



Chief Procurement Office Capital Development Board
Fredrick Hahn, Chief Procurement Officer

May 1, 2012

FILE COPY

Ms. Paula Painter
Auditor General's Office
Iles Park Plaza, 740 East Ash
Springfield, Illinois 62703-3134

RE: CDB Project No.: 039-150-167
Contract No.: 5869 (Span Systems, Inc.)

Dear Ms. Painter:

This letter updates the emergency affidavit originally filed with the Auditor General's Office. The work is now completely paid out on the above named project/contract. The final cost for the emergency contract associated with this project is \$32,100.00.

I am forwarding this information in accordance with the Illinois Procurement Code, which requires the final cost of an emergency contract be reported to the Auditor General's Office only when there is a change to the original contract amount.

If you should have any questions regarding this matter, please do not hesitate to call me at (217) 558-2192.

Sincerely,

Nicki Patterson
Deputy Chief Procurement Officer, Construction

cc: Chris Miles, CDB

EMERGENCY PURCHASE AFFIDAVIT

Reference # 039-150-167

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor: Span Systems Inc.

Address: 88 Pine Street

City: Manchester State: NH Zip: 03103

State of Illinois)
County of Livingston : SS

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☒ Involving threat to public health or public safety.
☒ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
☒ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
☐ To insure integrity of State records
☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

According to the Department of Agriculture, the west section of the canopy over the Multipurpose Arena at the Illinois State Fairgrounds, Springfield was torn during the high winds over the first weekend of January. A portion of the canopy was torn significantly to remove it from the area. The fabric of the canopy stabilizes the entire system and the loss of a portion of the canopy has caused movement in the structural system. The Department of Agriculture requests assistance to stabilize the existing structure to prevent any further damage to either canopy fabric or structure. Additional information is attached in a Memo and an e-mail.

(Continue on next page if necessary)

Expected Start Date: January 16, 2012 Expected End Date: March 9, 2012

Extension of previous emergency purchase: ☐ Yes or ☒ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

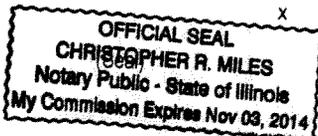
Amount of this expenditure is: \$ Actual or \$ 50,000.00 *Estimated

*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gus Behnke Signature of Affiant

Subscribed and sworn before me this 12th day of January 20 12



Christopher R Miles Notary Public

My Commission expires: 11/3/14

MEMORANDUM

TO: Capital Programs
Capital Development Board

FROM: Illinois Department of Agriculture
(Name of Agency)

DATE: 9-Jan-12

SUBJECT: Emergency Purchase Request

The Illinois Department of Agriculture is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contacts to address an emergency need of the State.

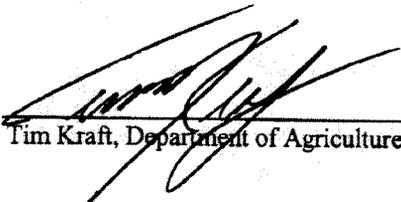
This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

- There exists a threat to public health or public safety.
- Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.
- It is necessary to prevent or minimize serious disruption in State services.
It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

The west section of the canopy over the Multipurpose Arena at the State Fairgrounds was torn during the high winds over the first weekend of January. A portion of the canopy was torn sufficiently to remove it from the area. The fabric of the canopy stabilizes the entire system, and the loss of a portion of the canopy has caused movement in the structural system. Department of Agriculture requests assistance to stabilize the existing structure to prevent any further damage to either canopy fabric or structure.

I am



Tim Kraft, Department of Agriculture Property & Facility Management Services, CMS

We understand that CDB will coordinate with its CPO who will make all appropriate postings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.