

Notice Addendum



Reference Number
22031957

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Identification

Reference Number: 22031957
 Title: Emergency Repairs to Hotwater Distribution System - Danville Correctional Center
 Agency Reference Number: 120-040-023
 Agency: CDB - Capital Development Board
 Purchasing Agency: CDB - Capital Development Board
 Purchasing Agency: N/A
 SPO:
 Date First Offered: 09/18/2013
 Status: Published

Overview

Description and Specifications:
 This addendum provides the emergency purchase affidavit being used to support the procurement of GHR. GHR is evaluating leaks in the hotwaterpiping system at Danville Correctional Center that have caused a loss of heat and hot water to two buildings to determine how the problem can be corrected. It also corrects the initial estimated cost to \$5,000.

Key Information

Notice Type: Emergency Procurement
 Notice Stage: Notice of Intent
 Does this addendum add/or change vendor(s) information? (i.e. vendor name/address, contact information, and/or award amount, etc.)? No
 Published: 09/24/2013
 Notice Expiration Date: 10/08/2013
 Emergency Justification: This procurement is necessary to prevent or minimize serious disruption in critical state services that affect the health and safety of facility inmates and IDOC personnel.
 Accordance with Admin Rule: Minimize serious disruption to critical state services that affect health, safety, or collection of substantial state revenues
 Professional & Artistic: No
 Small Business Set-Aside: No



Chief Procurement Office Capital Development Board
Fredrick Hahn, Chief Procurement Officer

September 24, 2013

Ms. Rose Tucker
Office of the Auditor General
Iles Park Plaza
740 East Ash
Springfield, Illinois 62703

**RE: Emergency Purchase – Danville Correctional Center
Hotwater Piping System Leaks
CDB Project No. 120-040-023**

Dear Ms. Tucker:

Attached please find an Emergency Purchase Affidavit, with estimated cost, for an emergency project undertaken by the Capital Development Board ("CDB").

This affidavit supports the retaining of G.H.R. Engineers and Associates, Inc. to provide architect-engineer services associated with investigating the leaking of the hotwater piping system at Danville Correctional Center and possibly recommending/overseeing the implementation of repairs. A rupture of the system on September 16, 2013 resulted in a partial shutdown of the system, which has caused two buildings to be without hot water and heat. The reference number for this affidavit is 120-040-023. The initial estimated cost of \$5,000 covers the investigation of the problem and general recommendations for corrective action.

The emergency was declared under under the provisions of Title 44 Illinois Administrative Code, and Section 20-30 of the Illinois Procurement Code [30 ILCS 500/20-30]. This is an emergency involving the minimizing of serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.

Thank you for your consideration. If you have any questions, please contact me at (217) 558-2210.

Sincerely,

Fredrick W. Hahn
Chief Purchasing Officer – Capital Development Board

401 South Spring Street
316 Stratton Office Building
Springfield, Illinois 62706
(217) 558-2156
(217) 558-5407 Facsimile

EMERGENCY PURCHASE AFFIDAVIT

Reference # 120-040-023

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: G.H.R. Engineers and Associates, Inc.

Address: 1615 South Neil Street

City: Champaign State: IL Zip: 61820-7211

State of Illinois) : SS

County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- checkboxes for: Involving threat to public health or public safety, Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage, To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, To insure integrity of State records, Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On 09/17/13, the Department of Corrections (DOC) reported that the Danville Correctional Center underground piping that serves the Industries Building and Vehicle Maintenance Building ruptured in unknown locations leaving both buildings without heat or hot water. The rupture occurred on the evening of September 16th. The underground piping system has had small leaks, but the rupture has forced parts of the system to be shut down. The system has been in need of repairs but a repair project has not been authorized.

Vendor #1: G.H.R. Engineers and Associates, Inc. has been selected to analyze the situation and provide recommendations, including estimates and lead times, and may include professional services to implement an agreed upon solution. G.H.R. was chosen because of their proximity to and familiarity with the site and their availability to immediately mobilize and assess the situation. G.H.R. provided similar services for a project that repaired other parts of the underground piping system in 2009. This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for negotiation and execution of an A/E contract, preparation of design documents, and completion of CDB's existing competitive bid process, construction under existing processes would likely not begin until several months later. For this reason, an emergency procurement is necessary to ensure that heat is restored to these buildings expeditiously as the heating season is upon us.

(Continue on next page if necessary)

Vendor # 1 - Expected Start Date: 09/18/13 Expected End Date: 12/16/13

Extension of previous emergency purchase: checkbox Yes or checked checkbox No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Amount of this expenditure is: \$ Actual or \$ 5,000 *Estimated

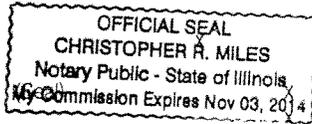
*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Greg Behrke

Signature of Affiant

Subscribed and sworn before me this 24th day of September 2013.



Christopher R Miles

Notary Public

My Commission expires: 11/3/14

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference #

Emergency Memorandum

To: Capital Development Board
From: Capital Programs Unit – Illinois Department of Corrections
Date: September 19, 2013
Subject: Emergency Purchase Request

The Illinois Department of Corrections on behalf of the Danville Correctional Center is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contracts to address an emergency need of the State.

This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

- There exists a threat to public health or public safety.
- Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.
- It is necessary to prevent or minimize serious disruption in State services.
- It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

The underground heating pipe serving the Industries and Vehicle Maintenance Buildings is severely leaking in unknown locations and has failed beyond reasonable repair similar to the piping replaced just 3 years ago. As such these two buildings were not included in the prior project and now have no heat. Engineering analysis is required to determine whether existing underground loop piping from the powerhouse should be replaced, or consideration for packaged boilers that could be installed in each of these two buildings thereby abandoning the existing piping with the intention of saving both time and money. Existing space within each building is readily available that will require gas, power and control work to make the new systems operable. Failure to ensure operable heating systems within these buildings will disrupt both Industries and facilities operations in addition to potential loss of state assets and services at significant expense to the State of Illinois.

I am Duane Ladage, Architect, Capital Programs Unit – Illinois Department of Corrections.

(Please give official title and office.)

We understand that CDB will coordinate with its CPO who will make all appropriate postings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.