CAPITAL
Development
BOARD

Building a Better Illinois

Pat Quinn, Governor Peter O'Brien, Sr., Chairman

BOARD BOOK

September 10, 2013
10:30 a.m.

Video-Conference between:

James R. Thompson Center
100 West Randolph Street, Suite 14-600
Chicago, Illinois

Illinois Dept. of Transportation
1102 East Port Plaza
Collinsville, Illinois

Robert Oxtoby Board Room
Wm. G. Stratton Office Building
401 S. Spring St., 3rd Floor
Springfield, Illinois

BOARD MEMBERS:
Peter O'Brien, Sr., Chairman
Glyn Ramage
Michael Chin
Stewart Muñoz
Miles Beatty
Anthony Garippo

Jim Underwood, Executive Director

CAPITAL DEVELOPMENT BOARD

September 10, 2013, 10:30 a.m.
Video-Conference
between
the following three locations:

James R. Thompson Center	Robert Oxtoby Board Room	IDOT Office
100 West Randolph Street	3rd Floor Stratton Building	1102 East Port Plaza
Suite 14-600	401 S. Spring Street	Collinsville, Illinois
Chicago, Illinois	Springfield, Illinois	

1. **CALL TO ORDER**
2. Roll Call of Members
3. Confirmation of a Quorum

PRELIMINARY ITEMS

4. Adoption of Agenda
5. Approval of August 13, 2013 Minutes 1-6
6. Introduction of Guests

BOARD ACTION

7. Change Orders
   - Illinois Valley Community College 7-11
   - Illinois State Fairgrounds 12-17
8. Proceed Order
   - University of Illinois at Urbana-Champaign 18-23
9. Single Bid Award
   - Lawrenceville Armory 24-30
10. Staff Recommendations for Architect/Engineer Selections
    - PSB 188 31-38
11. Higher Education Recommendations for Architect/Engineer Selections 39-42

INFORMATIONAL ITEMS

12. Architects/Engineers approved by Executive Director 43-48

EXECUTIVE SESSION

staff contact: Amber Evans
217.782.8726

CAPITAL DEVELOPMENT BOARD Agenda Item

SUBJECT: Meeting Minutes for August 13, 2013 Board Meeting

The August 13, 2013 meeting of the Capital Development Board was held by video-conference at the James R. Thompson Center, 100 West Randolph Street, Suite 14-600, Chicago, Illinois and the Stratton Office Building, 401 South Spring Street, Third Floor, Springfield, Illinois.

The following Board Members were present:

Chicago
Peter O'Brien, Sr., Chairman
Stewart Muñoz
Anthony Garippo
Miles Beatty

Others present:

Chicago
Jim Underwood, CDB
Karla Springer, CDB
Andrea Bauer, CDB
Tim Dietz, CDB
George Mihel, SVCC
Frank Murphy, SVCC
Keith Horton, CDB
John Lanctot, CDB
Justin Corvino, CDB
Ed Choklek, FGM Architects
James Cockrell, CDB
Jesse Martinez, CDB
Mike Wilson, CDB
Ron Wright, CDB
Tom Klein, CDB

Springfield
Amber Evans, CDB
Craig Holan, DMA
Ross Massey, DMA
Gary Kitchen, CDB
Don Broughton, CDB
Russell Schaefer, DHS
Matt Williams, CDB
Josh Weger, CDB
Paula Sorensen, CDB
Amy Romano, CDB
Lisa Mattingly, CDB
Lorri Rosenfeldt, CPO
Brad Nell, CDB
Kirk Fernandes, CDB
Ken Morris, CPO

Chairman O'Brien called the meeting to order at 10:46 a.m.

Amber Evans took roll call. For the record, Chairman O'Brien and members Stewart Muñoz, Miles Beatty and Anthony Garippo were present at the Chicago meeting site.

Mr. Muñoz moved and Mr. Beatty seconded a motion for adoption of the agenda. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Garippo moved and Mr. Muñoz seconded a motion to approve the minutes of the July 9, 2013 meeting. Chairman O'Brien called for a vote, which was approved unanimously.

All attendees and guests in Chicago and Springfield introduced themselves to the Board.

Mr. Ron Wright presented the following Change Order and answered questions from Board members:

CHANGE ORDER – Illinois State University
Life Safety Improvements, Turner & Stevenson Halls
Normal, McLean County, Illinois
CDB Project No. 821-010-095
A/E: Clark Dietz, Inc.
Change Order No. E-22..... $156,182.87

Mr. Muñoz moved and Mr. Beatty seconded a motion to approve the change order. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Ron Wright presented the following Change Order and introduced Mr. George Mihel and Mr. Frank Murphy with Sauk Valley Community College who further explained the project and, with the assistance of Ms. Lisa Mattingly, answered questions from Board members:

PROCEED ORDER – Sauk Valley Community College
Upgrade Parking Lot
Dixon, Lee County, Illinois
CDB Project No. 810-084-010
A/E: Willett, Hofmann & Associates, Inc.
Proceed Order No. G-1..... $166,855.00

Mr. Muñoz moved and Mr. Garippo seconded a motion to approve the proceed order. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Wright presented the following Single Bid Award and, with the assistance of Mr. Gary Kitchen and Mr. Kirk Fernandes, answered questions from Board members:

SINGLE BID – Chester Mental Health Center
Remove/Replace Carpet and Floor Tiles
Chester, Randolph County, Illinois
CDB Project No. 321-087-045
A/E: Hurst-Rosche Engineers, Inc.

TRADE	BASE BID	ESTIMATE	% DIFFERENCE
General	$73,500.00	$27,515.50	+167%

Mr. Garippo moved and Mr. Beatty seconded a motion to approve the single bid award. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Wright presented the following Single Bid Award and introduced Lt. Colonel Craig Holan and Mr. Ross Massey with the Department of Military Affairs who further explained the project and answered questions from Board members:

SINGLE BID – Camp Lincoln
Replace Perimeter Fencing
Springfield, Sangamon County, Illinois
CDB Project No. 546-325-070
A/E: Midwest Engineering Associates, Inc.

TRADE	BASE BID	ESTIMATE	% DIFFERENCE
General	$299,200.00	$269,690.00	+11%
Alt. G-1	76,000.00	66,710.00	+14%
Alt. G-2	167,000.00	86,520.00	+93%
Alt. G-3	76,000.00	6,720.00	+1,030%
TOTAL	$618,200.00	$429,640.00	+44%

Mr. Beatty moved and Mr. Muñoz seconded a motion to approve the single bid award. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. James Cockrell presented the following A/E selection recommendation:

1.	102-777-018	**DEPT. OF NATURAL RESOURCES** Repair & Replace Roofing Systems Wayne Fitzgerrell State Park Jefferson County, Illinois 1. Eggemeyer Associates Architects, Inc. 2. Oates Associates, Inc. 3. Baysinger Architects, LLC	Appropriation: $225,000 Project Cost: $225,000

Mr. Muñoz moved and Mr. Beatty seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Cockrell presented the following A/E selection recommendation:

2.	630-000-182	**DEPARTMENT OF TRANSPORTATION** Construct Storage Buildings/Connect to City Water/Restroom Renovation District 2 - Rock Falls, Whiteside Co. and Freeport (Eleroy), Stephenson Co. District 3 - Yorkville, Kendall Co. 1. Matocha Associates 2. GreenAssociates, Inc. 3. Larson & Darby, Inc.	Appropriation: $800,000 Project Cost: $800,000

Mr. Garippo moved and Mr. Muñoz seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Cockrell presented the following A/E selection recommendation and answered questions from Board members:

3.	630-000-183	**DEPARTMENT OF TRANSPORTATION** Replace Roofing Systems District 4 - Knoxville, Knox Co.; Lewiston, Fulton Co.; Biggsville, Henderson Co.; Wenona, Marshall Co. 1. ATSE Consultants, LLC 2. Kenyon & Associates Architects, Inc. 3. Architechnics, Inc.	Appropriation: $410,000 Project Cost: $410,000

Mr. Beatty moved and Mr. Garippo seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Cockrell presented the following A/E selection recommendation:

4.	630-000-184	**DEPARTMENT OF TRANSPORTATION** Tuckpointing & Septic System/Overhead Doors/Roof Replacement/Upgrade HVAC District 5 - Fithian, Vermillion Co.; Champaign, Champaign Co.; Paris, Edgar Co.; Danville, Vermillion Co. 1. Gorski, Reifsteck Architects, Inc. 2. DLZ Illinois, Inc. 3. Sarti Architectural Group, Inc.	Appropriation: $405,000 Project Cost: $405,000

Mr. Beatty moved and Mr. Muñoz seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Cockrell presented the following A/E selection recommendation:

5.	630-000-185	**DEPARTMENT OF TRANSPORTATION** Install Oil Water Separators District 5 - Bloomington, McLean Co.; Fithian, Vermillion Co.; Champaign, Champaign Co.; Paris, Edgar Co. District 8 - Hecker, Monroe Co,; Steeleville, Randolph Co.; Carlyle, Clinton Co.; Salem, Marion Co.; Carrollton, Greene Co.; Nashville, Washington Co. 1. Atlas Soils, Inc. 2. ATSE Consultants, LLC 3. #9 Design, Inc.	Appropriation: $312,000 Project Cost: TBD

Mr. Beatty moved and Mr. Garippo seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman O'Brien called for a vote, which was approved unanimously.

Mr. Cockrell noted the following informational items:

1. Architects/Engineers approved and/or concurred by Executive Director.

Mr. Thomas Klein discussed the CPO's memo to CDB dated July 9, 2013 with the Board and the steps CDB is taking to address the issues.

Mr. Wright updated the Board regarding the options for internal structure option for the gateway arch at the University of Illinois, Lincoln Hall.

Mr. Beatty moved and Mr. Muñoz seconded a motion to adjourn. Chairman O'Brien called for a vote, which was approved unanimously. Motion carried and the meeting adjourned at 11:24 a.m.

Executive Summary for Board Level Change Order

CDB Project No.	**810-046-016 Ph-1**
Project Description:	**Construct Community Technology Center**
Project Location:	**Illinois Valley Community College** **Oglesby, LaSalle County, Illinois**

Project History:

This project's phase 1 scope of work includes partial demolition of Building F, temporary construction of a building entrance, construction of an 80,000 square-foot two-story building connecting Buildings C and F, associated site improvements, and partial remodeling of Building G. Construction is currently 95% complete and on schedule. Partial Substantial Completion for the new building is scheduled for August 28, 2013. Full Substantial Completion, which includes the balance of the site work, is scheduled for November 30, 2013.

The scope of work for the turnaround area was to mill off 2" of asphalt paving, remove the center section of the paved area to create a planter and remove some of the perimeter paving to allow for the installation of new curbs, gutters, and sidewalks, all of which were included in the original contract documents.

When the contractor completed the asphalt milling and started demolition of the center planter area and perimeter curbs, they discovered concrete below the existing 4-6" of asphalt paving. Proceed Order G-46 was issued to remove the concrete necessary for the new planter and perimeter curb and gutter. When demolition of the concrete commenced, it revealed wet, soft and unstable soil below the existing gravel base. Based on the undisclosed soil conditions encountered, a geotechnical engineer was engaged to inspect and provide recommendations. Midwest Testing indicated that the existing soils had a low-bearing capacity and would not provide for a sufficient base for new paving. They recommended that the existing pavement, granular base and unsuitable soils be removed to a depth of 32" followed by the installation of geotextile fabric over the soil, 18" of compacted PGE rock, geo-grid over the PGE rock, 8" of compacted CA-6 rock, followed finally by 6" of asphalt paving.

The above-described work needed to proceed in conjunction with other ongoing site work and was therefore completed with Proceed Order G-46 with a not-to-exceed cost of $117,000, which was approved by the Board on June 11, 2013.

Requested Action:

Work is now complete and we are requesting approval of RFP/CO G-46 in the amount of $113,752.62 as approved by CDB Estimating.

State of Illinois
Capital Development Board

Request for Board Approval of Change Order

Project Number: 810-046-016 Ph-1
Description: Construct Community Technology Center Illinois Valley Community College Oglesby, IL 61348

Using Agency: ICCB

Architect/Engineer: Basalay, Cary & Alstadt Architects, Inc.
620 W. Lafayette Street
Ottawa, IL 61350

Project Manager: **Steve Halm**

Total Project Budget: $30,264,813.00
Unobligated Funds: $1,535,944.45
Percent Completion: 95%

Reason for Change:

Unsuitable soil conditions were discovered after removal of concrete in the South turn around area.
The Geotechnical Engineer recommended that the existing concrete paving, base rock and unsuitable soils be removed to ensure long term integrity of the new paving.

Description of Change:

Remove and properly dispose of all existing concrete/asphalt paving, base rock and unsuitable clay material in the area of the South turn around. Install 18" of PGE rock, fabric and geo-grid material, 8" inches of CA 6 rock and 4 ½ inches of asphalt binder material. Surface coat asphalt was included in the base bid work.

CONTRACTOR	Trade	Change Order Amount	Original Contract	% CHANGE
George Sollitt Const	General	$ 113,752.62	$ 21,138,000.00	0.54%
Total All Change Orders		$ 113,752.62	$ 21,138,000.00	0.54%

Completion Effect: 0 **days**

CDB596-3-1E Rev. 06/23/95

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: 7/26/13 RFP Number: G46

1. (Contractor's Name, Address, Telephone, Fax & Attention)

George Sollitt Construction Company
7900 N. Central Ave.
Wood Dale, Il. 60191
(630)860-7333 Fax (630)860-7347
Attn: Henry Ryan e-mail: hryan@sollitt.com

CDB Project #: 810-046-016 Ph-1
CDB Project Name: Construct Community Technology Center- Ph-1
& Location: Illinois Valley Community College
815 N. Orlando Smith Ave.
Oglesby, Il. 61348

CDB Contract #: 12043441
Contract Work: General

2. REQUEST for change by contractor

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change::
Unforeseen conditions.
Contractor discovered concrete paving under the asphalt paving to be removed.
Contractor discovered unsuitable soil under the concrete paving that required removal of paving, granular material and unsuitable sub soil and installation of fill and paving.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued.
Remove approximately 6500 sq. ft. of concrete paving at the turnaround area where asphalt paving is indicated to be removed and concrete paving is under it.
Remove unsuitable soils and existing granular material and pavement to depth of 32" under approximately 10,000 sq. ft. of paving originally intended to be milled and overlaid. Install geotextile fabric over soil, install 18" of compacted PGE over fabric, install geogrid over PGE, install 8" compacted CA-6 over grid, install 6" total of asphalt paving over CA-6.
Delete milling off 1 ½" of asphalt paving.
Delete installing overlay of 1 ½" asphalt over existing.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.
None.

IMPORTANT NOTICE
Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:
Work to be accomplished in the same time from Authorization to Proceed
NOTE: Unless specifically indicated above, this does not extend the contract time.

The Contract Sum is increased by the total sum of.....$ ~~114,181.88~~ 113,752.62
TC 8/19/13

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name Basalay Cary & Alstadt Architects
BY [signature] signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER
BY signature

CONTRACTOR DATE 7-29-13
BY Henry B. Ryan III print name
[signature] signature
Senior Project Manager title

APPROVE as to form and content:
USING AGENCY name Illinois Valley Community College
BY Cheryl Rallysema signature

CDB/PM APPROVE 7-30-13
[signature] signature

CDB APPROVE change order DATE
BY print name
signature
title

8. FOR CDB USE ONLY

Type of Change	% Assess	Package No.	CO Date	CO No.	CO AMOUNT add (deduct)
205					$

Revised August 2008

THE GEORGE SOLLITT CONSTRUCTION COMPANY
GENERAL CONTRACTORS CONSTRUCTION MANAGERS
CHICAGO

August 19, 2013

Mr. Paul Basalay
Basalay, Cary & Alstadt Architects
620 W. Lafayette St.
Ottawa, Illinois 61350

Reference: CDB Project No: 810-046-016-Ph-1
CDB Contract No: 12043441
GSCC Project C11030
Construct Community Technology Center
Oglesby, Illinois 61348

Subject: CX 112 / RFP – 46 – Unsuitable Soils @ Turn Around
REVISION # 1

Dear Paul,

We are hereby submitting our cost proposal to remove and haul off site the unsuitable soils and existing granular materials and pavement to a depth of 32" under paving originally intended to be milled and overlaid at the South turn around drive. Place geo textile fabric over soil, install 18" PGE over fabric, install geo grid over PGE, install 8" CA-6 over grid, install 4 ½" of new bituminous binder asphalt and base contract 1 ½" surface asphalt for a total of 6". This is in accordance with G46R that was prepared by Basalay, Cary & Alstadt Architects.

This work is for the lump sum amount of ONE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED FIFTY TWO AND 62/100 ($ 113,752.62) DOLLARS to be added to our contract amount.

Enclosed is our proposal detailing all costs associated with the above referenced work.

This cost proposal is valid for 30 days from the date of this letter.

If the above meets with your approval, please issue a formal Change Order.

Very truly yours,

THE GEORGE SOLLITT CONSTRUCTION CO.

By _____
Henry B. Ryan III, Senior Project Manager

Enclosure
cc: Steve Halm, CDB
Matt Lamps, Basalay, Cary & Alstadt

790 NORTH CENTRAL AVENUE WOOD DALE, ILLINOIS 60191 630-860-7333 FAX 630-860-7347

CPO/SPO APPROVAL

DATE: 6/10/2013

PROCEED ORDER NO. G-46 R

CDB PROJECT NO.: 810-046-016 Ph-1
CONTRACT NO.: 12-0434-41
DATE: 5-28-13

CONTRACTOR (Name, Address)
The George Sollitt Construction Company
790 North Central Avenue
Chicago, IL 60191

PROJECT (Name, City, County)
Construct Community Technology Center
Illinois Valley Community College
Oglesby, LaSalle County

Contract Work: General

Using Agency: ICCB

DESCRIPTION OF CHANGE IN WORK: Remove and dispose of existing paving, provide compacted rock, geo fabric and asphalt binder. Scope of work per Midwest Testing Services letter dated May 17, 2013 and to be later included in RFP C/O G-46. NTE amount per George Sollitt Const. Co revised proposal dated 5-24-13.
Justification for the proceed order: Work must proceed ASAP in conjunction with South side base bid site work which began on 5-6-13. Work under Proceed Order G-46 has been completed however; site work in and around the South turn around area is now on hold pending approval to proceed with the additional work described under Proceed Order G-46 R. The attached revised proposal for PO G-46 R includes the NTE amount previously approved under PO G-46.

TOTAL $ VALUE OF THIS ORDER NOT TO EXCEED: $ 117,000.00

Contractor Representative's Signature Thomas S Baker

Costs for work involved and change in Sum and Time (if any) will be submitted for inclusion in a RFP/CO adjusting the Contract Sum and/or Contract Time subject to the CDB procedures for processing contract changes as outlined in the Capital Development Board's Standard Documents for Construction. Approval and issuance of this document does not eliminate the requirement for the subsequent RFP/CO to be reviewed and approved by CDB to determine it to be fair and reasonable.

Authorization to Proceed by:

My review of this change order has determined that: the circumstances which have necessitated this change order were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the State and authorized by law, as described. (Applicable only to a change order or a series of change orders increasing or decreasing the contract amount more than $10,000.00 or the contract time by more than 30 days.)

(Up to $9,999)	Project Manager	Date 5-28-13
(Up to $24, 999)	Regional Manager	Date 05.29.13
(Up to $49, 999)	Construction Administrator	Date 5/29/13
(Up to $74,999)	Deputy Director - Construction	Date 5-29-13
(Up to $100,000)	Executive Director	Date 6/3/13

If Board Level insert Agenda Item No. ___ **and Board Meeting Date** _____

Form date: September 2010

Executive Summary for Board Level Change Order

CDB Project No.	**039-150-170**
Project Description:	**Repair and Replace Roofing Systems**
Project Location:	**Illinois State Fairgrounds** **Springfield, Sangamon County, Illinois**

Project History:

The scope of work for the existing project consists of the following:

1. Replace roof on the Artisans Building; add insulation, new gutters, etc.
2. Repair and replace roof on "Series 18 Horse Barns." This series of barns consists of 9 buildings under one roof.

The original scope of work for this project was to repair or replace the roofs on various buildings throughout the fairgrounds. The A/E's estimate indicated that it was not possible for all buildings in the original scope to be repaired or replaced. The using agency then determined the priority of buildings to be repaired. The "Series 18 Horse Barns" was second on the list to be replaced. Based on the estimate it was decided that portions of the "Series 18 Horse Barns" would bid as alternates. Alternate 1 was to replace Area D of the "Series 18 Horse Barns," and Alternate 2 was to repair Area E of the "Series 18 Horse Barns." Both alternates were accepted.

Requested Action:

We are requesting approval on Change Order G-1 in the amount of $136,850.68 to replace Area E of the "Series 18 Horse Barns" in lieu of repairing (*the project has adequate funding for the replacement of the roof*). This portion of the roof is contiguous with all other portions of the roof being replaced in this project. The approval of this change order will allow one contractor to do the work resulting in a single roof warranty. Alternate No. 2 has been credited toward this change order amount and is included in the $136,850.68.

Note: A separate bid package is being bid for additional buildings on this site at no additional cost to the State of Illinois by the A/E.

State of Illinois
Capital Development Board

Request for Board Approval of Change Order

Project Number: 039-150-170
Description: Repair and Replace Roofing
Illinois State Fairgrounds
Springfield, Illinois 62702
Total Project Budget: $1,000,000.00
Unobligated Funds: $315,263.00
Percent Completion: 20%

Using Agency: Department of Agriculture

Architect/Engineer: Kenyon & Associates Architects
206 NE Madison Avenue
Peoria, Illinois 61602
Project Manager: **Matthew Williams**

Reason for Change:

The original scope of work for this project was to repair or replace the roofs on various buildings throughout the fairgrounds. The A/E's estimate indicated that it was not possible for all buildings in the original scope to be repaired. Based on the A/E's estimate it was decided that portions of the "Series 18 Barns" would be bid as alternates. Alternate 1 was to replace Area D of the "Series 18 Barns," and Alternate 2 was to repair Area E of the "Series 18 Barns." Both alternates were accepted. The low bidder was 39% below the A/E estimate leaving funds available to replace instead of repair Area E.

Description of Change:

Replace a portion of EPDM roof on "Series 18 Horse Barns."

CONTRACTOR	Trade	Change Order Amount	Original Contract	% CHANGE
Henson Robinson Co.	General	$ 136,850.68	$ 590,864.00	24 %
			%	
Total All Change Orders		$ 136,850.68	$ 590,864.00	24 %

Completion Effect: 30 **days**

CDB596-3-1E Rev. 06/23/95

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: July 1, 2013 RFP Number: G-1

039-150-170

FOR CDB USE ONLY	
Name:	
Project No.:	
Contract No.:	
C.F. Locate:	

1. (Contractor's Name, Address, Telephone, Fax & Attention)
Henson-Robinson
3550 Great Northern Avenue
Springfield, IL 62711
(217)544-8451 Fax (217)544-0839
Attn: C. J. Wood e-mail: cj@henson-robinson.com

CDB Project #: 039-150-170
CDB Project Name: Repair and Replace Roofing Systems
& Location: Illinois State Fairgrounds
Springfield, IL
CDB Contract #: 13056281 13-0562-81
Contract Work: General / Roofing

2. REQUEST for change by: Using Agency / CDB

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change:
Available funds for construction will allow for full roof removal and replacement.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued.
   A. Delete all work on Series 18 Horse Barns A-J, CDB ID #E0114-E0122, Roof Area E, Alternate bid G/R-2 on Sheet A2.1.
   B. Contractor to provide price to do the following to the entire Roof E area; Existing structurally sloped wood deck to remain. Provide mechanically attached ½" coverboard or mechanically attached tapered polyisocyanurate crickets with fully adhered 60 mil EPDM system.
      1. Provide replacement siding at shown locations and as stated in drawing note 28, sheet A2.1.
      2. Provide all roof drain strainers as stated in drawing note 4, sheet A2.1.
      3. At ridge cap tile, remove and reinstall for full length of roof E as stated in drawing note 12, sheet A2.1.
      4. Where roof E meets vertical wall at roof A, drawing note 16, sheet A2.1 will be followed.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.
NONE

IMPORTANT NOTICE
Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:
Work to be accomplished in 30 Calendar Days from Approval of RFPCO.
NOTE: Unless specifically indicated above, this does not extend the contract time.

The Contract Sum is INCREASED by the total sum of.....$ ~~138,735.17~~ 136,850.68 C.W. TC 8/8/13

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name Kenyon & Associates Architects, Inc.
BY Larry E Wachtveitl signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER
BY signature

CONTRACTOR DATE 7/25/13
BY C. J. Wood print name
C.J. Wood signature
Project Manager title

APPROVE as to form and content
USING AGENCY name IL Dept. of Agriculture
BY signature

CDB/PM APPROVE 8/12/13 signature

CDB APPROVE change order DATE
BY JIM UNDERWOOD print name
signature
EXECUTIVE DIRECTOR title
By Board Action

8. FOR CDB USE ONLY | Type of Change | % Assess | Package No. | CO Date | CO No. | CO AMOUNT add (deduct)
$

Revised August 2008

Williams, Matthew

From: Kraft, Tim
Sent: Tuesday, August 13, 2013 8:53 AM
To: Williams, Matthew

The Department of Agriculture would like to request the section of the 18 barn be replaced instead of only repaired as asked for in the bids as an alternate. This will then be a complete replacement of the barn 18 roof.

Thank you,

Tim Kraft

KENYON
& ASSOCIATES
ARCHITECTS - INCORPORATED

August 13, 2013

Mr. Matthew Williams, Project Manager
Capital Development Board
401 S. Spring St.
Springfield, IL 62706

RE: Repair and Replace Roofing Systems
Illinois State Fairgrounds
CDB #039-150-170

Dear Matt:

Kenyon and Associates is in receipt of RFP-CO #1 from Henson Robinson Company to do the additional Roof Area E on Horse Barn #18.

The Contract Sum will be increased by $136,850.68. We have reviewed the required scope of work versus the Change Order Cost and have found it to be consistent with the current bidding climate. The total square footage that is being done on Roof E is 20,400 sq. ft. in size. This equates to a square foot cost of $6.70 per square foot. This cost is well in line with economic standards.

Based upon this cost breakdown, Kenyon and Associates Architects would recommend moving forward with RFP-CO #1.

Sincerely,

Tom Gordon

Tom Gordon

TG:au

Larry E. Wachtveitl AIA - Pres. Larry D. Davis, Reg. Arch. - VP Thomas Gordon Chris Classen, LEED AP Dan Wachtveitl Amelia L. Ulrich - Office Mgr./ Sec./ Treas.
206 NE Madison Avenue Peoria, Illinois 61602-1216 (phone) 309 674 7121 (fax) 309 674 7146 www.kenyonarchitects.com

Begue, Sandy

From: Beachy, Kyle
Sent: Tuesday, August 27, 2013 8:51 AM
To: Williams, Matthew
Cc: Wright, Ron; Kitchen, Gary
Subject: 039-150-170 IL State Fairgrounds Roofing

Matt –

With regards to the proposed change order, it is my understanding that it includes additional roofing in the Series 18 Barns. The entire Series 18 Barns is included in the scope of work as advertised and is germane to the project. Let me know if there is anything I can do to assist with the implementation of this work.

Thanks,

Kyle D. Beachy
Capital Development Board
217-524-4739
217-782-4938 fax

Executive Summary for Board Level Proceed Order

CDB Project No.	**830-010-337**
Project Description:	**Interior & Exterior Renovation to the Education Building**
Project Location:	**University of Illinois at Urbana-Champaign Champaign, Champaign County, Illinois**

Project History:

The scope of work for this project includes removal and replacement of approximately 11,000 square feet of existing plaza deck surface and roof membrane. Further defined, the scope includes the removal and replacement/reinstallation of precast concrete fascia and coping panels, new cement plaster soffit, copper gutters, downspouts, and the removal and reconstruction of the existing roof-mounted planter beds using intensive roof garden system components. Repair of existing cracks and deteriorated concrete structural slab, walls and beams is also included.

Existing conditions of the East plaza from the bid documents include cracks in the existing structural concrete deck that allow water to infiltrate the building. Cores through the concrete topping slab indicated the plaza roofing system has deteriorated and the insulation was found to be saturated with water. The precast concrete planter caps are in good condition; some caps have minor cracks and chips, one cap is disconnected from the concrete support base. The east side gutter is in advanced deterioration and the cement plaster soffit has large sections missing.

When demolition was completed on the plaza deck, the structural slab was in a highly deteriorated state. The slab poses a potential safety concern and a threat to State property. The condition of the slab was tested and surveyed thoroughly during design but the full extent of the damage was indeterminable as the slab was inaccessible until demolition could occur.

Requested Action:

We are requesting approval of a Not-to-Exceed Proceed Order Number G-03 in the amount of $655,000.00, which is to provide an approximate 4" standard weight concrete slab with re-enforcing bar in lieu of the 1.5" lightweight concrete slab (per the contract documents) over the existing structural slab. The proceed order includes all associated work required to pour, reinforce, shore, waterproof, and tie-in/secure the existing structural slab.

Note 1: This work needs to be completed by December 20, 2013 in order for the University of Illinois at Urbana-Champaign to utilize the space for the spring 2014 semester.

Note 2: CDB Estimating has reviewed the proceed order in depth.

State of Illinois
Capital Development Board

Request for Board Approval of Proceed Order

Project Number: 830-010-337
Description: Interior & Exterior Renovation
Education Bldg., UIUC
Champaign, IL 61820
Total Project Budget: $1,461,888.00
Unobligated Funds: $113,500.00
Percent Completion: 25%

Using Agency: Higher Education, University of Illinois

Architect/Engineer: Bailey Edward Design, Inc.
1103 South Mattis Avenue
Champaign, IL 61821
Project Manager: **Chris MacGibbon**

Reason for Change:

When demolition was completed on the plaza deck, the structural slab was in a highly deteriorated state. The slab poses a potential safety concern and a threat to State property. The condition of the slab was tested and surveyed thoroughly during design but the full extent of the damage was indeterminable as the slab was inaccessible until demolition could occur.

This contract action was planned to be completed under an approved change order but CDB and the General Contractor have been unable to come to an agreement on the cost at this point in time. This work must proceed in order to maintain the Spring semester class schedule. The classroom space must be available by December 20, 2013. General contractor is to provide all material supplier tickets and all labor timesheets related to the proceed order to allow CDB to verify the actual cost.

Description of Change:

Provide an approximately 4" (3" minimum to 5" to maintain slope) standard weight concrete slab with re-enforcing bar in lieu of the 1.5" lightweight concrete slab (per the contract documents) over existing structural slab. Includes all associated work required to pour, reinforce, shore, waterproof, and tie-in/secure of the existing structural slab. Change as enumerated below:

1. Delete polystyrene insulation from the project.
2. Delete lightweight concrete topping slab.
3. Install Sikadur 55 SVL per manufacturer's instruction. Contractor shall install per gravity feed method at a total of 600 square feet.
4. Add fiber reinforced concrete slab with vapor reducing agent.
5. Add steel reinforcing.
6. Include all associated materials and labor required to provide and install the added slab thickness.
7. Include plywood blocking at East gutter and flashing reglet at the North and South end for the revised roofing termination.

CONTRACTOR	Trade	Proceed Order Amount	Original Contract	% CHANGE
Mid-States General and Mechanical Contracting	General	$ 655,000.00	$ 1,163,000.00	56%
Total All Change Orders		$ 655,000.00	$ 1,163,000.00	56%

Completion Effect: 50 **days**

CDB596-3-1E Rev. 06/23/95

PROCEED ORDER NO. G3

CDB PROJECT NO.: 830-010-337
CONTRACT NO.: 13053781
DATE: August 29, 2013

CONTRACTOR (Name, Address)
Mid-States General and Mechanical Contracting Corp.
4170 N Bearsdale Rd
Decatur, Illinois 62526

PROJECT (Name, City, County)
Interior and Exterior Renovations – Education Building
Urbana
Champaign County

Contract Work: General **Using Agency:** UIUC

DESCRIPTION OF CHANGE IN WORK:

Provide an approximately 4" (3" minimum to 5" to maintain slope) standard weight concrete slab with reinforcing bar in lieu of the 1.5" lightweight concrete slab (per the contract documents) over existing structural slab. Includes all associated work required to pour, reinforce, shore, waterproof, and tie-in/secure of the existing structural slab.

Justification for the proceed order:

When demolition was completed on the plaza deck, the structural slab was in a highly deteriorated state. The slab poses a safety concern and a threat to State property. The condition of the slab was tested and surveyed thoroughly during design but the full extent of the damage was indeterminable as the slab was inaccessible until demolition could occur.

This contract action was planned to be completed under an approved change order but CDB and the General Contractor have been unable to come to an agreement on the cost at this point in time. This work must proceed in order to maintain the Spring semester class schedule. The classroom space must be available by 12/20/2013. General contractor is to provide all material supplier tickets and all labor timesheets related to the proceed order to allow CDB to verify the actual cost.

TOTAL $ VALUE OF THIS ORDER NOT TO EXCEED: $ 655,000.00

Contractor Representative's Signature _____

Costs for work involved and change in Sum and Time (if any) will be submitted for inclusion in a RFP/CO adjusting the Contract Sum and/or Contract Time subject to the CDB procedures for processing contract changes as outlined in the Capital Development Board's Standard Documents for Construction. Approval and issuance of this document does not eliminate the requirement for the subsequent RFP/CO to be reviewed and approved by CDB to determine it to be fair and reasonable.

Authorization to Proceed by:

My review of this change order has determined that: the circumstances which have necessitated this change order were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the State and authorized by law, as described. (Applicable only to a change order or a series of change orders increasing or decreasing the contract amount more than $10,000.00 or the contract time by more than 30 days.)

	Project Manager	Date 8/29/13
(Up to $24, 999)	Regional Manager	Date 8-29-2013
(Up to $49, 999)	Construction Administrator	Date 8/29/13
(Up to $74,999)	Deputy Director - Construction	Date 9-03-13
(Up to $100,000)	Executive Director	Date

If Board Level insert Agenda Item No. _____ and Board Meeting Date

Begue, Sandy

From: MacGibbon, Chris
Sent: Thursday, August 29, 2013 3:40 PM
To: Begue, Sandy
Subject: FW: Education Building project (CDB #830-010-337)
Attachments: 2013-08-27 Education Building Report 4.pdf

Importance: High

FYI

From: Nell, Brad
Sent: Thursday, August 29, 2013 3:40 PM
To: Wright, Ron; MacGibbon, Chris
Cc: Joerger, Marcy; Vitosky, Joseph W. (JoeV@uillinois.edu)
Subject: FW: Education Building project (CDB #830-010-337)
Importance: High

Ron/Chris-

The U of I has provided the additional funds for the Education Building project (CDB #830-010-337). As such please move forward with the proceed order as I will make the transfer and have the additional U of I funds added to the project next week.

If you have any questions, please let me know. Brad

From: Vitosky, Joseph W [mailto:JoeV@uillinois.edu]
Sent: Thursday, August 29, 2013 3:37 PM
To: Nell, Brad
Cc: Behnke, Gus; Nibling, Jack
Subject: Education Building project (CDB #830-010-337)
Importance: High

Per our discussion, the funding for the work to address the structural slab remediation is as follows:
CDB Residual funds - $500,000

UA Reserves 2010 - $192,108

The total project budget will increase to $2,237,108 from $1,545,000.

Thanks much for the heads up and assistance in getting this item on the next CDB Board meeting agenda.
Sincerely,
Joe

U10038 Education Building: Structural Slab Remediation Issue: Report 4

Dear Elizabeth:
I am writing an email to provide a progress report for the structural slab remediation issue at the Education Building. The university has received a final construction cost for the structural slab remediation, as follows

Cost and Budget:
Structural Slab Estimate: The final construction cost has reduced from $820,079 to $692,108.

Item	Cost	Comments
GC Estimate	$ 649,380.00	Structural Slab remediation
CDB Construction Contingency	$ 0.00	CDB Has indicated that no additional contingency is necessary.
PM Fee	$ 22,728.00	3.50%
System and Integrity	$ 20,000.00	Asbestos Abatement (F&S to perform)
Total Funding required	**$ 692,108.00**	

* When the funding increase is approved, the fund will be allocated to sub-projects as follows:
U12042: UIUC Funded/CDB Managed: $649,380
U12043: UIUC Funded/UIUC Managed: $42,728

Current Construction Contingency:	$ 113,500.00
Executed Proceed Order and CO:	$ 65,000.00
Remaining Construction Contingency:	**$ 48,500.00**

Schedule:

- The GC has proposed 01/20/2014 for the substantial completion date.
- The UIUC has proposed 12/20/2013 for a partial substantial completion date for the occupancy of the basement.

Prepared by Qu H. Kim
Capital Program Project Manager
08/27/2013

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: 07.25.13; **rev 07.30.13** RFP Number: G-02

FOR CDB USE ONLY

Name:
Project No.: 830-010-337
Contract No.: 11-0063-10
C.F. Locale:

1. Mid-States General and Mechanical Contracting Corp.
4170 North Bearsdale Road
Decatur, IL 62526
(217) 875-1260 Fax (217) 875-2896
Attn: Gary Sebens
E-mail: gary.sebens@midstatescontracting.com

CDB Project #: 830-010-337
CDB Project Name: Interior and Exterior Renovations to the Education Building
& Location: UIUC Urbana, Illinois
CDB Contract #: 111-0063-10
Contract Work: General

2. REQUEST for change by: Site Condition - Unforeseen
CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change:
   A) When demolition was completed on the plaza deck, the structural slab was found to be in a state of advanced deterioration. The current condition of the existing structural slab poses a safety concern. The existing structural slab was surveyed thoroughly and tested during design, however, the full extent of the damage was indeterminable due to the 6" concrete topping slab which existed at the top side of the structural slab and adhered ceiling tiles at the underside of the structural slab.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued.
   A) Delete polystyrene insulation from the project. Refer to attached details ASK-001a,b, and c
   B) Delete lightweight concrete topping slab; varies from 1 ½" to 4 ½" sloped to east gutter
   C) Install Sikadur 55 SVL per manufacturer's instruction, see attached product sheet. Contractor shall install per gravity feed method at a total of 600 sf. Installation shall occur at noted hairline crack locations - from the east extent of the structural slab extending to 32' feet west at locations approximately between CL 7 and 8 and again at 5' either side of CL 23
   D) Add standard weight fiber reinforced concrete slab with vapor reducing agent meeting ASTM D5084 in lieu of lightweight slab. Reinforced concrete slab thickness varies from 2 5/8" to 5" max. and slopes 1% per foot to east gutter. Install crickets as originally indicated for directional slope to east gutter.
   E) Add steel reinforcing per attached details SSK-002A.
   F) Contractor to include all associated materials and labor required to provide and install the added slab thickness
   G) Include plywood blocking at east gutter and flashing reglet at north and south end for revised roofing termination
   H) Change substantial completion date from 10/30/13 to 12/20/13 and final acceptance date from 01/28/14 to 03/20/14

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.
Not applicable.

IMPORTANT NOTICE
Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:
Work to be accomplished in 70 Calendar Days from Approval of RFPCO.

The Contract Sum is ~~INCREASED/DECREASED~~ by the total sum of.....$ 408,439.09

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name
BY _____ signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER
BY _____ signature

CONTRACTOR DATE _____
BY _____ print name
_____ signature
_____ title

APPROVE as to form and content:
USING AGENCY name
BY _____ signature

CDB/PM APPROVE
_____ signature

CDB APPROVE change order DATE _____
BY _____ print name
_____ signature
_____ title

8. FOR CDB | Type of Change | % Assess | Package No. 23 | CO Date | CO No. | CO AMOUNT add (deduct)

Subject: Single Bid Award

Bids were received on July 18, 2013 for the General Work on CDB Project Number 546-185-012, Renovate/Upgrade Mechanical Systems, Department of Military Affairs, Lawrenceville Armory, Lawrenceville (Lawrence County), Illinois.

A single bid was received on the General trade on July 18, 2013. Seventeen contractors were contacted regarding the project and 5 plan rooms held plans and specifications. From those, only one general contractor bid the project.

Note: This was the 1st bidding of the General work.

Architect/Engineer: McDonough-Whitlow, P.C.
9025 Illinois Route 127
Taylor Springs, Illinois 62089

TRADE	BASE BID	ESTIMATE	% DIFFERENCE
General	$206,250.00	$115,944.00	+77.89%

Both the A/E and the CDB Staff recommend that the award be made to:

Grunloh Construction, Inc.
101 West Temple Avenue
Effingham, Illinois 62401

General Work: $206,250.00

McDonough-Whitlow, P.C.
Consulting Engineers and Land Surveyors

September 5, 2013

Mr. Matthew Williams
IL Capital Development Board
William G. Stratton Building, Third Floor
401 South Spring Street
Springfield, IL 62706

PROJECT NO: CDB #546-185-012
MW #12-042

PROJECT: Upgrade Mechanical Systems
Lawrenceville, IL
Lawrenceville Armory, Lawrence County, IL

Dear Mr. Williams:

We have reviewed the general bid for the above project as requested and have compared them to our final detailed estimate of probable construction costs.

Our office sent the Ad for Bid to a total of seventeen contractors. A list of those contractors is shown below. From those contractors only one bid was received. Many of the contractors we spoke with stated they were either too busy to bid or the project was too far for them to travel. I would presume the latter to be a common reason for the lack of interest in the project. We also submitted plans to five plan rooms; Reed Business, Illinois Sqft, SIBA, McGraw-Hill, and CDC News.

Upon looking at the final bid price from our estimate on the PPCB, the general portion was $127,198.40. The received bid was $206,250.00, which comes to a difference of approximately $79,051.60. This difference in price leads to 62% increase in the bid over the estimated construction cost. We have spoken with Grunloh Construction and they stated that based upon their conversations with suppliers and subcontractors prior to the bid opening that they may likely be the only general contractor interested in bidding the project. This factor lead to the bid not being as lean as it could have been with more bid competition. Since Grunloh is based out of Effingham, the remote location of the project did not play a major role to deter them from bidding. Although they did mention it was difficult locating sub-contractors willing to participate.

Contractors
The Petry-Kuhne Company
Barber & De Atley, Inc.
Duce Construction Company
Commercial Builders, Inc.
MACC of IL., Inc.
T.C.T. Construction Company
English Brothers Company
Cross Construction, Inc.
Central Illinois tile Co.
Broeren Russo Construction, Inc.
A.J. Walker Construction Company
Midwest Restoration Inc.
Swingler L J & Sons Inc
Wohltman Construction, Inc.
Schonburg & Schomburg Construction, Inc.
Grunloh Construction
ARC Construction

9025 Illinois Route 127 P.O. Box A Taylor Springs, IL 62089 217.532.9233 P

Therefore, if the Illinois Capital Development Board and the Department of Military Affairs have no objections, we recommend award of this project to the apparent low bidder.

If you have any questions or require additional information, please do not hesitate to contact our office at (217) 532-9233.

Sincerely,

Guy W. Whitlow

G. William Whitlow, P.E.
McDonough-Whitlow, P.C.

McDonough-Whitlow, P.C.

Consulting Engineers and Land Surveyors

DATE: July 9, 2013

PROJECT: Upgrade the Mechanical System
Lawrenceville Armory
Lawrenceville, Lawrence County, Illinois
State Building Inventory No. H1900

PROJECT NO.: CDB # 546-185-012
M-W# 12-042

RE: Pre-Bid Meeting Minutes

LOCATION: Lawrenceville Armory
Lawrenceville, Lawrence County, Illinois

DAY: July 9, 2013

TIME: 10:30 a.m.

Following are the minutes of the above meeting and constitutes my understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the undersigned in writing of any errors or omissions.

Items Discussed:

1. An attendance sheet was passed around for signature of those in attendance (copy attached).
2. Introductions – Matthew Williams, CDB Project Manager; Emeka Hicks, CDB; Bill Whitlow, McDonough-Whitlow, P.C., Project Engineer; Matt Fuller, McDonough-Whitlow, P.C., Project Engineer; Chuck Evans, DMAIL.
3. Contractors bidding this project must be prequalified with CDB. Also according to new requirements the contractor must have an office with a permanent address in the State of Illinois.
4. Contractors and subcontractors are required to pay prevailing wages as determined by the Illinois Department of Labor. This is listed in Section 00 43 43 of the Project Manual. There is also a project labor agreement to be completed for this project. This is also included in 00 43 43. Certified payroll must be submitted to the CDB office in Springfield, IL.
5. This project will be bid as a Heating (coordinating) Contract as well as General, Electrical and Asbestos Abatement Contracts. The Heating Contractor is responsible for builders risk insurance, and the completion of the Project Labor Agreement for all four contracts.

6. Standard Documents for Construction, 2009 apply to this project.
7. The CAF fees for this project are as follows: $16,000.00 for the Heating Contract; $3,400.00 for the General Contract; $7,100.00 for the Electrical Contract and $2,700.00 for the Asbestos Abatement Contract. Be sure to include this in your bid for the contract for which you are bidding.
8. The bid opening date, time and location for the **General, Electrical and Asbestos Abatement** Contracts are Thursday, July 18, 2013, at 2:00 p.m. at the Illinois Capital Development Board, 401 South Spring Street, Third Floor, William G. Stratton Building, Springfield, IL 62706. The bid opening date, time, and location for the **Heating** Contract is Thursday, July 25, 2013, at 2:00 p.m. at the Illinois Capital Development Board, 401 South Spring Street, Third Floor, William G. Stratton Building, Springfield, IL 62706. Please check the website or with the A/E for bid results.
9. Matt Williams stressed the need for contractors to check the construction and contract documents due to the recent changes made by CDB. A bidder's checklist was given to all in attendance.
10. There will be an addendum pertaining to the electrical utility agreement between the power company and the contractor. Please familiarize yourselves with the documents, if there are any items that need to be addressed by addendum, they need to be made known to the engineer as soon as possible. Any additional addendum items need to be submitted to the A/E by July 11, 2013 for issuing by July 15, 2013.
11. The refundable plan deposit is $100.00 per set. Return plans in good condition within 45 days after the bid opening to the office of McDonough-Whitlow, P.C. to receive your refund. The successful bidder need not return his/her plans, but will receive a refund of the plan deposit.
12. A bid security in the form of a CDB bid bond, certified check, cashier's check, or bank draft in the amount of 10% of the base bid shall be submitted with the bid.
13. Review all items on 00 41 00, Bid Forms, particularly the bid forms of the contract for which you are submitting.
14. There are 4% MBE/FBE (2% MBE, 2% FBE) goals on this project for the Heating Contract, consult section 00 41 05 of the project manual for details. The goal of 4% for the General Contractor and the Electrical Contractor is not split between MBE and FBE participation, but a total requirement for the project. There are no goals established for the Asbestos Abatement Contract. Emeka Hicks explained the requirements of the CDB FEP requirements and stressed to check the contract documents for recent changes. Review item 00 21 10 of SDC, Examination of Bidding Documents and Site.
15. Warranties begin at substantial completion when formal substantial completion forms are issued by the A/E.
16. All submittal requirements specified in the project manual will be strictly adhered to.
17. Only products specified will be accepted. If the contractor wishes to propose a product substitution, he/she must follow the product substitution requirements in the project manual. Only product substitutions of the low bidder will be considered.
18. This project will be performed at facilities occupied by the Using Agency. Access to the construction areas will be given to the contractors. The contractors shall arrange scheduling and sequencing so as not to interfere with the Using Agency's normal daily operations.

19. This project includes removing and abating the existing boiler, equipment, piping and insulation as outlined on the plans, installation of a new packaged rooftop unit on the lower roof, make-up air unit and range exhaust hood, VRV through the single story portion of the building, associated electrical distribution and connections, installation of a DDC building automation system, removal and replacement of existing exhaust fans, upgrading the current 120/240V 1-phase electrical service to a 120/208 V 3-phase 800A service as outlined on the plans.
20. The contract length for the project will be 240 days.
21. The current roof is under warranty and all roof work under this project will need to be coordinated and completed as required to maintain the warranty.
22. Chuck Evans stated the normal working hours for the building are Monday – Friday 7:00 AM to 4:30 PM. If additional time is required, the contractor is to coordinate with the Using Agency. All working hours, material storage and access to the building will need to be coordinated with the Using Agency.
23. Chuck stated there will be background checks required for any personnel to be on site. The checks will be performed by DMAIL, at no cost to the contractor. Chuck will forward the paperwork to the contractor. The contractor is to complete the forms and send them back to Chuck. He will notify any personnel not allowed on site. Background paperwork will be shredded and destroyed by DMAIL after the checks have been completed.
24. Chuck reiterated the need to coordinate any work near the Vault with the Using Agency due to the seismic security sensors, which is also stated in the drawings.
25. It was mentioned the new heating and air conditioning work is to be completed and operational before any abatement of the current system can begin.
26. Tour of the project site was held

NOTE: These minutes will be assumed acceptable by everyone involved, unless the A/E is notified within 7 working days in writing of any changes.

Prepared By:

Matthew J Fuller
McDonough-Whitlow, P.C.

CC: All in attendance (Attendance Sheet attached)

State of Illinois
CAPITAL DEVELOPMENT BOARD

ATTENDANCE RECORD

Project No.: 546-185-012
Project: Upgrade Mechanical System, Lawrenceville Armory, Lawrenceville, IL

Meeting Description: Pre-Bid Meeting
Date: July 9, 2013
Time: 10:30 A.M.
Place: Lawrencville Armory

Attendant

	Name & Title	Representing	E-mail	Phone & Fax Numbers
1.	Bill Whitlow	McDonough-Whitlow, P.C.	gwhitlow@mcdonough-whitlow.com	217.532.9233 217.532.6300
2.	Matt Fuller	McDonough-Whitlow, P.C.	mfuller@mcdonough-whitlow.com	217.532.9233 217.532.6300
3.	Matt Williams	CDB	matthew.williams@Illinois.gov	217-524-0028
4.	Emeka Jackson-Hicks	CDB/FEP	Emeka.Jackson@illinois.gov	(618) 874-8755 (Ph) (618) 874-6590 (Fax)
5.	Donnie Breden	General Waste Serv.	dbreden@aol.com	618-465-0269 618-465-1303
6.	Dave Green	Midway Contracting	davegreen@midwaycg.com	708-342-1200 708-342-1202
7.	Brandon Tully	Skill Electric llc	brandon@skillelectric.com	812-882-4344 812-882-5377
8.	Shane Sullivan	Brown Electric, inc.	SSullivan@brownelectric80.com	618995-2870 995-2506
9.	Tim Rabbitt VP	Midwest Service Group	trabbitt@mcwest1.com	636926T800 Fax 636926T802
10.	Chuck Evans	DMA	charles.w.evans.iii.mil@mail.mil	217261 3624
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SUBJECT: ***Staff Recommendations for Board Selection of Architect/Engineer***

PROJECT #	FIRM/JOB DESCRIPTION	TOTAL PROJECT AMOUNT
104-145-020	Restore Receiving Vault Historic Preservation Agency Lincoln's Tomb Historic Site Springfield, Sangamon County *FIRMS CONSIDERED IN ALPHA ORDER:* *Charles Joseph Pell Architects, Inc.* *Coombe-Bloxdorf, PC* *Quigg Engineering, Inc.*	$386,000
120-175-130	Demolish Buildings Department of Corrections Menard Correctional Center - Randolph County *FIRMS CONSIDERED IN ALPHA ORDER:* *EWR Associates, Inc.* *Quadrant Design, Inc.* *Sarti Architectural Group, Inc.*	$3,000,000
630-000-186	Replace Roof/New Salt Dome/Replace Hot Water Heating Pipe Department of Transportation Statewide Program - District 6 Springfield, Sangamon County and Rushville, Schuyler County *FIRMS CONSIDERED IN ALPHA ORDER:* *Architechnics, Inc.* *Horner & Shifrin, Inc.* *SNDB Designs, Inc.*	$720,000

SUBJECT: ***Staff Recommendations for Board Selection of Architect/Engineer***

PROJECT #	FIRM/JOB DESCRIPTION	TOTAL PROJECT AMOUNT
630-000-189	Building Addition/Upgrade HVAC/Replace Insulation and Lighting Department of Transportation Statewide Program - District 7 Effingham, Effingham County and Mattoon, Coles County *FIRMS CONSIDERED IN ALPHA ORDER:* *Blank, Wesselink, Cook & Associates, Inc.* *HOH Architects, Inc.* *Raibley & Wright Design Group, Inc.*	$650,000
630-000-190	Renovate/Replace Storage Building/Construct Wash Bay Department of Transportation Statewide Program - District 9 Vienna, Johnson County; Marion, Williamson County; and, Enfield, White County *FIRMS CONSIDERED IN ALPHA ORDER:* *Architechniques, Ltd.* *D. A. R. T. Design, Inc.* *Raibley & Wright Design Group, Inc.*	$700,000
630-400-004	Connect to City Water and Sewer Department of Transportation Litchfield Maintenance/Weigh Station District 6, Montgomery County *FIRMS CONSIDERED IN ALPHA ORDER:* *McDonough-Whitlow, PC* *Russell W. Martin Engineering, PC* *Vasconcelles Engineering Corporation*	$1,500,000

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO: 104-145-020

PROJECT DESCRIPTION: Restore Receiving Vault

PROJECT LOCATION: Historic Preservation Agency
Lincoln's Tomb Historic Site
Springfield, Sangamon County

APPROPRIATION AMOUNT: $ 386,000

ESTIMATED TOTAL PROJECT COST: $ 386,000

PROJECT SCOPE OF WORK:

The Old Vault-Lincoln's Tomb (A6004) is a 308 square foot, one-story building constructed in 1860.

The scope of work provides for repairing and rehabilitating the Old Receiving Vault and restoring it to the 1860's period. The scope also includes performing a hydraulic analysis of the area upslope from the Vault. The Department of Transportation (IDOT) is providing analysis, road work and drainage work adjacent to the Vault. Coordination with IDOT will be necessary.

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO: 120-175-130

PROJECT DESCRIPTION: Demolish Buildings

PROJECT LOCATION: Department of Corrections
Menard Correctional Center - Randolph County

APPROPRIATION AMOUNT: $3,000,000

ESTIMATED TOTAL PROJECT COST: $3,000,000

PROJECT SCOPE OF WORK:

The Administration Building (CO514) is a 56,178 square foot, four-story building with addition constructed in 1878 and 1888 respectively. The Cold Storage Building (C0520) is a 14,620 square foot, two-story building constructed in 1937.

The scope of work provides for demolishing and removing the Administrative Building, capping and removing utilities and pavements, providing new security fences and barrier walls to meet the institutional requirements and infilling all doorways and passages. The work will include providing necessary structural analysis and end wall attachment and bracing necessary to the adjacent cell houses and weatherproofing the exterior cell house end walls. The scope also includes demolishing and removing the Cold Storage Building. This project includes funding for the abatement of asbestos-containing materials. Note: This project was previously posted in PSB 187. The revised posting includes an updated scope of work.

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO:	630-000-186
PROJECT DESCRIPTION:	Replace Roof/New Salt Dome/Replace Hot Water Heating Pipe
PROJECT LOCATION:	Department of Transportation Statewide Program - District 6 Springfield, Sangamon County and Rushville, Schuyler County
APPROPRIATION AMOUNT:	$ 720,000
ESTIMATED TOTAL PROJECT COST:	$ 720,000

PROJECT SCOPE OF WORK:

The District 6 Headquarters Building (D0601) is a 58,305 square foot, three-story building constructed in 1934. The District 6 Materials Lab Building (D0602) is an 8,880 square foot, one-story building constructed in 1939. The Rushville Maintenance Yard is a 13,280 square foot, three-building facility constructed in 1972.

The scope of work at the District 6 Headquarters Building and the District 6 Materials Lab Building provides for replacing the hot water heating piping and replacing the roofing system, as well as tuckpointing. The scope also includes replacing the second story EPDM roofing system on the east and west wings of the headquarters, including installing insulation, wall flashing coping and slope drains.

The scope of work at the Rushville Maintenance Yard provides for the construction of a salt storage building, including lighting and electrical components, concrete walls and a covered entry. The scope also includes connecting to city water.

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO: 630-000-189

PROJECT DESCRIPTION: Building Addition/Upgrade HVAC/Replace Insulation and Lighting

PROJECT LOCATION: Department of Transportation
Statewide Program - District 7
Effingham, Effingham County and Mattoon, Coles County

APPROPRIATION AMOUNT: $ 650,000

ESTIMATED TOTAL PROJECT COST: $ 650,000

PROJECT SCOPE OF WORK:

The Traffic Operations Sign Shop Building is a 3,990 square foot, one-story building constructed in 1993. The Mattoon Office Storage Building (D0520) is a 10,240 square foot, one-story building constructed in 1969.

The scope of work at the Traffic Operations Sign Shop Building provides for the construction of an addition to allow for additional storage space. The addition will need to be compliant with EMIS inspections. The scope also includes modifications to the existing building, including new gutters and downspouts, an underground pipe to drain water away from the building, lighting and electrical upgrades and overhead doors will need to be installed for access.

The scope of work at the Mattoon Office Storage Building provides for upgrading the HVAC system, including the truck and wash bay areas, replacing exterior windows, building insulation, installing an emergency eyewash and shower deluge station, upgrading the existing lighting with energy efficient lighting and replacing hot water heaters and thermostats.

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO:	630-000-190
PROJECT DESCRIPTION:	Renovate/Replace Storage Building/Construct Wash Bay
PROJECT LOCATION:	Department of Transportation Statewide Program - District 9 Vienna, Johnson County; Marion, Williamson County; and, Enfield, White County
APPROPRIATION AMOUNT:	$ 700,000
ESTIMATED TOTAL PROJECT COST:	$ 700,000

PROJECT SCOPE OF WORK:

The Vienna Office/Garage/Equipment Storage Building (D0931) is a 5,320 square foot, one-story building constructed in 1975. The Marion Equipment Storage Building (D0915) is a 4,820 square foot, one-story building constructed in 1964. The Enfield Maintenance Storage Building (D0756) is an 8,720 square foot, one-story building constructed in 1978.

The scope of work at the Vienna Office/Garage/Equipment Storage Building provides for reconfiguring/expanding office areas to include a break room/ready room, offices and restrooms; a new heating and cooling system; remodeling an existing restroom to meet ADA standards; and replacing interior walls, flooring, windows and doors. The scope also includes upgrading the mechanical, ventilation, plumbing and electrical systems and any other work necessary to make the area code compliant.

The scope of work at the Marion Equipment Storage Building provides for demolishing the existing west equipment storage building and constructing an approximately 8,000 square foot open bay storage building, including installing an overhead door, concrete apron and walkway extending the length of the building.

The scope of work at the Enfield Maintenance Storage Building provides for constructing a wash bay, including installing an overhead door, side door, floor drains and all utilities connections. The scope also includes upgrading the mechanical, ventilation, plumbing and electrical systems and any other work necessary to make the area code compliant.

A/E SELECTION COMMITTEE RECOMMENDATIONS
September 10, 2013

CDB PROJECT NO:	630-400-004
PROJECT DESCRIPTION:	Connect to City Water and Sewer
PROJECT LOCATION:	Department of Transportation Litchfield Maintenance/Weigh Station District 6, Montgomery County
APPROPRIATION AMOUNT:	$ 200,000
ESTIMATED TOTAL PROJECT COST:	$1,500,000

PROJECT SCOPE OF WORK:

The Litchfield Maintenance Yard is a 17,834 square foot, seven-building facility constructed in 1956.

The scope of work at the Litchfield Maintenance Yard provides for installing and connecting the water and sewer system to the City of Litchfield's water and sewer system.

SUBJECT: ***Board Concurrence/Higher Education Selection***

PROJECT #	FIRM/JOB DESCRIPTION	PROJECT AMOUNT
810-070-016	Install Emergency Generator Illinois Community College Board Morton Community College Cicero, Cook County *FIRM CONSIDERED:* *Demonica Kemper Architects*	$247,000
815-010-079	HVAC Upgrades - Old Steam Plant, Blair Hall and Old Main Board of Higher Education Eastern Illinois University Charleston, Coles County *FIRMS CONSIDERED IN ALPHA ORDER:* *BRiC Partnership, LLC* *KJWW, PC* *TRC Worldwide Engineering, Inc.*	$600,000
815-010-080	Campus Electrical Upgrades Board of Higher Education Eastern Illinois University Charleston, Coles County *FIRMS CONSIDERED IN ALPHA ORDER:* *BRiC Partnership, LLC* *KJWW, PC* *TRC Worldwide Engineering, Inc.*	$650,000

CAPITAL DEVELOPMENT BOARD
RECOMMENDATION FOR BOARD CONCURRENCE
IN THE SELECTION OF
HIGHER EDUCATION ARCHITECT/ENGINEER
September 10, 2013

CDB PROJECT NO:	810-070-016
PROJECT DESCRIPTION:	Install Emergency Generator
PROJECT LOCATION:	Illinois Community College Board Morton Community College Cicero, Cook County
APPROPRIATION AMOUNT:	$ 247,000
ESTIMATED TOTAL PROJECT COST:	$ 247,000

PROJECT SCOPE OF WORK:

Morton College is a 22,087 square foot, six-building campus constructed in 1975.

The scope of work provides for installing an emergency generator in the main electrical room adjacent to Building B, including extending a natural gas line, installing an automatic transfer switch, upgrading the distribution panel and repairing/replacing miscellaneous architectural finishes to accommodate routing of conduit.

CAPITAL DEVELOPMENT BOARD
RECOMMENDATION FOR BOARD CONCURRENCE
IN THE SELECTION OF
HIGHER EDUCATION ARCHITECT/ENGINEER
September 10, 2013

CDB PROJECT NO:	815-010-079
PROJECT DESCRIPTION:	HVAC Upgrades - Old Steam Plant, Blair Hall and Old Main
PROJECT LOCATION:	Board of Higher Education Eastern Illinois University Charleston, Coles County
APPROPRIATION AMOUNT:	$ 600,000
ESTIMATED TOTAL PROJECT COST:	$ 600,000

PROJECT SCOPE OF WORK:

Eastern Illinois University is a 3,032,827 square foot, 80-building campus constructed in 1898.

The scope of work provides for HVAC upgrades in three buildings, including replacing the variable speed air compressor at the old steam plant, extending the chilled water loop to Blair Hall and upgrading the roof-top units at Old Main.

CAPITAL DEVELOPMENT BOARD
RECOMMENDATION FOR BOARD CONCURRENCE
IN THE SELECTION OF
HIGHER EDUCATION ARCHITECT/ENGINEER
September 10, 2013

CDB PROJECT NO:	815-010-080
PROJECT DESCRIPTION:	Campus Electrical Upgrades
PROJECT LOCATION:	Board of Higher Education Eastern Illinois University Charleston, Coles County
APPROPRIATION AMOUNT:	$ 650,000
ESTIMATED TOTAL PROJECT COST:	$ 650,000

PROJECT SCOPE OF WORK:

Eastern Illinois University is a 3,032,827 square foot, 80-building campus constructed in 1898.

The scope of work provides for upgrading electrical systems, including replacing distribution panels and upgrading the fire alarm system at Buzzard Hall and replacing the unit substation at Old Main. The scope also provides for installing medium voltage switches throughout the campus.

SUBJECT: ***Director Selection / Informational Items***

PROJECT #	FIRM/JOB DESCRIPTION	PROJECT AMOUNT
102-342-011	Replace Boat Docks Des Plaines State Fish & Wildlife Area Wilmington, Will County Department of Natural Resources	$55,000
102-458-652	UST/AST Site Investigation and Remediation Helfrich Game Propagation Center Lincoln, Logan County Department of Natural Resources	$80,000
120-240-057	Replace Roofing Systems Vandalia Correctional Center Vandalia, Fayette County Department of Corrections	$250,000
120-295-010	Restore Power Lawrence Correctional Center Sumner, Lawrence County Department of Corrections	$120,000
321-160-023	Sprinkle Cullom Hall Illinois School for the Deaf Jacksonville, Morgan County Department of Human Services	$160,000

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR

BOARD MEETING DATE: September 10, 2013

CDB PROJECT NO: 102-342-011

PROJECT DESCRIPTION: Replace Boat Docks

PROJECT LOCATION: Department of Natural Resources
Des Plaines State Fish & Wildlife Area
Wilmington, Will County

PROJECT AMOUNT: $55,000

PROJECT SCOPE OF WORK:

The Des Plaines State Fish & Wildlife Area is approximately 5,000 acres, including 200 acres of water located about 10 miles south of Joliet, acquired in 1948.

The scope of work provides for removing and replacing the dock system and all dock-related components, two concrete slabs and shoreline erosion control.

ARCHITECT/ENGINEER: Rogina & Associates, Ltd.
93 Caterpillar Drive
Joliet, IL 60436

APPROVED BY THE EXECUTIVE DIRECTOR: August 27, 2013

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR

BOARD MEETING DATE: September 10, 2013

CDB PROJECT NO: 102-458-652

PROJECT DESCRIPTION: UST/AST Site Investigation and Remediation

PROJECT LOCATION: Department of Natural Resources
Helfrich Game Propagation Center
Lincoln, Logan County

PROJECT AMOUNT: $80,000

PROJECT SCOPE OF WORK:

The James Helfrich Wildlife Propagation Center is a 34,384 square foot, four-building facility constructed from 1989-1991.

The scope of work provides for on-site field inspection to locate and identify UST's and AST's, preparation of a report recommending appropriate remediation and design of all remediation described as necessary as a result of the inspections, or as directed by the CDB.

ARCHITECT/ENGINEER: Crawford, Murphy & Tilly, Inc.
2750 W. Washington St.
Springfield, IL 62702

APPROVED BY THE EXECUTIVE DIRECTOR: August 27, 2013

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR

BOARD MEETING DATE: September 10, 2013

CDB PROJECT NO: 120-240-057

PROJECT DESCRIPTION: Replace Roofing Systems

PROJECT LOCATION: Department of Corrections
Vandalia Correctional Center
Vandalia, Fayette County

PROJECT AMOUNT: $250,000

PROJECT SCOPE OF WORK:

The Vandalia Correctional Center is a 403,143 square foot, 110-building facility constructed in 1920.

The scope of work provides for repairing and replacing the roofing systems on various structures throughout the site, including all attendant accessories.

ARCHITECT/ENGINEER: Formation Architects, Inc.
208 Pine St.
Highland, IL 62249

APPROVED BY THE EXECUTIVE DIRECTOR: August 27, 2013

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR

BOARD MEETING DATE: September 10, 2013

CDB PROJECT NO: 120-295-010

PROJECT DESCRIPTION: Restore Power

PROJECT LOCATION: Department of Corrections
Lawrence Correctional Center
Sumner, Lawrence County

PROJECT AMOUNT: $120,000

PROJECT SCOPE OF WORK:

The Lawrence Correctional Center is a 451,555 square foot, 26-building facility constructed in 2000.

The scope of work provides for replacing switchgear and associated components necessary to permanently restore power to the facility.

ARCHITECT/ENGINEER: PCI Skanska Design
112 Ingle Street
Evansville, IN 47708

APPROVED BY THE EXECUTIVE DIRECTOR: August 27, 2013

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR

BOARD MEETING DATE: September 10, 2013

CDB PROJECT NO: 321-160-023

PROJECT DESCRIPTION: Sprinkle Cullom Hall

PROJECT LOCATION: Department of Human Services
Illinois School for the Deaf
Jacksonville, Morgan County

PROJECT AMOUNT: $160,000

PROJECT SCOPE OF WORK:

The Cullom Hall (V0201) is a 19,536 square foot, three-story building constructed in 1936.

The scope of work provides for the installation of a sprinkler system.

ARCHITECT/ENGINEER: KJWW, PC
623 26th Ave.
Rock Island, IL 61201

APPROVED BY THE EXECUTIVE DIRECTOR: September 3, 2013

FY14 CDB BOARD MEETING SCHEDULE

DATE	TIME	LOCATION
July 9, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
August 13, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
September 10, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
October 8, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
November 12, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
December 10, 2013	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
January 14, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
February 11, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
March 11, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
April 8, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
May 13, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference
June 10, 2014	10:30 a.m.	Chicago, Springfield & Collinsville video-conference