EMERGENCY PURCHASE AFFIDAVIT

This form must be filed with the Auditor General's Office within 10 days of an emergency purchase.

Agency: Office of the Secretary of State

Division: Physical Services

Address: Michael J. Howlett Building, Room 037, Springfield, Illinois 62756

Vendor: _____

Address: _____

State of Illinois)
: SS
County of Sangamon)

I, Gus Behnke, being duly sworn, solemnly (swear) (affirm) that:

- I am the Executive Director
- I have authorized the expenditure of funds for an emergency.
- This expenditure is justified as:

  X An emergency involving public health.
  X An emergency involving public safety.
  X Necessary to protect State property from further loss or damage.
  X Necessary to prevent or minimize serious disruption in State services.
  X Necessary to insure integrity of State records.
  ☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code.

- The conditions and circumstances requiring this emergency purchase are:

  On January 13, 2011, at approximately 10:24 p.m., due to an unknown occurrence, a sprinkler line broke, causing water to leak from the attic down to the 2nd floor in the west wing of the Illinois Capitol Building. This leak caused extensive damage throughout the west wing of the Capitol.

  (Continue on other side if necessary)

- That the amount of this expenditure is $300,000.00 - $350,000.00 ☐ Actual or X Estimated

  (If an estimated cost is provided, the actual cost must be reported to the Auditor General as soon as it is known.)

- This affidavit is made pursuant to and in fulfillment of the emergency purchase affidavit provisions of the Illinois Procurement Code [30 ILCS 500/20-30].

I know and understand the contents of this affidavit, and all statements herein are true and correct.

Gus Behnke
Signature of Affiant

Subscribed and sworn before me this 26 day of January, 2011.

Heather R. Bova
Notary Public

(Seal) OFFICIAL SEAL
HEATHER R. BOVA
Notary Public - State of Illinois
My Commission Expires Apr 15, 2012

My Commission expires:

Section 20-30. Emergency purchase.

1) **Conditions for use.** In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in State services, or to ensure the integrity of State records. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

2) **Notice.** Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

3) **Affidavits.** A purchasing agency making a procurement under this Section shall file affidavits with the chief procurement officer and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

4) **Quick purchase.** The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. [30 ILCS 500/20-30]

For continuation, if necessary:

Evans Restoration Services	Remove water and moisture from damaged areas and equipment	$186,000 (Estimate)
FJ Murphy & Son, Inc.	Repair Sprinkler Pipe	$1,305.50 (Invoice Received)
Egizii Electric	Electrical work restarting temp AHU, repair lighting Rm 309, and other misc.	$12,000.00 (Estimate)
Core Construction	Remove and replace ceiling tile, cut access openings for dehumidification	$15,000.00 (Estimate)
Safway Services	Provide and install scaffolding to access ceiling in 309	$75,000.00 (Estimate)
Evergreen Painting	Repair and repaint damaged plaster in Rm 309	$25,000.00 (Estimate)
Secretary of State	Replace damaged fire alarm pull stations	$3,000 (Estimate)
Equipment		No estimate at this time
Personal Articles		No estimate at this time

750-040-011

CAPITAL DEVELOPMENT BOARD

MEMORANDUM

TO: Jim Underwood, Deputy Director
FROM: Becky Smith
DATE: January 21, 2011
RE: Emergency Request @ Capitol Building

Attached is an emergency memo from the Office of the Secretary of State. The Office of the Secretary of State is requesting an emergency capital expenditure to repair water damage incurred by the rupture of a pressurized sprinkler line around 10:30 p.m. on January 13, 2011. Flooding occurred in the west wing of the capitol building from the attic space down through the 2nd floor causing excessive damage to ceilings, walls and office spaces.

The Office of the Secretary of State is requesting this emergency expenditure for the following reasons: as an emergency involving public health and safety, necessary to protect State property from further loss or damage, necessary to prevent or minimize serious disruption in State services and necessary to insure integrity of State records.

Initial estimates are between $150,000 -$200,000, but the extent of plaster damage is not yet known. Funding for this emergency will come from CDB's emergency fund.

Marcy Joerger, Administrator — 1-21-11 Date

Emergency Level: 1 2 3

Jim Underwood, Deputy Director — 1-21-11 Date