

EMERGENCY PURCHASE AFFIDAVIT

Reference # 120-050-052

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Sterling Commercial Roofing, Inc.

Address: 2711 Locust Street

City: Sterling State: IL Zip: 61081

Vendor #2: Kelly & Associates Architecture

Address: 3800 Archer Drive, Suite 1000

City: East Moline State: IL Zip: 61244

State of Illinois) : SS

County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☒ Involving threat to public health or public safety.
☒ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
☒ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
☐ To insure integrity of State records
☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

The roof on the Power House building at the East Moline Correctional Center has extensive damage and is in non-repairable condition. CDB Professional Services visited the site 08/22/12 and found the 29 + year old roof in extremely poor condition - high winds the previous weekend damaged the aging roof. In its current condition, the roof has numerous leaks during any significant rainfall.

The Power House provides the heating, air conditioning, domestic hot water and steam for cooking for the entire facility. The roofing failure is jeopardizing the equipment in the Power House and thus all of the utilities and services the equipment provides. This roof needs replaced prior to the winter season to insure the integrity of the building's contents. The condition of the roof and timing suggests that it be replaced more quickly than could be done through a competitive procurement.

Vendor #1, Sterling Commercial Roofing, Inc. is replacing the roofing systems

Vendor #2, Kelly & Associates Architecture is providing asbestos testing, submittal review, construction observation and record drawings.

Both vendors were selected based on availability, as well as proximity to the facility and satisfactory past performance.

(Continue on next page if necessary)

Vendor # 1 - Expected Start Date: 09/10/12 Expected End Date: 12/07/12

Vendor # 2 - Expected Start Date: 09/10/12 Expected End Date: 12/07/12

Extension of previous emergency purchase: ☐ Yes or ☒ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

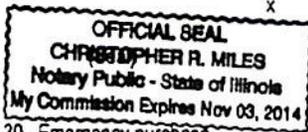
Amount of this expenditure is: \$ Actual or \$ 300,000 *Estimated

**When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gro. [Signature]
Signature of Affiant

Subscribed and sworn before me this 14th day of September 2012.



Christopher R. Miles
Notary Public

My Commission expires: _____

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference # _____

Project Number: 120-050-052

Location: East Moline Correctional Center – Emergency Roof Repairs

Comments by the Chief Procurement Office offered in addition to the Emergency Affidavit and accompanying documents –

This project has begun and will be completed as an emergency project, in the hopes of completing the repairs prior to the winter; accordingly, project completion is expected to occur within 90 days. If the project were to be procured through normal processes, an Architect/Engineer may be required and selected in order to develop bid documents and drawings for a competitive bid. Considering the time frames then needed for a competitive solicitation of a roofing contractor, subsequent award and onset of construction, and based on prior projects completed, it is reasonable to expect that a prospective construction start date would not occur until well into next year.