

Tab 6: Description of deliverables

Submit **one original** and **five copies** in three-ring binders labeled with the firm name and project name and number. Clearly identify the original binder. All submittals should be on 8½ x 11 sheets, or if necessary, 8½ x 14 sheets folded to 8½ x 11 size. Company brochures will not be reviewed.

Qualification submittal shall be in the form described above; submittal shall not be made using the CDB 255 form.

Review of Submittals and Creation of the Short List

Statements of Qualifications submitted by pre-qualified firms will be reviewed by the Selection Committee. Upon completion of the review process, the CDB will rank the short listed firms and that ranking will be submitted to the CDB Board for approval. Upon approval, the CDB will begin negotiations with the successful firm.

Key elements of the Selection Committee Review

- Firm's relevant experience on similar projects.
- Specific relevant experience of the key individuals assigned.
- Size of organization.

- Willingness and ability to meet time requirements.
- Track record indicating an ability to work cooperatively and collaboratively with other members of a large project team on similar projects.
- Record of timely completion on similar projects.
- Proven quality of performance of the CM firm throughout the construction process.
- Inclusion of Minority Business Enterprise/Female Business Enterprise.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

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