

FINAL COST INFORMATION  
EMERGENCY PURCHASES  
30 ILCS 20-30 (c)

Project Number: 750-100-003

Vendor Name: Henson Robinson Company

Contract Number: 11EM0481

FINAL Contract Amount: \$529,283.66

Vendor Completion Date: October 19, 2011

State of Illinois  
PAT QUINN, GOVERNOR

CAPITAL DEVELOPMENT BOARD



CF 150-100-003

Proj. Dev

9-16-10

James A. Riemer Sr., Executive Director

September 16, 2010

Board Members  
Anthony R. Licata  
Chairman

Mark J. Ladd  
Glyn M. Ramage  
Michael Y. Chin  
Stewart A. Munoz  
Stephen A. Toth

Ms. Paula Painter  
Auditor General's Office  
Iles Park Plaza, 740 East  
Springfield, IL 62703-3134

RE: CDB Project No. 750-100-003 Phase 1 Level 3 Emergency  
CDB Contract No. 11EM0481  
Roof Replacement – Ph. 1  
Motor Vehicle Facility – Office of the Secretary of State of Illinois  
Springfield, Sangamon County, IL

Dear Ms. Painter:

This letter updates the attached emergency affidavit originally filed with the Auditor General's Office by the User agency. Henson Robinson Co. was awarded a contract in the amount of \$522,199.

I am forwarding this information to your attention in accordance with the Illinois Procurement Code which requires all costs associated with an emergency contract be reported to the Auditor General's Office

If you have any questions regarding this matter, please contact me at 217/782-8722.

Sincerely,

CAPITAL DEVELOPMENT BOARD

*Candy Bearden*

Candy Bearden  
Emergency Project Coordinator

cc: Central Files, Project Development  
Emergency Files

Wm. G. Stratton Building  
401 South Spring Street  
Third floor  
Springfield, Illinois  
62706-4050

James R. Thompson Center  
100 West Randolph Street  
Suite 14-600  
Chicago, Illinois 60601-3283

Quinn-Richmond Economic  
Development Center  
50 East Pleasant Hill Road  
Carbondale, Illinois 62901

1222 Shooting Park Road  
Suite 108  
Peru, Illinois 61354

217.782.2864  
217.524-0565 FAX  
217.524.4449 TTD  
www.cdb.state.il.us

15



750-100-003

# MEMORANDUM

TO: Jim Underwood, Marcy Joerger  
 FROM: Becky Smith  
 DATE: March 19, 2010  
 RE: Emergency Request @ Motor Vehicle Services Building, Dirksen

Attached is an emergency affidavit from the Secretary of State's Office. The SOS is requesting an emergency capital expenditure to replace the roof on the Motor Vehicle Services Building located at 2701 South Dirksen Parkway. The current roof was put on in 1985 and was under warranty until 2000. This facility houses the Secretary of State Driver Services Department, the Secretary of State Department of Information Technology computer center and the Illinois State Police L.E.A.D.S system. Damage to any of these systems would cause loss of irreplaceable records and do considerable financial harm to the State of Illinois.

The roof began experiencing leaks in 2007, but was addressed through the Department of Physical Services roof maintenance contract. In February of this year, freezing and thawing seemed to make the patched areas resume leaking and multiple new leaks appeared above the areas that house the mainframes and L.E.A.D.S system. CDB Professional Services Staff Bill Cornett examined the roof and determined that patching is no longer an option and the roof should be replaced.

The SOS has filed this emergency under the provisions of the administrative rule (44 Ill Admin. Code 1.203b0) as an emergency to prevent loss or damage to State property and to insure the integrity of state records.

The cost to make the emergency repairs is approximately \$1,000,000. The Secretary of State has made a commitment of funding in the amount of \$650,000. The remaining funding will come from CDB's emergency lump sum appropriation.

Marcy Joerger  
 Marcy Joerger, Administrator

3-19-10  
 Date

Emergency Level:                    1                    2                    3

Jim Underwood  
 Jim Underwood, Deputy Director of Construction

3 22 10  
 Date

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# OFFICE OF THE SECRETARY OF STATE

## MEMORANDUM

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TO: Elizabeth Smith  
Capital Development Board

FROM:  Daryl Vermillion, Division Chief  
Division of Planning and Development  
Department of Physical Services

DATE: March 15, 2010

SUBJECT: **Emergency Replacement of the Roof System  
Motor Vehicle Services Building  
2701 Dirksen Parkway, Springfield  
Proposal Justification**

### Justification for Project:

Over the course of the last several years, the roof of the Motor Vehicle Services Building at 2701 Dirksen Parkway has had intermittent leaks due to the age and condition of this roof system. The current roofing system dates back to 1985 and the warranty for the roof expired in 2000.

This facility, in addition to housing the Secretary of State Driver Services Department, also houses the Secretary of State Department of Information Technology computer center. This includes the Agencies mainframe computer and the Illinois State Police L.E.A.D.S system. These are vital systems and damage to these systems due to leaks would cause loss of irreplaceable records and cause considerable financial harm to the State of Illinois.

Leaks in this roofing system date back prior to 2007, but were managed by the Department of Physical Services roof maintenance contract. However, in late February of 2010, freezing and thawing experienced over a period of two weeks, seemed to worsen the leaks and multiple new leaks appeared in the rooms housing the DoIT mainframe and L.E.A.D.S system for State Police.

On March 04, 2010 Mr. Bill Cornett from CDB's Professional Services Division, at our request, examined the roof conditions and advised that the roof had deteriorated substantially and should be replaced as an emergency project.

Due to these facts we have determined that an emergency replacement of the roof is required. At this time we would like to request that funding be made available on an emergency basis to complete this replacement beginning immediately.

It is our sincere hope that we can correct these problems before they worsen, become even costlier to execute, or cause possible harm to the State's vital records. Our primary goal is to provide a safe and healthy building environment for members of the public, and our employees and to protect vital equipment necessary to provide services to the public. To this end we are asking for this emergency funding.

If additional information is required, please feel free to ask either myself, (524-2151 wk), or Mr. Harl Ray (782-9614 wk or 741-6856 cell).

If I can be of any assistance, please contact me at your earliest convenience.

JDV/hdr



750-100-α

## OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State

March 31, 2008

Mr. Gus Behnke, Chief Fiscal Officer  
The Illinois Capital Development Board  
Third Floor, Stratton Office Building  
Springfield, Illinois 62756

**Re: CDB Project # 750-100-R01  
Replacement of the Roof  
Dirksen Parkway MVS**

**Commitment for additional funds**

Dear Mr. Behnke:

Please consider this letter as our agency's commitment to provide an amount not to exceed \$650,000.00 in additional funds to facilitate the emergency replacement of the roof at the Motor Vehicle Services Facility, 2701 South Dirksen Parkway Springfield.

Please advise the CDB project team that these funds are lapsing funds and must be expended prior to June 15, 2010!

These additional funds will match the Capital Development Boards emergency funding for the project.

If you have any questions or require additional information please contact me at your convenience.

Sincerely,

Amanda Trimmer  
Budget and Fiscal Management  
Secretary of State

AT/jdv

cc: Terri Coombes  
Donna M. Fitts  
Mike Wojcik  
Bob Partridge  
Daryl Vermillion  
File