

EMERGENCY PURCHASE AFFIDAVIT

This form must be filed with the Auditor General's Office within 10 days of an emergency purchase.

Agency: Illinois Historic Preservation Agency
Division: Historic Sites Division
Address: 313 South 6th Street, Springfield, IL 62701
Vendor:
Address:

State of Illinois)
County of Sangamon)

I, Karen Everingham, being duly sworn, solemnly (swear) (affirm) that:

- X I am the Executive Director
X I have authorized the expenditure of funds for an emergency.
X This expenditure is justified as:
G An emergency involving public health.
G An emergency involving public safety.
G Necessary to protect State property from further loss or damage.
G Necessary to prevent or minimize serious disruption in State services.
G Necessary to insure integrity of State records.
G Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code.

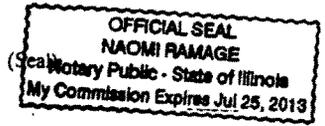
X Lincoln Herndon Law Office State Historic Site;
#1 Old State Capital Plaza, Springfield
Roof replacement
Refer to following explanation

X That the amount of this expenditure is \$325,000.00
(Continue on other side if necessary)
G Actual Or Q Estimated
(If an estimated cost is provided, the actual cost must be reported to the Auditor General as soon as it is known.)

X This affidavit is made pursuant to and in fulfillment of the emergency purchase affidavit provisions of the Illinois Procurement Code [30 ILCS 500/20-30].

I know and understand the contents of this affidavit, and all statements herein are true and correct.

Subscribed and sworn before me this 2nd day of October, 2009. Signature of Affiant



Naomi Ramage
Notary Public
My Commission expires:
7/25/13

Section 20-30. Emergency purchase.

- 1) **Conditions for use.** In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in State services, or to ensure the integrity of State records. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.
- 2) **Notice.** Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.
- 3) **Affidavits.** A purchasing agency making a procurement under this Section shall file affidavits with the chief procurement officer and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.
- 4) **Quick purchase.** The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. [30 ILCS 500/20-30]

For continuation, if necessary:

The conditions and circumstances requiring this emergency purchase are as follows

Lincoln Herndon Law Office - Standing metal seam roof The previous project awarded to this site was the Leak Investigation Report; completed under CDB project number 104-148-007 on August 20, 2009. At the direction of CDB, this emergency affidavit is submitted to resolve the leak issues identified in the 007 report.

1. The 007 report summary of findings identified multiple components that contributed to the roof's performance failure. The metal roofing system, parapet caps and EDPM trough systems were poorly designed, proved difficult to maintain overtime and can no longer be repaired.

IHPA requests an emergency affidavit to replace the roof assembly as recommended by the 007 report summary of findings.

We look forward to your response.