

# Emergency Procurement

**Project Number:** 120-295-006  
**Type of Procurement:** Construction  
**Using Agency:** Illinois Department of Corrections

**Responsible Chief Procurement Officer:** Fred Hahn

**Vendor:** Joiner Sheet Metal & Roofing

**Address:** 817 East Harris Avenue  
Greenville, IL 62246

**Estimated Cost:**

**The conditions and circumstances requiring this expenditure are:**

On 12/20/12 high winds caused the roof being blown off R-1-C wing due to excessive winds being experienced at the time. During the inspection of the initial damage a roof sky light was shattered with debris falling onto the c-wing floor. The blown over roof was the only protection from completely exposing the wing to the elements. The damage has caused the relocation of 88 inmates to the gymnasium until the roof can be secured from the elements.

**Notice Publication Date:** 12/27/2012  
**Notice Expiration Date:** 1/10/2013  
**Notice Addendum Publication Date:**  
**Notice Addendum Expiration Date:**

**Extension Hearing Date:**

**FINAL COST:** \$24,589.89

# Notice



Help

## Identification

|                          |  |
|--------------------------|--|
| Reference Number:        | 22029718   |
| Request ID:              |  |
| Date First Offered       | 12/21/2012   |
| Title:                   | Emergency Roof Repair - Lawrence Correctional Center |
| Agency Reference Number: | 120-295-006  |
| Agency:                  | CDB - Capital Development Board                      |
| Purchasing Agency:       | CDB - Capital Development Board                      |
| Purchasing Agency SPO:   | Christopher Flynn                                    |
| Status:                  | Published  |

## Overview

### Description and Specifications:

On 12/20/12, the Lawrence Correctional Center experienced high winds damaging the roof on Housing Unit #1, C wing. Joiner Sheet Metal and Roofing is providing the emergency roofing repairs including clean up and haul off of damaged roof and installing EPDM over the portion of the roof that blew off.

Please find additional information in the attached affidavit.

## Key Information

|   |   |
|---|---|
| Notice Type:  | Emergency Procurement   |
| Published:  | 12/27/2012  |
| Notice Expiration Date:                                   | 01/10/2013  |
| Emergency Justification:                                  | The blowoff created an opening in the roof, shattered a skylight, and generally created a hazardous and vulnerable interior environment, necessitating the move of 88 inmates housed in the C wing to the gym until the roof was secured. |
| Accordance with Admin Rule:                               | Danger to public health/safety, Minimize serious disruption to critical state services that affect health, safety, or collection of substantial state revenues, Protect against further damage to state property                          |
| Professional & Artistic:                                  | No  |
| Small Business Set-Aside:                                 | No  |
| Does this solicitation contain a BEP or DBE requirement?: | No  |
| Relevant Category:  | Facilities  |
| Total Amount of Award:                                    | \$24,589.89 (Total Dollar Value Only/Includes Any Renewal Options)  |
| Estimated/Actual Value                                    |   |
| Description:  |   |
| Length of Initial Term:                                   | 1-  |
| Contract Begin Date:                                      | 12/21/2012  |
| Contract End Date:  | 12/31/2012  |
| Renewal Terms:  | 0   |

## Bidder(s)

|  |   |
|--|---|
| Number of Responding Bidders:              | 0 |
| Number of Unsuccessful Responsive Bidders: | 0 |

Total Number Awarded: 0

Listing of All Bidders/Offerors Considered But Not Selected:

N/A

Source Selection: N/A

#### Vendor(s) Selected for Award

| Vendor Name                             | Amount of Award | BEP Goal % | DBE Goal % |
|---|-----------------|------------|------------|
| <u>Joiner Sheet Metal &amp; Roofing</u> | \$24,589.89     | 0%         | 0%         |

#### Notice Contact

Name: Chris Flynn  
 Street Address: 316 Stratton Building  
 401 S. Spring St.  
 City: Springfield  
 State: IL  
 Zip Code: 62706  
 Phone: 217-558-2185  
 Fax Number: 217-558-2164  
 EMail Address: christopher.flynn@illinois.gov

#### Class Code

Class Codes: S210 Construction Services

#### Attachments

To download file(s), click on filename(s) located below. Not all Notices will have files to download.

File Attachments: • [Joiner Affidavit 122712.pdf \(167515 Bytes\)](#)

EMERGENCY PURCHASE AFFIDAVIT

Reference # 120-295-006

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Joiner Sheet Metal & Roofing

Address: 817 East Harris Avenue

City: Greenville State: IL Zip: 62246

State of Illinois ) : SS
County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- Involved threat to public health or public safety-
Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
To insure integrity of State records
Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On 12/20/12, the Lawrence Correctional Center experienced high winds causing the roof on the Housing Unit #1, C wing to be blown off. Also, one of the skylights shattered, leaving glass and debris on the C wing floor. The 88 inmates housed in the C wing were moved to the gym until the roof can be secured from the elements.

Vendor #1: Joiner Sheet Metal and Roofing is providing the emergency, temporary roofing repairs including clean up and haul off of damaged roof and installing EPDM over the roof as a temporary measure to secure the C wing from the elements until which time the roof can be properly replaced. Joiner was chosen due to their availability and their familiarity with and proximity to the site.

(Continue on next page if necessary)

Vendor # 1 - Expected Start Date: 12/21/12 Expected End Date: 12/21/12

Extension of previous emergency purchase: Yes or No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

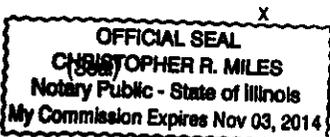
Amount of this expenditure is: \$ 24,589.89 Actual or \$ \*Estimated

\*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gus Behnke Signature of Affiant

Subscribed and sworn before me this 27th day of December 2012



Christopher R. Miles Notary Public

My Commission expires: 11/3/14

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - Ses Sec. 99-5.)

For continuation if necessary:

Reference # \_\_\_\_\_

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## Emergency Memorandum

To: Capital Programs  
Capital Development Board

From: Bryan Gleckler  
Illinois Department of Corrections

Date: December 24, 2012

Subject: Emergency Purchase Request

The Illinois Department of Corrections, Lawrence Correctional Center is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contracts to address an emergency need of the State.

This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

- There exists a threat to public health or public safety.
- Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.
- It is necessary to prevent or minimize serious disruption in State services.
- It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

(Please attach relevant documentation)

Please describe the emergency. Attach additional sheets as needed. On 12/20/12 at approximately 1:00pm high winds caused the roof being blown off R-1 C wing due to excessive winds being experienced at the time. Dan Funk the Maintenance Engineer was contacted immediately and all movement was stopped and offenders returned to their cells and areas secured. During the inspection of the initial damage a roof sky light was shattered with debris falling onto the c wing floor. The blown over roof was the only protection from completely exposing the wing to the elements. This debris was secured and maintenance staff ordered to stay off the roof until at such time weather conditions improve to start temporary repairs. Dan Funk contacted Steve White of the Capitol Development Board and he was made aware of the situation. This damage has caused the relocation of 88 inmates to the gymnasium until the roof can be secured from the elements.

I am \_\_\_ Chief Financial Officer for the Illinois Department of Corrections.

(Please give official title and office.)

***We understand that CDB will coordinate with its CPO who will make all appropriate pastings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.***