



Jim Riemer, Sr.
Executive Director

CDB BOARD BOOK

**January 12, 2010, 10:30 a.m.
Video-Conference
between
James R. Thompson Center
100 West Randolph Street, Suite 14-600
Chicago, Illinois 60601
and
Robert Oxtoby Board Room
3rd Floor Stratton Office Building
401 S. Spring Street
Springfield, Illinois 62706**

**Board Members: Anthony R. Licata (Chairman)
Mark J. Ladd
Glyn M. Ramage
Michael Chin
Stewart A. Munoz
Reagen C. Atwood
Stephen A. Toth**

CAPITAL DEVELOPMENT BOARD

January 12, 2010, 10:30 a.m.

Video-Conference

between

James R. Thompson Center

100 West Randolph Street, Suite 14-600

Chicago, Illinois 60601

and

Robert Oxtoby Board Room

3rd Floor Stratton Office Building

401 S. Spring Street

Springfield, Illinois 62706

1. **CALL TO ORDER**

PRELIMINARY ITEMS

- 2. Adoption of Agenda
- 3. Approval of December 8, 2009 Minutes 1-6
- 4. Introduction of Guests

BOARD ACTION

- 5. Modification
 - Southern Illinois University–Carbondale–TEC-Education Center..... 7-15
- 6. Change Orders
 - IDNR - Illinois Beach State Park 16-23
 - ICCB – Truman City College 24-30
 - ISU - Turner & Stevenson Halls 31-37
- 7. Higher Ed Staff Recommendations for Architect/Engineer Selections 38-39
- 8. Proposed Rule Change to the Illinois Administrative Code 40-48

INFORMATIONAL ITEMS

- 9. Architect/Engineers approved by Executive Director 49-50
- 10. Board Resolution for Darryl Harris 51
- 11. Board Resolution for Reagen Atwood 52

EXECUTIVE SESSION

staff contact: Candy Bearden
217.782.8722

SUBJECT: Meeting Minutes for December 8, 2009 Board Meeting

The December 8, 2009 meeting of the Capital Development Board was held by video-conference at the James R. Thompson Center, 100 West Randolph Street, Suite 14-600, Chicago, Illinois and the Stratton Office Building, 401 South Spring Street, Third Floor, Springfield, IL 62706.

The following Board Members were present in Chicago:

Anthony R. Licata, Chairman
Mark J. Ladd
Michael Chin
Stewart Munoz

Others present:

Springfield

Jim Riemer, CDB
Fred Hahn, CDB
Don Broughton, CDB
Marcy Joerger, CDB
Brad Nell, CDB
Candy Bearden, CDB
Meredith Jamison, CDB
Joe Vitosky, U of I
Jim Bustard, Parkland College

Chicago

Jim Underwood, CDB
Ron Wright, CDB
Lisa Mattingly, CDB
Karen Fredrickson, CDB
Terence Russell, STV Inc.
Lowell Zarzuela, Walsh
Craig Kane, Walsh
Bhanoji Yedavalli, USPS
Ngozi Okorafor, CDB

Chairman Licata called the meeting to order at 10:07 a.m.

Meredith Jamison took roll call. For the record, Chairman Licata and members Mark Ladd, Michael Chin and Stewart Munz were present at the Chicago meeting site.

Mr. Munoz moved and Mr. Ladd seconded a motion for adoption of the agenda. Chairman Licata called for a vote, which was approved unanimously.

Mr. Munoz moved and Mr. Chin seconded a motion to approve the minutes of the October 20, 2009 meeting. Chairman Licata called for a vote, which was approved unanimously.

Mr. Wright gave presentation on the following proceed order for approval:

Illinois Community College Board

Student Services Center / Parking Facility
Truman City College
Chicago, Cook County, Illinois
CDB Project No. 810-010-005

A/E: STV, Chicago, IL

Proceed order requested. \$482,221.97

Mr. Munoz moved and Mr. Ladd seconded a motion to approve the proceed order. Chairman Licata called for a vote, which was approved unanimously.

Mr. Wright gave presentation on the following change order for approval:

Illinois Department of Human Services

Correct HVAC Deficiencies
Elizabeth Ludeman Developmental Center
Park Forest, Cook County, Illinois
CDB Project No. 321-110-060

A/E: CCJM Engineers, Ltd

Change order requested. \$126,610.09

Mr. Ladd moved and Mr. Munoz seconded a motion to approve the change order. Chairman Licata called for a vote, which was approved unanimously.

Mr. Wright gave presentation on the following change order for approval:

Illinois Department of Human Services

Asbestos Abatement of Power Plant
Illinois School for the Visually Impaired
Jacksonville, Morgan County, Illinois
CDB Project No. 321-155-701

A/E: BRiC Partnership, LLC

Change order ASB-1 requested \$119,000.00

Mr. Chin moved and Mr. Munoz seconded a motion to approve the change order. Chairman Licata called for a vote, which was approved unanimously.

Mr. Broughton presented the following six A/E selection recommendations for the Department of Military Affairs:

| | | | |
|----|-------------|--|---|
| 1. | 546-235-016 | Department of Military Affairs Construct Military Vehicle Parking Area/Security Fencing and Access Road North Riverside Armory, Cook County 1. APEX Consulting Engineers, LLC 2. American Surveying and Eng., PC 3. ESI Consultants, Ltd | Appropriation: \$750,000 Project Cost: \$750,000 |
| 2. | 546-260-018 | Department of Military Affairs Replace Roofing Systems – Building #2, 11, 12 & 23 at the Peoria Armory 1. Thomas Steen Assoc., Ltd 2. Kenyon & Assoc., Architects, Inc. 3. Sarti Architectural Group, Inc. | Appropriation: \$450,000 Project Cost: \$450,000 |
| 3 | 546-318-005 | Department of Military Affairs Repair Roads – Sparta Readiness Center Sparta Armory 1. Geotech Eng. & Testing, Inc. 2. Thouvenot Wade & Moerchen, Inc. 3. Oates Assoc., Inc. | Appropriation: \$600,000 Project Cost: \$600,000 |
| 4. | 546-318-006 | Department of Military Affairs Construct Maintenance Bay, Sparta Armory 1. Architechniques, Ltd. 2. Eggemeyer Assoc. Architects, Inc. 3. H Michael Bohnsack Architects | Appropriation: \$700,000 Project Cost: \$700,000 |
| 5. | 546-318-007 | Department of Military Affairs Construct Training Living Quarters (Billets) Sparta Armory 1. Mevert Professional Associates, Inc. d/b/a MPA, Inc. 2. E W R Assoc., Inc. 3. Eggemeyer Assoc., Architects, Inc. | Appropriation: \$700,000 Project Cost: \$700,000 |
| 6. | 546-385-034 | Department of Military Affairs Repair Roads – Marseilles Training Area Marseilles Armory 1. SPAAN Tech Inc. 2. Engineering Resource Assoc., Inc. 3. Structure Designs, Inc. | Appropriation: \$600,000 Project Cost: \$600,000 |

Mr. Chin moved and Mr. Ladd seconded a motion to approve the six recommendations for the selection of architects/engineers. Chairman Licata called for a vote, which was approved unanimously.

Mr. Broughton presented the following eight A/E selection recommendations for the Department of Transportation:

| | | | |
|----|-------------|--|---|
| 1. | 630-000-133 | Department of Transportation Various District 1 Improvements Eisenhower Expressway – Bolingbrook, Oak Brook and Hillside 1. Knight Engineers and Architects 2. Matocha Associates 3. Larson & Darby, Inc. | Appropriation: \$876,920 Project Cost: \$876,920 |
| 2. | 630-000-134 | Department of Transportation Various Improvements – Oregon, Langley, Galena, Dixon 1. Larson & Darby, Inc. 2. Kelly & Associates Architecture 3. Cody Braun & Associates, Inc. | Appropriation: \$895,000 Project Cost: \$895,000 |
| 3. | 630-000-135 | Department of Transportation Various District 8 Improvements Jerseyville, Hecker, Fairview Heights, Hamel, Wood River, Carrolton 1. Eilering Architecture 2. David A Loyet & Assoc., Inc. Arch. 3. Environs Architects Planners, Inc. | Appropriation: \$840,000 Project Cost: \$840,000 |
| 4. | 630-000-136 | Department of Transportation Miscellaneous Improvements – Various IDOT Locations – Paris Gibson City, Effingham, Wheeler, Vandalia 1. Hance Utz & Associates, PC 2. Gorski Reifsteck Architects, Inc. 3. Harry L. Baxter Architects d/b/a Baxter Architects | Appropriation: \$238,000 Project Cost: \$238,000 |
| 5. | 630-000-137 | Department of Transportation Various District 9 Improvements Bellgrade, Vienna, Carbondale, Murphysboro, Pinckneyville 1. E W R Associates, Inc. 2. Oates Associates, Inc. 3. Mevert Professional Associates, Inc. d/b/a MPA, Inc. | Appropriation: \$405,000 Project Cost: \$405,000 |
| 6. | 630-138-138 | Department of Transportation Replace Roofing Systems Yorkville and Sycamore 1. Stewart Nosky Architects, Ltd. 2. Larson & Darby, Inc. 3. Tyson and Billy Architects, PC | Appropriation: \$350,000 Project Cost: \$350,000 |

| | | | |
|----|-------------|--|---|
| 7. | 630-441-005 | Department of Transportation Upgrade HVAC System/ Repair Roof Division of Aeronautics – Springfield 1. Melotte Morse Leonatti Parker, Ltd. 2. L Z T Associates, Inc. 3. Klingner & Associates PC | Appropriation: \$159,000 Project Cost: \$159,000 |
| 8. | 630-442-045 | Department of Transportation Replace Motor Control Centers Administration/Hanley Building – Springfield 1. G H R Engineers & Associates, Inc. 2. General Energy Corp. 3. Advance Consulting Group Int'l d/b/a Golden Star Inc. | Appropriation: \$492,000 Project Cost: \$492,000 |

For the record, Chairman Licata recused himself from voting on item #1 for CDB Project No. 630-000-133 with a selection for Knight Engineers and Architects.

Mr. Munoz moved and Mr. Ladd seconded a motion to approve the recommendation for the selection of architects/engineers. Chairman Licata called for a vote, which was approved unanimously.

Mr. Broughton presented the following Parkland College A/E selection recommendation and introduced Jim Bustard, Director of the Physical Plant at Parkland College, who gave a brief overview of the campus, project and their selection process:

| | | | |
|----|-------------|---|---|
| 1. | 810-074-017 | Illinois Community College Board Parkland College Student Services Center Addition 1. Perkins + Will 2. HOK 3. Design Organization/Sasaki & Assoc. | Appropriation: \$30,787,000 Project Cost: \$30,787,000 |
|----|-------------|---|---|

Mr. Munoz moved and Mr. Ladd seconded a motion to approve the Parkland College recommendation for the selection of architects/engineers. Chairman Licata called for a vote, which was approved unanimously.

Ms. Mattingly presented the proposed Illinois Energy Conservation Code Rules for approval.

Mr. Munoz moved and Mr. Ladd seconded a motion to approve the proposed Illinois Energy Conservation Code Rules. Chairman Licata called for a vote, which was approved unanimously.

Chairman noted the following informational items:

1. Architect/Engineers approved by Executive Director.

Mr. Hahn gave an overview on Senate Bill 51 to the Board. This bill significantly changes the State of Illinois procurement procedures.

Mr. Wright gave an overview on the Drafted BIM recommendations to the Board. The first BIM project for the Department of Veterans' Affairs is presently being advertised for A/E selection in the Professional Services Bulletin on CDB's website.

Chairman Licata recommended that effective January, 2010 the CDB Board Meeting time be changed to 10:30 a.m. Mr. Munoz moved and Mr. Chin seconded a motion to approve changing the CDB Board Meeting time each month to 10:30 a.m. Chairman Licata called for a vote, which was approved unanimously.

Ms. Fredrickson gave a brief status update on the JRTC Emergency Project.

Mr. Chin moved and Mr. Ladd seconded a motion to move to Executive Session. Chairman Licata called for a vote.

Anthony Licata - aye

Mark Ladd - aye

Michael Chin - aye

Stewart Munoz - aye

The ayes have it. Motion carried.

Chairman Licata called for a five-minute recess at 11:30 a.m.

Executive session convened at 11:36 a.m. Three orders of business were discussed in executive session.

A motion was made and seconded to return to open session. Chairman Licata called for a vote, which was approved unanimously.

Regular session reconvened at 11:46 a.m.

Mr. Munoz moved and Mr. Ladd seconded a motion to approve the Semi-Annual review of Closed-Session Minutes in accordance with Mr. Hahn's memorandum dated December 8, 2009. Chairman Licata called for a vote, which was approved unanimously.

Mr. Munoz moved and Mr. Toth seconded a motion to approve the Howlett Building settlement in accordance with Mr. Hahn's memorandum dated October 20, 2009. Chairman Licata called for a vote, which was approved unanimously.

Mr. Munoz moved and Mr. Chin seconded a motion to adjourn. Chairman Licata called for a vote, which was approved unanimously. Motion carried and the meeting adjourned at 11:53 a.m.

Subject: *Modification*

Illinois Department of Higher Education

- A. Construct TEC-Education Center
Southern Illinois University – Carbondale
Southern Illinois Airport
Murphysboro, Jackson County, Illinois

CDB Project No. 825-020-143

A/E: FGM Architects-Engineers, Inc.

Modification No. 10 requested \$1,018,409.00

Executive Summary for Board Level Modification

CDB Project No. 825-020-143
Project Description: Construct TEC-Education Center
Project Location: Southern Illinois University – Carbondale
Southern Illinois Airport
Murphysboro, Jackson County, Illinois

Project History:

The Transportation Education Center project consists of 3 buildings. The Fleet Storage Building which is a 10,030 square-foot facility; a 10,910 square-foot Test Cell Building, and the Transportation Education Building & Auditorium facility which totals 174,587 square feet.

With the recent release of funding the project totals \$62,830,779.00. The new TEC will serve the Automotive Technology, Aviation Flight and Management, and Aviation Technologies' programs. For the first time in the university's history, all three programs will be in the same location. The location is located at the Southern Illinois Airport in Murphysboro, Illinois. (*Note: LEED Silver Certification is to be attained through the design and construction phases.*)

Originally, the project had been designed to bid in two phases, but with the release of the additional funding, the design is being reworked so that aspects of the original scope can be included in one single-prime bid package.

In FY08, construction was funded at \$43,811,600. In the new FY10 capital bill, \$56,718,792 was released for construction on 12/10/2009.

Requested Action:

Modification Number 10 in the amount of \$1,018,409.00 is to compensate FGM Architects Engineers, Inc. for additional services for scope items deleted at the 25% CD phase, which have now been added back into the design after 100% CD approval. The recent modifications to the above-mentioned project address the following additions and revisions:

- The Main Transportation Education Center (TEC) building shall include an 18,000 square-foot, two-story Office Addition, as well as a 3,200 square-foot Weather Dispatch Addition to house the department of Aviation Flight and Management, which was eliminated from the scope during the design due to the budget constraints, as well as the priorities of the Using Agency.
- A 15,000 square-foot Multipurpose Addition was also added to the scope to house trade shows, dinner events and other functions for the departments.
- Included within the Additional Services will be compensation for re-design of chillers and HVAC systems, and other reimbursables.

**State of Illinois
Capital Development Board**

**Request for Board Approval of Modification to
Professional Services Agreement**

| | | | |
|------------------------------|---------------|------------------------|-------------------------------------|
| Project Number: | 825-020-143 | Using Agency: | Southern Illinois University-C'dale |
| Contract Number: | 56-0011-10 | Project | Construct TEC-Education Ctr. |
| Modification No.: | 10 | Description: | |
| Total Project Budget: | 62,830,779.00 | | |
| Unobligated Funds: | 58,464,459.00 | | |
| Project Manager: | Marci Boudet | | |
| Regional Manager: | Ron Wright | Project Status: | Desian |

Architect-Engineer: FGM Architects Engineers, Inc.

PURPOSE OF THIS AGREEMENT:

Compensate the A/E as an Additional Service for scope items deleted at the 25% CD phase that have been added back into the design after 100% approval. Included within the Additional Services will be compensation for re-design of chillers and HVAC systems. This modification will compensate the A/E for reimbursables for a geothermal test well, printing costs associated with the additional 100% review documents and costs for the required additional Professional Liability coverage at the time of construction award. The project schedule has been revised and outlined on the attached Appendix AM-10.

SUBJECT AGREEMENT AMENDED AS FOLLOWS:

| AGREEMENT SUMMARY | Total Obligation Per Original Agreement | Total Obligation Prior to this Modification | Total Amount of this Modification | Total Agreement Obligation Including this Modification |
|------------------------------|---|---|-----------------------------------|--|
| 1. Basic Services | \$ 199,977.00 | \$ 2,829,396.00 | \$ | \$ 2,829,396.00 |
| 2. Additional Services | \$ | \$ 212,293.00 | \$ 928,909.00 | \$ 1,141,202.00 |
| 3. CAF | \$ 6,000.00 | \$ 91,300.00 | \$ 30,900.00 | \$ 122,200.00 |
| 4. On-Site Observations | \$ | \$ 961,737.00 | \$ | \$ 961,737.00 |
| 5. Subsoil Investigation | \$ 40,000.00 | \$ 68,727.00 | \$ | \$ 68,727.00 |
| 6. Design Testing | \$ | \$ 5,000.00 | \$ | \$ 5,000.00 |
| 7. Construction testing | \$ | \$ 90,000.00 | \$ | \$ 90,000.00 |
| 8. Reproduction | \$ | \$ 70,000.00 | \$ 3,850.00 | \$ 73,850.00 |
| 9. Rendering & FFA Form 7460 | \$ | \$ 13,700.00 | \$ | \$ 13,700.00 |
| 10. Land Swap Doc's. | \$ | \$ 5,750.00 | \$ | \$ 5,750.00 |
| 11. Add'l P.L.I. | \$ | \$ | \$ 48,000.00 | \$ 48,000.00 |
| 12. Geo Test Wells | \$ | \$ | \$ 6,750.00 | \$ 6,750.00 |
| TOTALS | \$ 245,977.00 | \$ 4,346,903.00 | \$ 1,018,409.00 | \$ 5,365,312.00 |

State of Illinois
Capital Development Board

MODIFICATION

Professional Services Agreement
Modification No. 10
Project No. 825-020-143
Date: 12/15/2009

FIRM NAME, ADDRESS
FGM Architects Engineers, Inc
1177 N. Greenmount Rd., Suite 200
O'Fallon, IL 62269-3464

PROJECT:
Construct Tech-Education Center
SIU-Carbondale
Carbondale, IL

This Modification
 Establishes a Full Service Agreement
 Increases the Full Service Agreement By 24%
 Decreases the Full Service Agreement By _____ %

AGREEMENT
Date: 11/15/2005
Number: 56-0011-10

PURPOSE OF THIS AGREEMENT MODIFICATION:

Compensate the A/E as an Additional Service for scope items deleted at the 25% CD phase that have been added back into the design after 100% approval. Included within the Additional Services will be compensation for re-design of chillers and HVAC systems. This modification will compensate the A/E for reimbursables for a geothermal test well, printing costs associated with the additional 100% review documents and costs for the required additional Professional Liability coverage at the time of construction contract award. The project schedule has been revised and outlined on the attached Appendix AM-10.

SUBJECT AGREEMENT AMENDED AS FOLLOWS: See chart below

| AGREEMENT SUMMARY | Total Obligation Per Original Agreement | Total Amount of Previous Modifications | Total Obligation Prior to this Modification | Total Amount of this Modification | Total Agreement Obligation Including this Modification |
|--------------------------|---|--|---|-----------------------------------|--|
| 1. Basic Services | \$199,977.00 | \$2,629,419.00 | \$2,829,396.00 | | \$2,829,396.00 |
| 2. C.A.F. | \$6,000.00 | \$85,300.00 | \$91,300.00 | \$30,900.00 | \$122,200.00 |
| 3. Additional Services | | \$212,293.00 | \$212,293.00 | \$928,909.00 | \$1,141,202.00 |
| 4. On-Site Rep | | \$961,737.00 | \$961,737.00 | | \$961,737.00 |
| 5. Subsoil Investigation | \$40,000.00 | \$28,727.00 | \$68,727.00 | | \$68,727.00 |
| 6. Design Testing | | \$5,000.00 | \$5,000.00 | | \$5,000.00 |
| 7. Construction Testing | | \$90,000.00 | \$90,000.00 | | \$90,000.00 |
| 8. Reproduction | | \$70,000.00 | \$70,000.00 | \$3,850.00 | \$73,850.00 |
| 9. Rendering Pkg | | \$6,000.00 | \$6,000.00 | | \$6,000.00 |
| 10. FFA Form 7460 | | \$6,700.00 | \$6,700.00 | | \$6,700.00 |
| 11. Land Swap Doc's | | \$5,750.00 | \$5,750.00 | | \$5,750.00 |
| 12. Add'l P.L.I. | | | \$ 0.00 | \$48,000.00 | \$48,000.00 |
| 13. Geo Test Wells | | | \$ 0.00 | \$6,750.00 | \$6,750.00 |
| TOTALS | \$245,977.00 | \$4,100,926.00 | \$4,346,903.00 | \$1,018,409.00 | \$5,365,312.00 |

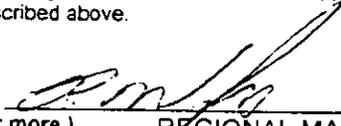
C.A.F. ADJUSTMENT \$30,900.00
C.A.F. TOTAL \$122,200.00

CDB FISCAL (FUNDS AVAILABLE)
\$ _____

My review of this modification has determined that the circumstances which have necessitated this modification: Were not reasonably foreseeable at the time the contract was signed; were not within the contemplation of the contract as signed; or, are in the best interest of the State of Illinois; and are authorized by law, as described above.

(Applicable only to modifications increasing or decreasing the contract amount more than \$10,000.00

or extending the contract time 30 days or more.)



REGIONAL MANAGER

USING AGENCY
By _____

Prepared by: _____
Contract Executive 12/14/2009

Approved by _____
Legal

CAPITAL DEVELOPMENT BOARD

FIRM: FGM ARCHITECTS INC

By:  _____

Title: VICE PRESIDENT/PRINCIPAL IN CHARGE

By: _____

APPENDIX AM-10

A/E NAME: FGM Architects Engineers, Inc CDB PROJECT NO. 825-020-143
 CONSTRUCTION BUDGET: _____ CONTRACT NO. 56-0011-10

DESIGN BUDGET: _____

| | | |
|----|--|----------------------|
| A. | BASIC SERVICES FEE: | 2,829,396.00 |
| B. | ADDITIONAL SERVICES: (See Attachment) | 1,141,202.00 |
| C. | CONSTRUCTION ADMINISTRATION: (CAF) | 122,200.00 |
| | TOTAL ITEMS A, B, C: | 4,092,798.00 |
| D. | OVERHEAD & PROFIT MULTIPLIER (ITEMS B & E): | 2.60 |
| E. | ON-SITE REPRESENTATIVE REIMBURSEMENT ALLOWANCE | 961,737.00 |
| F. | REIMBURSABLE EXPENSES: | |
| 1. | SUB-SOIL INVESTIGATION: | 68,727.00 |
| 2. | DESIGN PHASE MATERIAL TESTING | 5,000.00 |
| 3. | CONSTRUCTION PHASE MATERIALS | 90,000.00 |
| 4. | PRINTING BID DOCUMENTS IN EXCESS OF <u>25</u> SETS | 73,850.00 |
| 5. | Rendering Pkg | 6,000.00 |
| 6. | FFA Form 7460 | 6,700.00 |
| 7. | Land Swap Doc's | 5,750.00 |
| 8. | Add'l. P.L.I. | 48,000.00 |
| 9. | Geo Test Wells | 6,750.00 |
| | TOTAL ITEM F: | \$ 310,777.00 |

PROJECT SCHEDULE

| | |
|----------------------------|-------------------|
| Program Analysis | _____ |
| Schematic Design | _____ |
| Design Development | _____ |
| 50% Bid Documents | _____ |
| 75% Bid Documents | _____ |
| 100% Bid Documents | <u>01/19/2010</u> |
| Bid Documents Released | <u>02/04/2010</u> |
| Prime Contract Bid | <u>03/04/2010</u> |
| Construction (Substantial) | <u>04/13/2012</u> |
| Construction (Close-out) | <u>07/27/2012</u> |
| A/E Contract Ending Date | <u>06/28/2013</u> |

BASIC SERVICES FEE PAYMENT SCHEDULE

| | | |
|------------------------|-----|-------|
| Program Analysis | 11% | _____ |
| Schematic Design | 9% | _____ |
| Design Development | 13% | _____ |
| Bid Documents | 34% | _____ |
| Bid Phase | 4% | _____ |
| Construction Phase | 22% | _____ |
| Construction Close-out | 7% | _____ |

Total Contract Obligation (A + B + C + E + F) \$ 5,365,312.00

Attachment AM10 Appendix A
Clarifications

825-025-143

Contract No. 56-0011-10

Reference Item B. Additional Services:

The work provided for these services and compensation are as follows:

- 1) Commissioning of systems \$25,000.00 (lump sum)
- 2) Attendance of Presentations/Groundbreaking \$2,000.00 *
- 3) Participation of Art-In-Architecture \$8,000.00**
- 4) Coordination with the User for Moveable Equipment \$52,250.00 (lump sum)
- 5) LEEDS Design total \$187,500.00 (Balance due to A/E for CD's - \$75,919.00)
- 6) Additional Code Analysis after 100% approval \$2,000.00
- 7) Revise specification for equipment after 100% approval \$10,500.00
- 8) Revise alternates after 100% approval \$4,000.00
- 9) Revise title block for drawings and plot for 100% resubmital \$8,500.00
- 10) Compensation for User request to the Chillers and HVAC system after \$100% approval. 72,070.00
- 11) Compensation for added scope and changes to the 100% Design \$769,382.00

* It is anticipated that the A/E will attend 1 SIU-C Board for presentation & attend 1 Goundbreaking Ceremony

** This budget was estimated for 64 manhours times \$40.00 times 3.10 multiplier

FGM ARCHITECTS

December 23, 2009

Mr. Ron Wright,
Capital Development Board
William G. Stratton Building
401 S. Spring St.
Third Floor, Stratton Bldg
Springfield, IL 62706

Re: Construct Transportation Education Center, SIU Carbondale
CDB Project #825-020-143; FGM Project #04-0098A

Dear Mr. Wright:

Per the Capital Development Boards request, I am including a description of the work involved in the requested Using Agency revisions and additions to the approved 100% Construction Documents.

The recent modifications to the above-mentioned project address the following additions and revisions. The Main Transportation Education Center (TEC) building shall include an 18,000 s.f. two story Office Addition as well as a 3,200 s.f. Weather Dispatch Addition to house the department of Aviation Flight and Management which was eliminated from the scope during the design due to the budget as well as the priorities of the Using Agency. A 15,000 s.f. Multipurpose Addition was also added to the scope to house trade shows, dinner events and other functions for the departments. Along with the changes described above, the Design Team will revise the existing exterior elevations to tie in with the new additions as well as address the revisions recommended by the Using Agency, provide another code and structural analysis of the entire facility with the new additions, recalculate and update the previously completed LEED documentation for the entire TEC facility, provide the necessary specification updates to the entire facility including adding a specification section from CDB on the Single Prime construction contract to clear up any multiple prime language in the documents, renumber the alternate bids with the inclusion of the Multipurpose Addition as a new add alternate bid per the Using Agency request, submit the documents to CDB and the Using Agency for an additional 100% review, complete a cost estimate for the new additions and update the existing 101% estimate utilizing market inflation rates and revise the current title blocks and dates on the drawings which were completed under the previous governor. The Design Team, at the request of the Using Agency, will revise the original design of water-cooled chillers to air-cooled chillers as well as change the existing VAV central air handling units in the Office Block to ground source heat pumps.

FGM ARCHITECTS

If you have any questions, please feel free to contact me at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy E. Kwiatkowski". The signature is stylized and includes a horizontal line extending to the right.

Timothy E. Kwiatkowski, AIA
Vice President and Southern Region Manager

Wright, Ron

From: Scott Weber [scottw@pso.siu.edu]
Sent: Wednesday, November 18, 2009 12:30 PM
To: Wright, Ron
Cc: Riemer, Jim; Gatton, Phil; Underwood, Jim
Subject: Re: FW: Tech Center info needed...

Ron, we are in agreement with the summary and proposed plan for additional construction phase services for the TEC project. For many reasons, we at the University think this will be a benefit to the overall project. Please proceed with your next step to begin this discussion with the Consultant. Let us know when you would like our involvement with this discussion.

SIU is also in full agreement with the design changes as outlined below for the TEC air cooled Chiller and Geothermal modification for the facility. We are very hopeful the design team can continue their work toward implementing these changes and incorporation of the office block, dispatch center and auditorium into the bid documents. If you have further questions, please advise. Thank you for your continued support of our project. If you need further information, please advise. Thanks, Scott

Subject: FW: Tech Center info needed...
Date sent: Wed, 18 Nov 2009 10:02:23 -0600
From: "Wright, Ron" <Ron.Wright@Illinois.gov>
To: "Scott Weber" <scottw@pso.siu.edu>, "Riemer, Jim" <Jim.Riemer@Illinois.gov>
Copies to: "Gatton, Phil" <philg@pso.siu.edu>, "Underwood, Jim" <Jim.Underwood@Illinois.gov>

>
>
> Scott, I am sure you are aware of this change noted below and our
> contract exec. has not agreed yet to these numbers but I wanted to be
> sure you agreed with these requested changes.
>
>
> Also, if you will allow me to confirm, several weeks ago you and I and
> Phil had a follow up to Phil and my director discussion for possible
> extra a/e services to be used on the tec center project to supplement
> the construction phase. We had discussed, schedule monitoring,
> rfi/rfp/shop drawing review and processing, field review and reporting
> in support of our project manager and your staff as well as extra
> dollars spent with the architects and engineers to be on site on a
> weekly basis as a standard requirement until this requirement reaches
> SC. In this case, this service contract work would go through the A/E
> versus a separate contract which we sometimes do directly with the
> CDB/SIU as the owners team.
>
>
> If I have summarized the general services we would require from extra
> a/e services correctly, please Director and Phil confirm. If it is
> yes, then the next step would be to contact FGM through our team and
> ask FGM to provide CDB/SIU several options of top notch field people
> for consideration of this owners group.
>
>
> Please advise if you agree?
>

Subject: *Change Orders*

Illinois Department of Natural Resources

- A. Sanitary Sewer Replacement
 Illinois Beach State Park
 Zion, Lake County, Illinois
 CDB Project No. 102-311-084 Ph 2

A/E: IEC Consultants

Change Order No. G-1 requested \$119,700.00

Illinois Department of Higher Education

- B. Student Services/ Parking Facility
 Truman City College
 Chicago, Cook County, Illinois
 CDB Project No. 810-010-005 Ph 3

A/E: STV Incorporated

Change Order No. G-1 requested \$138,012.37

Illinois Department of Higher Education

- C. Life Safety Improvements
 Illinois State University
 Normal, McLean County, Illinois
 CDB Project No. 821-010-095

A/E: Clark-Dietz, Inc.

Change Order No. G-14R requested \$851,609.13

Executive Summary for Board Level Change Order

CDB Project No. 102-311-084, Ph.2
Project Description: Sanitary Sewer Replacement
Project Location: Illinois Beach State Park
Zion, Lake County, Illinois

Project History:

The project is located in Illinois Beach State Park which is on the shore of Lake Michigan. The existing soil is beach sand. Based on excavations made as part of this project, we estimate that the water table to be at approximately 582.

Much of the park infrastructure was constructed in the early 1960's, including the sanitary sewer collection system. The existing sanitary sewer is a gravity sewer made up of 8" clay pipe. The 50 year old gravity sewer system was reaching the end of its expected life and has significant water infiltration. This project is to line the majority of the gravity sewer system.

The purpose of the project is to reduce ground water infiltration, and extend the life of the existing clay sanitary sewer by an additional 50 years.

The project scope of work includes the following work:

1. Line 4723 linear feet of existing 8" clay sanitary sewer using a Cured-in-Place liner.
2. Complete point repairs as needed to complete the lining. One point repair was anticipated.
3. Abandon two unused manholes.
4. Plug abandoned pipe at various locations.
5. Adjust the height of manhole frames at various locations.

Insituform Technologies USA, Inc. is the General Contractor. Their low bid was a total of \$153,622. The bids contained two unit prices:

| | |
|--|--------------------|
| 1. Pipeline Point Repair: 1 Each @ \$3,100/Each | Total \$ 3,100.00 |
| 2. CIP Pipe Lining 8 inch, 4,723 Feet @ \$29.25/Foot | Total \$138,147.75 |

The initial scope of work included adjusting manholes, abandoning manholes, plugging abandoned pipe, and cleaning and videotaping the sewer in preparation for lining. Lining went fairly smoothly until the current RFPCO problem.

Due to unforeseen conditions, namely soil conditions and high ground water table, the existing host pipe (8" clay) pipe collapsed during lining. The pipe must now be excavated and replaced. It is not possible now to line the pipe. Also, the same soil conditions that resulted in the collapse make the open excavation and installation of new pipe difficult.

Requested Action:

We are requesting approval of Change Order G-1 in the amount of \$119,700.00, which is to excavate and replace approximately 280' of 8" pipeline.

| | | | |
|------------------------------|--|----------------------------|---|
| Project Number: | 102-311-084 Ph 2 | Using Agency: | Illinois Department of Natural Resources |
| Description: | Sanitary Sewer Replacement Illinois Beach State Park Zion, Lake County, Illinois | Architect/Engineer: | IEC Consultants 6420 South Sixth Street Springfield, Illinois 62703 |
| Total Project Budget: | \$ 355,870.00 | Project Manager: | Bruce Locke |
| Unobligated Funds: | \$ 202,248.00 | | |
| Percent Completion: | 75 % | | |

Reason for Change: Unforeseen Conditions. The project involves lining existing clay sanitary sewer. The existing ground surrounding the pipeline is beach sand. In the area of the change, the water table is 3' to 4' above the pipeline. The sand, high water table, and clay pipe result in an unexpectedly delicate pipeline. Video inspection of the pipeline did not indicate any problems with the pipeline. During the installation of the liner, the existing pipe failed and blocked the insertion of the liner. During the process of freeing the pipe liner, the existing pipeline failed in several locations allowing sand and water to run in between the existing pipe and the uncured liner. This condition was not evident to the contractor and the liner was cured in its deformed shape. Approximately 280' of 8" pipeline needs to be excavated and replaced.

Description of Change:

1. Replace 30' of 8" pipe line south of Manhole 509 using the Contract Unit Price Item for Point Repair.
2. Replace 232' of 8" pipe line north of Manhole 509 using the Contract Unit Price Item for Point Repair.
3. Replace 16' of 8" pipe line at Manhole 514 using the Contract Unit Price for Point Repair.
4. Install Short Liner at 4 locations where Point Repairs connect with clay pipe.

| CONTRACTOR | Trade | Change Order Amount | Original Contract | % CHANGE |
|--------------------------------|---------|---------------------|-------------------|----------|
| Insituform Technologies | General | \$ 119,700.00 | \$ 153,622.00 | 78 % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| Total All Change Orders | | \$ 119,700.00 | \$ 153,622.00 | 78 % |

Completion Effect: 30 days

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: 12/15/2009

RFP Number: 1

FOR CDB USE ONLY

Name: _____
Project No.: _____
Contract No.: _____
C.F. Locale: **Contractor #2**

1. (Contractor's Name, Address, Telephone, Fax & Attention)

Insituform Technologies USA, Inc.
12897 Main Street
Lemont, Illinois 60439
(630)842-8539 Fax (630)257-9712
Attn: Kevin Coburn e-mail: kcoburn@insituform.com

CDB Project #: 102-311-084 Phase 2
CDB Project Name: Illinois Beach Sanitary Sewer Replacement
& Location: Illinois Beach State Park, Zion, Lake County IL

CDB Contract #: 10-0413-81
Contract Work: General

2. REQUEST for change by: AE

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change: Unforeseen Conditions. The project involves lining existing clay sanitary sewer. The existing ground surrounding the pipeline is beach sand. In the area of the change, the water table is 3' to 4' above the pipeline. The sand, high water table, and clay pipe result in an unexpectedly delicate pipeline. Video inspection of the pipeline did not indicate any problems with the pipeline. During the installation of the liner, the existing pipe failed and blocked the insertion of the liner. During the process of freeing the pipe liner, the existing pipeline failed in several locations allowing sand and water to run in between the existing pipe and the uncured liner. This condition was not evident to the contractor and the liner was cured in its deformed shape. Approximately 280' of 8" pipeline needs to be excavated and replaced.
4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued.
1. Replace 30' of 8" pipe line south of Manhole 509 using the Contract Unit Price Item for Point Repair.
 2. Replace 232' of 8" pipe line north of Manhole 509 using the Contract Unit Price Item for Point Repair.
 3. Replace 16' of 8" pipe line at Manhole 514 using the Contract unit Price item for Point Repair.
 4. Install Short Liner at 4 locations where Point Repairs connect with clay pipe.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.
None.

IMPORTANT NOTICE
Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:

Work to be accomplished in _____ Calendar Days from Approval of RFP/CO.

NOTE: Unless specifically indicated above, this does not extend the contract time.

The Contract Sum is INCREASED
by the total sum of.....\$ 119,700.00

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name IE Consultants, Inc.

BY _____ signature

APPROVE as to form and content:
USING AGENCY name

BY _____ signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER

BY _____ signature

CDB/PM APPROVE

_____ signature

CONTRACTOR _____ DATE _____

BY _____ print name
_____ signature
_____ title

CDB APPROVE change order _____ DATE _____

BY _____ print name
_____ signature
_____ title

| 8. FOR CDB USE ONLY | Type of Change | % Assess | Package No. | CO Date | CO No. | CO AMOUNT add (deduct) |
|---------------------|----------------|----------|-------------|---------|--------|------------------------|
| | | | | | | \$ _____ |



IE Consultants, Inc.
6420 South Sixth Street • Springfield, IL 62712 • (217) 529-8027 • Fax (217) 529-4543

consultants

December 18, 2009

Mr. Bruce Locke
Project Manager
Capital Development Board
Suite 14-600, James R. Thompson Center
100 West Randolph Street
Chicago, Illinois 60601-3218

Re: Illinois Beach State Park
Sanitary Sewer Improvements
102-311-084, Phase 2
IDNR 2-01-007
Change No. 1

Dear Bruce:

Attached are the following:

RFPCO and Attachments

- Contractor's Proposal for Open Cut Replacement of Damaged Pipe South of Manhole 509 (using Contract Unit Price)
 - o 30' Repair / 8' = 4 Point Repairs x \$3,100 = \$12,400
- Contractor's Proposal for Open Cut Replacement of Damaged Pipe North of Manhole 509 (using Contract Unit Price)
 - o 232' Repair / 8' = 29 Point Repairs x \$3,100 = \$89,900
- Contractor's Proposal for Open Cut Replacement of Damaged Pipe at Manhole 514 (using Contract Unit Price)
 - o 2 Point Repairs x \$3,100 = \$6,200
- Contractor's Proposal for 4 Cured in Place Short Liners
 - o CPBS
 - o Change Order Proposal Summary Computations
 - o Change Order Proposal Labor Cost Breakdown
 - o \$11,200.00

Total of Contractor's Proposal = \$119,700.00.

We have reviewed the attached and have the following comments:

①

Open Cut Replacement of Damaged Pipe

- a. The contractor proposes to use the Contract Unit Price for Point Repairs. The Unit Price allows for the repair of an 8' section of pipe. We believe that the use of this Unit Price item is appropriate and the cost is reasonable. The Unit Price bid by Insituform was \$3,100 per each and was the lowest bid by any contractor for that item. See attached Bid Evaluation.
- b. The conditions of beach sand and high water table make the excavation extremely difficult and in our opinion, the price of \$3,100 per 8' section is reasonable.

2. The 4 Cured in Place short liners will be used where the New PVC pipe is connected to the remaining clay pipe with liner.
- a. The short liners are approximately 5' long sections of liner that will be place inside the pipe after all new pipe is installed. We highly recommend the use of these in the area where the water table is higher than the pipe. The contractor attempted previous point repairs without short liners and with the exterior coupling only. These joints did not perform well and leaked.
 - b. The Contractor stated that there will be a 4 man crew for 2 days and they will need the following equipment:
 - i. TV Truck with Camera and operator screen
 - ii. Vactor/Jetter Combo Unit
 - iii. Service Vehicle
 - iv. Pickup Truck
 - c. The price proposed for these short liners appears reasonable.

We recommend approval of the contractor's proposal of \$119,700.00 for Change No. 1.

Please let me know of any questions.

Sincerely,



David Booher, PE, SE
Project Manager
C03040



Worldwide Pipeline
Rehabilitation

12897 Main St.
Lemont, IL 60439

Tel: (630) 842-8539
Fax: (630) 257-9712
www.insituform.com

Mr. David Booher, PE, SE
IE Consultants, Inc.
6420 South Sixth Street
Springfield, Illinois 62712

December 18, 2009

Re: Illinois Beach Sanitary Sewer Replacement – Change Order
Project No. 102-311-084 Phase 2
CDB Contract No. 10-0413-81

Insituform Technologies USA, Inc. proposes to complete the following repairs using the Contract Unit Price for Point Repair. Per the bid documents, the maximum length for a point repair is 8 feet. Each repair has been figured based on this method. Please let me know if you have any questions.

| | Description | Equivalent # of Point Repairs | Bid Price | Total |
|----------|---|-------------------------------------|------------|---------------------|
| Repair 1 | 30' of Point Repair South of Manhole 509 | 4 | \$3,100.00 | \$ 12,400.00 |
| Repair 2 | 232' of Point Repair North of Manhole 509 | 29 | \$3,100.00 | \$ 89,900.00 |
| Repair 3 | 16' of Point Repair at Manhole 514 | 2 | \$3,100.00 | \$ 6,200.00 |
| | | | ✓ Total | <u>\$108,500.00</u> |
| | | | | 111,999.10 |
| | | | | <u>119,699.10</u> |

Sincerely,
INSITUFORM TECHNOLOGIES USA, INC.

Kevin Coburn, Business Development Manager Cell – 630-842-8539

Executive Summary for Board Level Change Order

CDB Project No. 810-010-005
Project Description: Student Services Center/ Parking Facility
Project Location: Truman City College
Chicago, Cook County, Illinois

Project History:

This Project is to construct a new building consisting of approximately 75,000 square feet. Student Services Center on the first floor, and a seven-level enclosed parking garage for 1,138 parking spaces directly above.

Total funding for this project is \$55,000,000; with \$30,210,000 from Chicago City Colleges, \$14,790,000 from the State, and \$10,000,000 from the City of Chicago.

- Work under BP # 1, Demolition and Site Utilities, is complete and all three (3) Prime Contractors reached Substantial Completion. The G.C. has been closed out, with the E.C. and the P.C. soon to be closed out as well after a few last Change Orders are processed.
- Work under BP # 2, Caisson Foundations, is complete, but cannot be closed out due to an outstanding Lien from one of their major Subcontractors.
- Work under BP # 3, Building Superstructure/ Exterior Envelope is ongoing, and Walsh, the G.C. is proceeding at a rapid pace. Fourth level deck concrete has been completed, and the Fifth level is expected to be complete by the date of the Board meeting.
- Bid Package # 4 is the Student Services Interior Build-Out & Site Work was bid and awarded in March 2009. Some Work under BP # 4 has started, mainly related to interfacing work with BP # 3 and underground main runs to building.

Overall completion of the project is projected for August 2010.

Requested Action:

We are requesting approval of Change Order G-1 which is to provide site dewatering using a "Well Point "system that the City of Chicago Board of Underground required due to a high water table on the Truman site. It applied only to the deep excavation for the storm water detention tank at the South property line.

Note: A Proceed Order for this work was presented to the CDB Board at the July 2009 meeting, and approved 7/14/2009. Change Order G-1 ultimately came in at \$26,000.00, under the anticipated cost of the Proceed Order.

| | | | |
|------------------------------|--|----------------------------|---|
| Project Number: | 810-010-005 Ph 3 | Using Agency: | Illinois Community College Board |
| Description: | Student Services/ Parking Facility Truman City College | Architect/Engineer: | STV, Inc. 200 W. Monroe St., Suite 1650 Chicago, Illinois 60606 |
| Total Project Budget: | \$ 55,000,000.00 | Project Manager: | John Nalis |
| Unobligated Funds: | \$ 9,547,544.20 | | |
| Percent Completion: | 36 % | | |

Reason for Change: City of Chicago Bureau of Underground requirement.

Description of Change: Provide well point site dewatering system to lower and control groundwater for excavation of footings at storm water detention tank.

| CONTRACTOR | Trade | Change Order Amount | Original Contract | % CHANGE |
|--------------------------------|---------|------------------------|----------------------|----------|
| Walsh Construction | General | \$ 138,012.37 | \$ 22,212,772.00 | 0.6 % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| Total All Change Orders | | \$ 138,012.37 | \$ 22,212,772.00 | 0.6 % |
| Completion Effect: | N/A | days | | |

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: 7-20-09

RFP Number: G-1

| FOR CDB USE ONLY | |
|------------------|----------------------|
| Name: | _____ |
| Project No.: | _____ |
| Contract No.: | _____ |
| C.F. Locale: | Contractor #2 |

| | |
|--|---|
| <p>1. (Contractor's Name, Address, Telephone, Fax & Attention)</p> <p>Walsh Construction 929 West Adams Street Chicago, Illinois 60607 (312)563-5400 Fax (312)563-5466 Attn: Craig Kane e-mail: ckane@walshgroup.com</p> | <p>CDB Project #: 810-010-005 BP-3 CDB Project Name: Truman City College Student Services/Parking Facility & Location: 4455 N. Racine Ave. Chicago, IL</p> <p>CDB Contract #: 59050081 Contract Work: General</p> |
|--|---|

2. REQUEST for change by: CONTRACTOR

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change:

During the permit review process, the City of Chicago Office of Underground Construction (OUC) had determined that the dewatering system initially proposed, using only pits and sump pumps would not be sufficient to keep the excavation site for the storm water detention tank dry. Consequently, in order to obtain the full building permit the contractor was required to provide a well point dewatering system.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued. The attached document from Mersino explains the methodology involved with this operation.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.

N/A

IMPORTANT NOTICE

Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:
Work to be accomplished in _____ Calendar Days from Approval of RFPCO.
NOTE: Unless specifically indicated above, this does not extend the contract time.

The Contract Sum is INCREASED by the total sum of\$ TBD
A Proceed Order not to exceed \$168,365 has been issued.

6/38012.37 Jane

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name STV
BY Thomas Russell signature

APPROVE as to form and content:
USING AGENCY name CCC
BY [Signature] signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER
BY [Signature] signature

CDB/PM APPROVE
BY [Signature] signature

CONTRACTOR
BY Craig Kane DATE 7/28/09
print name
[Signature] signature
Project Manager title

CDB APPROVE change order
BY _____ DATE _____
signature
title

| 8. FOR CDB USE ONLY | Type of Change | % Assess | Package No. | CO Date | CO No. | CO AMOUNT add (deduct) |
|---------------------|----------------|----------|-------------|---------|--------|------------------------|
| | <u>115</u> | | | | | \$ |

Walsh Construction
Proceed Order G-1
Dewatering

Proceed Order Amount: \$168,365.00
Change Order Amount: \$142,616.05

The following is a narrative for the dewatering system change order G-1. After reviewing John McCarty's email (Truman College), Walsh would like to offer the following answers.

The work for the change order includes:

Walsh

\$86,126.96 Labor

- o This is Laborer time and Operator time. Per the Operating Engineers Local 150 agreement revised June of 2007, two operators were required to run the dewatering system on three separate shifts. One operator would be needed for the 6" Pump and one operator would be needed for the 50kw Generator. Because of the duration of the work and Walsh's relationship with the unions, Walsh was able to use one operator for both pieces of equipment.
- o There is no Liability Insurance included in this labor number. Walsh believes that this was a misunderstanding based on the CCS estimator that was hired by AECOM.
- o Per the Union Agreement, all overtime shall be paid to the next (1/2) hour and all overtime shall be paid at the Double (2) Time Rate, except when operating on pumps/heaters for a 7 day pumping/heating period. Because the operators were running two pieces of equipment, the 6" pump and the 50kw Generator, the labor rate for Saturdays and Sundays is paid at double time. Due to the nature of the operation, work had to be performed 24 hours a day and 7 days per week. The overtime was authorized by John Nalis of the CDB.

\$1,701.16 Tool Allowance

- o Z-Builder Supply Co
 - Hoses, lights, caution tape, miscellaneous small tools (See Attached: Z-Builders Invoices.pdf).

\$9,600.00 Rental Equipment

- o Mersino
 - \$2,400 per week for 4 weeks for the rental of the dewatering equipment. The equipment includes the 92 wellpoints, a 6" pump, a 50kw generator, 460' of header pipe, and the silt box (See Attached: Mersino Invoices.pdf).

\$7,685.90 Engineering

- o Collins Engineering
 - Engineering/Drawings for detention tank dewatering. Stamped drawings are attached (See Attached: Collins Drawings.pdf & Collins Invoices.pdf).

\$2,900.00 Lab Test

- o GSG Consultants
 - Installation of temporary well and laboratory analysis test needed to obtain permit to discharge water from site into the sewer. Analysis data is attached (See Attached: GSG Invoice & Results.pdf).

\$14,900.00 Installation

- o Mersino
 - This is the flat rate cost for delivery and installation of wellpoints around the entire perimeter of the 120' x 100' detention tank excavation area. Individual wellpoints installed by jetting method. Wellpoints screens backfilled with #6 silica sand filter. This includes delivery and installation of the above "Rental Allowance" equipment. This was not a subcontract agreement, it was a purchase order for service (See Attached: Mersino Invoices.pdf).

\$900.00 Site Security

- o EPSS (Executive Protection Security Service)
 - 36 hours of security @ \$25/hour. Walsh was authorized to hire security because safety of operators working at night was in question (See Attached: EPSS.pdf).

\$4,128.72 Fuel

- o Osco
 - Fuel used to power generator for dewatering operation (See Attached: Osco 1.pdf, Osco 2.pdf, Osco 3.pdf, & Osco 4.pdf).

-\$17,000.00 Credit

- o Dewatering Credit
 - Credit for amount of money Walsh had anticipated to be used for the removal of groundwater. It is a lump sum credit because it is a plug used when bidding the job. The original amount of credit submitted was \$13,203.00. The \$17,000 credit is a result of a meeting between AECOM, Walsh & CDB on 11/30/09.

Cioni

\$1,120.64 Labor

- o The Labor and Operator were needed for the day of installation of the dewatering system and the day of removal of the system. Due to the soil conditions, the top layer of soil was too hard for jetting alone and needed to be scrapped with the excavator. On the day the system was removed, the large excavator assisted with the removal of the wellpoints. The excavator was also used to load and unload the dewatering equipment.

\$1600 Rental Equipment

- o Cost to rent large excavator mentioned above (See Attached: Cioni Invoice.pdf).

CCS Issues

Operating Engineers High Base Rate on Labor

- o Per the Local 150 Union Agreement, a typical dewatering operation of this size requires 2 operators. Also per the agreement, shift work requires the second shift operator be paid an additional shift premium of \$1.00 and the third shift operator be paid an additional premium of \$1.15 over the standard scale.

Taxes on Fuel & Material

- o Per the CDB Standard Documents for Construction (00 72 80.10 Taxes), purchases of building materials for incorporation into the project are exempt from the Illinois Retailer's Occupation and Use Tax (Sales Tax). The CDB website states "Sales of tangible personal

property to a construction contractor who does not incorporate the items into real estate owned by an exempt organization are subject to tax", thus fuel and other temporary materials that do not become part of the structure/real estate are not tax exempt.

Issue with Design Engineer Invoices not being provided for review

- This issue was addressed above. Walsh believes there was an error with transmission of all required backup when emails were initially sent due to large size of files and multiple emails being required. All invoices are now attached and labeled.

Rental Equipment Backup

- Also addressed above, Walsh believes same issue resulted from large size of files and multiple emails. All invoices are now attached and labeled.

Issue with Credit to Low

- Addressed above. Credit was increased based on meeting held 11/30/09.

PROCEED ORDER NO. G-1

CDB PROJECT NO.: 810-010-005 Ph. 3

CONTRACT NO.: 59-0500-81

DATE: 6/18/2009

CONTRACTOR (Name, Address)
Walsh Construction Company
929 West Adams Street
Chicago, Illinois 60607

PROJECT (Name, City, County)
Student Services / Parking Facility
Truman City College
Chicago, Cook County

Contract Work: General

Using Agency: I.C.C/B.

DESCRIPTION OF CHANGE IN WORK:

Provide wellpoint site dewatering system to lower and control groundwater for excavation required at stormwater detention tank.

Justification for the proceed order:

Required by City of Chicago Bureau of Underground Construction.

TOTAL \$ VALUE OF THIS ORDER NOT TO EXCEED: \$ 168,365.00

Contractor Representative's Signature [Signature]

Costs for work involved and change in Sum and Time (if any) will be submitted for inclusion in a RFP/CO adjusting the Contract Sum and/or Contract Time subject to the CDB procedures for processing contract changes as outlined in the Capital Development Board's Standard Documents for Construction. Approval and issuance of this document does not eliminate the requirement for the subsequent RFP/CO to be reviewed and approved by CDB to determine it to be fair and reasonable.

Authorization to Proceed by:

This Proceed Order **DOES/Does Not** exceed the 10% Board Level approval limit.
[Signature]
PM Initial

(Up to \$9,999)

[Signature] 6/18/09
Project Manager Date

(Up to \$24,999)

[Signature] 6-29-09
Regional Manager Date

(Up to \$49,999)

[Signature] 7/9/09
Construction Administrator Date

(Up to \$74,999)

[Signature] 7-16-09
Deputy Director - Construction Date

(Up to \$100,000)
If Board Level Insert
Agenda Item No.

[Signature] 07/16/09
Executive Director Date

and Board Meeting Date 7-14-09

Executive Summary for Board Level Change Order

CDB Project No. 821-010-095
Project Description: Life Safety Improvements
Turner & Stevenson Halls
Project Location: Illinois State University
Normal (Champaign County), Illinois

Project History:

A.E. Stevenson Hall is a 162,180 square foot, five story, masonry building constructed in 1966. Turner Hall is a 97,118 square foot, three story, masonry building constructed in 1963. These buildings are two major classroom buildings on the Illinois State University campus.

The project utilizes separate multiple prime construction contracts where the General Contractor is the coordinating contractor. Project was bid on 3/6/07 and 3/13/07 and awarded on 4/20/07. The Authorization to Proceed date was 5/29/07. Construction is approximately 75% complete and the project substantial completion is scheduled for July 17, 2010. The final acceptance date is scheduled for January 13, 2011.

The original project scope basically included life safety work, including classroom equipment. In addition the building infrastructure will be repaired to prevent further interior damage. The project also includes asbestos abatement. The Using Agency has requested additional new scope items of work consisting of the following:

1. New windows and storefronts in Stevenson and Turner Halls
2. Renovation of restrooms and associated plumbing in Stevenson and Turner Halls.

Both new scope items were investigated during the design phase however the budget was not adequate. Therefore, the replacement of windows and restroom renovation was not included in the project.

Requested Action:

The Board approved Proceed Order No. G-014 in the amount of \$1,340,000 at the April 2009 Board Meeting. This proceed order was requested to allow the General Contractor to proceed with the window and storefront installation. Approval of the proceed order allowed the project to remain on schedule, and to install these units during the summer when impact to the campus was minimized.

Supplementary Information: Items 1 & 2 listed above will be funded by an additional \$2,200,000 from ISU and an additional \$600,000 from project (state) contingency funds.

We are requesting approval of the subsequent Change Order Number G-14R in the amount of \$851,609.13, presented herein.

| | |
|--|--|
| Project Number: 821-010-095 | Using Agency: Illinois State University |
| Description: Life Safety Improvements Illinois State University Normal, McLean County, IL | Architect/Engineer: Clark Dietz, Inc. 1817 S. Neil, Suite 100 Champaign, IL 61820 |
| Total Project Budget: \$21,542,397 | Project Manager: Eddie G. Frazier |
| Unobligated Funds: \$ 3,099,891 | |
| Percent Completion: 75% | |

Reason for Change

When the Turner-Stevenson project was designed, the budget was not adequate for all of the needs of these buildings. Therefore, the replacement of windows was not included in the project. The windows in both buildings are single pane glass and are in poor condition. In many places the windows are leaking, causing water damage to adjacent surfaces. Replacement of the windows will increase energy efficiency and the comfort of the building users.

This is a request by Illinois State University.

Description of Change:

Stevenson Hall - Most exterior rooms have one or more operable window. These windows are to be replaced and the surrounds repaired. At each of the four entrances, there is a storefront on the first floor. The storefronts are to be replaced. In addition, we are to investigate the installation of air curtains or vestibules to reduce the excessive air infiltration, which can substantially reduce the temperature in the stair towers and the adjacent offices at the time of class changes. In the location of the four entrances, there is a curtain wall extending from the second through fourth floors. These curtain walls will be replaced.

Turner Hall - Much of the exterior consists of curtain wall, which will be replaced. In addition, each building entrance consists of a storefront, which will be replaced.

Furnish and install new windows as shown in the applicable drawings and specification sections. Work shall include all patching of adjacent surfaces as required for a finished product.

| CONTRACTOR | Trade | Change Order Amount | Original Contract | % CHANGE |
|--------------------------------|---------|----------------------|---------------------|---------------|
| Bishop Brothers | General | \$ 851,609.13 | \$ 5,490,000 | 15.51% |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| | | \$ | \$ | % |
| Total All Change Orders | | \$ 851,609.13 | \$ 5,490,000 | 15.51% |

Completion Effect: 0 days

State of Illinois
CAPITAL DEVELOPMENT BOARD

REQUEST FOR PROPOSAL & CHANGE ORDER

Date: 01/11/09 RFP Number: G-014 Revised

| FOR CDB USE ONLY | |
|------------------|----------------------|
| Name: | _____ |
| Project No.: | _____ |
| Contract No.: | _____ |
| C.F. Locale: | Contractor #2 |

| | |
|---|--|
| <p>1. (Contractor's Name, Address, Telephone, Fax & Attention)</p> <p>Bishop Brothers, Inc. P.O. Box 3854 Peoria, IL 61612 309)243-5599 Fax (309)243-5632 Attn: Bill Bishop e-mail: bishopbrosinc@insightbb.com</p> | <p>CDB Project #: 821-010-095 CDB Project Name Upgrade for Life Safety & Location: ISU Turner & Stevenson Halls Normal, McLean Co., IL CDB Contract #: 54-0627-81 Contract Work: General</p> |
|---|--|

2. REQUEST for change by: Using Agency

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change:
The using agency has requested the replacement of existing windows and storefronts in Stevenson and Turner Halls.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued. Furnish and install new windows as shown in the attached drawing Sheets A101, A102, A103 and A401 and specification Sections 07415, 08410, 08520 and 08800. Work shall include all patching of adjacent surfaces as required for a finished product.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.
None

IMPORTANT NOTICE

Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:

| | | |
|----------------------------|---------------------------------------|---|
| Work to be accomplished in | Calendar Days from Approval of RFPCO. | The Contract Sum is INCREASED by the total sum of.....\$ 851,991.17 |
|----------------------------|---------------------------------------|---|

NOTE: Unless specifically indicated above, this does not extend the contract time.

\$ 851,609.13

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order
A/E Firm Name Clark Dietz, Inc.
BY Clark Dietz 12/7/09 signature

APPROVE as to form and content:
USING AGENCY name Illinois State University
BY [Signature] signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER
BY _____ signature

CDB/PM APPROVE
[Signature] signature

CONTRACTOR.
BY William Bishop DATE 11/20/09
_____ print name
_____ signature
_____ title

CDB APPROVE change order
BY _____ DATE _____
_____ print name
_____ signature
_____ title

| FOR CDB USE ONLY | Type of Change | % Assess | Package No. | CO Date | CO No. | CO AMOUNT add (deduct) |
|------------------|----------------|----------|-------------|---------|--------|------------------------|
| | | | | | | \$ |



December 7, 2009

Mr. Eddie G. Frazier
Sr. Project Manager
Illinois Capital Development Board
Third Floor, Wm. G. Stratton Bldg.
401 South Spring St.
Springfield, IL 62706

Re: CDB # 821-010-095, ISU Turner-Stevenson RFP G-014

Dear Mr. Frazier:

By copy of this letter, we are transmitting three copies of RFP G-014 to ISU for signing and recommend approval of the change order.

This RFP/CO is the result of a request from the Using Agency to replace the windows and window walls in both Turner and Stevenson Halls. I have attached e-mail from Mr. Rick Kentzler dated January 28, 2009 and February 5, 2009 that comprise the Using Agency's request to add this work to the project. The project was presented to the Capital Development Board and approved at their meeting on April 14, 2009. A Proceed Order in the amount of \$1,300,000 was approved at the April 14, 2009 meeting (copy attached).

The plan presented to the Capital Development Board required Clark Dietz to seek competitive proposals from multiple glass subcontractors. Based on suggestions from CDB staff, Clark Dietz requested proposals from four prequalified subcontractors. Vintage Architectural Sales of Plainfield, Illinois declined to submit a proposal because they did not believe they could be competitive in the Normal, Illinois market. Three subcontractors submitted proposals as follows (copies attached):

| | |
|-----------------------------|-----------------------|
| East Moline Glass | \$675,830 - 687303.05 |
| Midwest Architectural Glass | \$692,100 |
| Branner Glass, Inc. | \$1,062,770 |

As discussed with CDB senior staff, the contractor has not been required to submit a CPBS for the bid portion of the glass subcontractor's price since the proposals were competitively bid.

In addition to the portion bid by East Moline Glass, two issues came up during construction that are additions to East Moline's work.

1. Due to the lack of availability of a number of classrooms during the week, East Moline Glass was required to replace windows in a number of rooms on Saturdays. I have attached a letter from East Moline Glass proposing a budget of \$4,700 for the overtime premium and per diem (which is required by the labor agreement). The final cost, including Overhead and Profit, is \$4,740.04. The labor cost is for the premium only, not the base pay amount. A CPBS is provided for this item.
2. We determined that stops should be added to the windows at Stevenson Hall. The stops will prevent the windows from opening so far they can not be closed with the screens in place. In addition, there were concerns that wind could damage the windows if they were left fully open during high wind conditions. The cost of the stops is \$2,933.01. A CPBS is provided for this item.

Prior to issuing the RFP/CO, we were uncertain whether or not there would be sufficient funds to obtain the window treatments planned as part of this request. As a result, the window treatments were not included in this RFP/CO and have been issued as a separate RFP/CO.

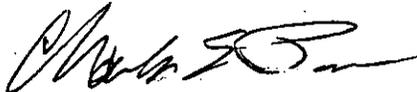
Bishop has provided separate a CPBS for each of the two buildings.

We have reviewed the RFP/CO and related backup and recommend approval of the Change Order. We have included a copy of the Proceed Order for this RFP/CO.

If you have questions, please call.

Sincerely,

Clark Dietz, Inc.



Charles E. Park
Sr. Project Manager

cc: Mr. Rick Kentzler, ISU
Mr. Bill Bishop, Bishop Brothers
Mr. Larry Brewer, Clark Dietz

E-mail Address charles.park@clark-dietz.com

PROCEED ORDER NO. G-014

CDB PROJECT NO.: 821-010-095

CONTRACT NO.: 54-0627-81

DATE: March 23, 2009

CONTRACTOR (Name, Address)

Bishop Brothers, Inc.
P.O. Box 3854
Peoria, IL 61612

PROJECT (Name, City, County)

Upgrade for Life Safety
Turner & Stevenson Halls
Illinois State University
Normal, McLean County, Illinois
Bldg. No. U0027

Contract Work:
General

Using Agency:
Illinois State University

DESCRIPTION OF CHANGE IN WORK:

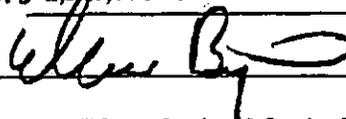
Furnish and install new windows and storefronts as shown in the attached drawings and specifications. Work shall include all patching of adjacent surfaces as required for a finished product.

Justification for the proceed order:

The using agency has requested the replacement of existing windows and storefronts in Stevenson and Turner Halls.

TOTAL \$ VALUE OF THIS ORDER NOT TO EXCEED: \$ 1,300,000.00

Contractor Representative's Signature



Costs for work involved and change in Sum and Time (if any) will be submitted for inclusion in a RFP/CO adjusting the Contract Sum and/or Contract Time subject to the CDB procedures for processing contract changes as outlined in the Capital Development Board's Standard Documents for Construction. Approval and issuance of this document does not eliminate the requirement for the subsequent RFP/CO to be reviewed and approved by CDB to determine it to be fair and reasonable.

Authorization to Proceed by:

| |
|---|
| This Proceed Order DOES/DOES NOT exceed the Board Level approval limit. |
| _____ PM initial |

| | | |
|-----------------------|--------------------------------|-----------------|
| (Up to \$9,999) | <u>EF/DW</u> | <u>3/24/09</u> |
| | Project Manager | Date |
| (Up to \$24,999) | <u>Ronny</u> | <u>3/24/09</u> |
| | Regional Manager | Date |
| (Up to \$49,999) | <u>Ronny</u> | <u>3/24/09</u> |
| | Construction Administrator | Date |
| (Up to \$74,999) | <u>[Signature]</u> | <u>7/14/09</u> |
| | Deputy Director - Construction | Date |
| (Up to \$100,000) | <u>[Signature]</u> | <u>04/15/09</u> |
| If Board Level insert | Executive Director | Date |
| Agenda Item No. _____ | and Board Meeting Date | <u>4-14-09</u> |

**SUBJECT: *Board Concurrence for Selection of Higher Education Architect/
Engineer***

| <u>PROJECT #</u> | <u>FIRM/JOB DESCRIPTION</u> | <u>PROJECT AMOUNT</u> |
|------------------|--|---------------------------|
| 810-080-010 | Booth Hansen & Associates, Ltd. Construct Arts Instructional Center Rock Valley College – Rockford Illinois Community College Board | \$34,057,700 |

**CAPITAL DEVELOPMENT BOARD
RECOMMENDATION FOR BOARD CONCURRENCE
IN THE SELECTION OF
HIGHER EDUCATION ARCHITECT/ENGINEER
January 12, 2010**

CDB PROJECT NO: 810-080-010

PROJECT DESCRIPTION: Construct Arts Instructional Center

PROJECT LOCATION: Rock Valley College - Rockford
Illinois Community College Board

APPROPRIATION AMOUNT: \$34,057,700

ESTIMATED TOTAL PROJECT COST: \$45,410,200

PROJECT SCOPE OF WORK:

Rock Valley College is a 477,558 square-foot, 22 building campus constructed in 1970.

The scope of work provides for constructing an approximately 120,000 square foot Arts Instructional Center, including 45,100 square feet for classrooms and laboratories, 4,000 square feet for offices, 12,400 square feet for assembly and exhibition space, and 6,000 square feet for general use. The scope also provides for constructing an approximately 600 seat auditorium including a state-of-the-art lighting laboratory and scenery and costume areas.

A/E SELECTION:

In accordance with QBS as administered by the Rock Valley College - Rockford, the recommendations for concurrence in rank order are:

1. 29722 Booth Hansen & Associates, Ltd., Chicago, IL 60611

| <u>Consultant(s)</u> | <u>Nature of Services</u> | <u>%</u> | <u>MBE/FBE</u> |
|--------------------------------------|---------------------------|----------|----------------|
| Studio/Gang/Architects | Associate Architect | 22 | FBE |
| Hanson Professional Services, Inc. | Structural Engineering | 12 | No |
| dbHMS | MEP/FP | 16.5 | MBE |
| Thomas Graceffa and Associates, Inc. | Landscape Architecture | 2 | No |
| Bill Conner Associates LLC | Theater/Lighting | 3 | No |
| Threshold Acoustics LLC | Acoustics | 2.5 | No |
| Construction Costs systems, Inc. | Cost Estimating | 2 | MBE |



James A. Riemer, Executive Director

MEMORANDUM

TO: Capital Development Board
FROM: Fredrick W. Hahn, Chief Counsel
DATE: January 12, 2010
RE: Proposed Rule Change
Access to Information
IAC Title 2, Part 1651

A handwritten signature in black ink, appearing to read "Fredrick W. Hahn", is written over the "FROM:" line of the memorandum.

Attached for your approval is a proposed amendment to the Access to Information Rule (2 IAC 1651). This amendment is due to revisions made to the Freedom of Information Act found in Public Act 096-0542 which became effective January 1, 2010.

Changes to the Rule include CDB's response time to a FOIA request from seven working days to five business days and CDB's emphasis on complying and cooperating with the Public Access Counselor, created under the Attorney General Act, during an appeal process. Revisions also include changes to CDB's denial and appeal processes and to the fee schedule for requested records as well as other clarifications and administrative changes.

Upon your approval, the rules will be filed with the Secretary of State and submitted to JCAR (Joint Committee on Administrative Rules).

cc: Jim Riemer

SUBTITLE E

TITLE 2: GOVERNMENTAL ORGANIZATION
SUBTITLE E: MISCELLANEOUS STATE AGENCIES
CHAPTER VII: CAPITAL DEVELOPMENT BOARD

PART 1651
ACCESS TO INFORMATION

SUBPART A: INTRODUCTION

- Section
- 1651.110 Summary and Purpose
- 1651.120 Definitions

SUBPART B: PROCEDURES FOR REQUESTING PUBLIC RECORDS

- Section
- 1651.210 Person to Whom Requests Are Submitted
- 1651.220 Content of Request

SUBPART C: PROCEDURES FOR BOARD RESPONSE
TO REQUESTS FOR PUBLIC RECORDS

- Section
- 1651.310 Timeline for Board Response
- 1651.320 Categories of Board Responses

SUBPART D: PROCEDURES FOR APPEAL OF A DENIAL

- Section
- 1651.410 Appeal of a Denial
- ~~1651.420 Executive Director's Response to Appeal~~

SUBPART E: PROCEDURES FOR PROVIDING PUBLIC RECORDS TO
REQUESTERS~~REQUESTORS~~

- Section
- 1651.510 Inspection of Records at Board Offices
- 1651.520 Copies of Public Records
- 1651.530 General Materials Available from the Freedom of Information Officer

- 1651.APPENDIX A Request for Public Records (Repealed)
- 1651.APPENDIX B Fee Schedule for Duplication of Public Records

SUBTITLE E

AUTHORITY: Implementing and authorized by the Freedom of Information Act [5 ILCS 140] and Section 5-15 of the Illinois Administrative Procedure Act [5 ILCS 100/5-15].

SOURCE: Adopted at 8 Ill. Reg. 9058, effective July 1, 1984; amended at 8 Ill. Reg. 13653, effective July 20, 1984; amended at 20 Ill. Reg. 15211, effective November 15, 1996.

SUBPART A: INTRODUCTION

Section 1651.110 Summary and Purpose

- a) This part is established to implement the provisions of the Freedom of Information Act [5 ILCS 140]. The purpose of these rules is to support the policy of providing accessibility and transparency in obtaining public access to the public records retained by ~~of~~ the Capital Development Board while protecting legitimate privacy interests and maintaining administrative efficiency.
- b) These rules establish the procedure by which the public may request and receive ~~obtain~~ public records of the Capital Development Board. The rules also set forth the procedures that to be followed by ~~the~~ Capital Development Board must comply with ~~in~~ responding to requests for information.

(Source: Amended at 20 Ill. Reg. 15211, effective November 15, 1996)

Section 1651.120 Definitions

- a) Terms shall have the same meaning as in the Freedom of Information Act and the Capital Development Board Act [20 ILCS 3105].
- b) The following definitions are applicable for purposes of these rules:
 - "Act" means the Capital Development Board Act [20 ILCS 3105].
 - "Board" means the Capital Development Board, created by the Act.
 - "Executive Director" means the chief executive officer of the Board, employed pursuant to Section 8 of the Act.
 - "FOIA" means the Freedom of Information Act [5 ILCS 140].
 - "Freedom of Information Officer" means an individual responsible for receiving and responding to requests for public records.
 - "Requester" ~~"Requestor"~~ means a person who submits a request for public records

SUBTITLE E

in accordance with this Part.

(Source: Amended at 20 Ill. Reg. 15211, effective November 15, 1996)

SUBPART B: PROCEDURES FOR REQUESTING PUBLIC RECORDS

Section 1651.210 Person to Whom Requests Are Submitted

Requests for public records shall be submitted to the Board's Freedom of Information Officer.
Requesters~~Requesters~~ shall address all requests for public records to:

Freedom of Information Officer
Capital Development Board
3rd Floor/William G. Stratton Building
401 South Spring Street
Springfield, Illinois 62706
Attn: FOIA Request

Section 1651.220 Content of Request

- a) All requests for public records submitted to the Board under the FOIA shall be in writing.
- b) The ~~requester~~requester shall include the following information in any request for public records:
 - 1) The ~~requester's~~requester's ~~complete full name, mailing address and telephone number and e-mail address, including area code,~~ at which the ~~requester~~requester can be reached during normal business hours.
 - 2) A specific and detailed description of the public records sought, being as specific as possible.
 - 3) Whether the request is for inspection of public records, copies of public records, or both.

(Source: Amended at 20 Ill. Reg. 15211, effective November 15, 1996)

SUBPART C: PROCEDURES FOR BOARD RESPONSE
TO REQUESTS FOR PUBLIC RECORDS**Section 1651.310 Timeline for Board Response**

SUBTITLE E

- a) The Board shall respond to a written request for public records within five businessseven working days after receipt of such request.
- b) In the event that the request for public records cannot be responded to within five businessseven days for ~~one-one~~ of the reasons provided in Section 3(d) of the FOIA, the Board shall have an additional five businessseven working days in which to respond. The Board shall give the ~~requesterrequestor~~ notice of the extension of time to respond within five business days after receipt of the request. Such notice of extension shall set forth the reasons why the extension is necessary.
- c) The time periods for compliance or denial of a request for records made for commercial purposes are subject to the provisions of Section 3.1 of the FOIA.

Section 1651.320 Categories of Board Responses

- a) The Board shall respond to a request for public records in one of ~~four~~three ways:
 - 1) Approve the request.
 - 2) Approve in part and deny in part.
 - 3) Deny the request.
 - 4) Provide a notice of intent to deny the request pursuant to Section 9.5 of the FOIA.
- b) When a request for public records has been approved, the Board may give notice that the requested material will be made available upon payment of reproduction costs, or give notice of the time and place for inspection of the requested material.
- c) A denial of a request for public records shall be made in writing. It shall state the reasons for the denial in accordance with either Section 3(~~g~~)(~~f~~) or Section 7 of the FOIA, and include a detailed factual basis for any exemptions claimed and the names and titles of persons responsible for the decision to deny the request. In accordance with Section 9.5 of the FOIA, the~~The~~ denial shall also inform the ~~requesterrequestor~~ of the right to appeal to the Public Access Counselor appointed by the Office of the Attorney General and furthermore, the right to a judicial review under Section 11 of the FOIA~~Executive Director of the Capital Development Board.~~
- d) When a request for records is denied, asserting exemptions under subsection (1)

SUBTITLE E

(c) or (1) (f) of Section 7, the Board shall provide the requester and the Public Access Counselor written notice of its intent to deny the request in accordance with Section 9.5 (b) of the FOIA. The Board shall comply and cooperate with the Public Access Counselor as required by the FOIA.

- ed) Categorical requests that place an undue burden on the Board shall be denied only after extending to the ~~requester~~requester an opportunity to confer in an attempt to reduce the request to manageable proportions in accordance with Section 3(g)(f) of the FOIA.
- fe) Failure to respond to a written request within ~~five business~~seven-working days may be considered by the ~~requester~~requester as a denial of the request.

SUBPART D: PROCEDURES FOR APPEAL OF A DENIAL

Section 1651.410 Appeal of a Denial

- a) A ~~requester~~requester whose request for public records has been denied by the Freedom of Information Officer may appeal the denial not later than 60 days after the date of the denial to the Public Access Counselor appointed by the Office of the Attorney General~~Executive Director. The notice of appeal shall be in writing and shall be addressed to:~~

~~Executive Director
Capital Development Board
3rd Floor/William G. Stratton Building
401 South Spring Street
Springfield, Illinois 62706~~

~~ATTN: FOIA Appeal~~

- b) The Notice of Appeal shall be in writing and include a copy of the original request, and a copy of the denial received by the requester~~, and a written statement setting forth the reasons why the requestor believes the appeal should be granted.~~
- c) The Board shall comply and cooperate with the Public Access Counselor as required by the FOIA on any appeals.

~~Section 1651.420 Executive Director's Response to Appeal~~

~~The Executive Director shall respond to an appeal within seven working days after receiving Notice thereof. The Executive Director shall either affirm the denial or provide access to the~~

SUBTITLE E

~~requested public records. Failure of the Executive Director to respond within seven working days may be considered by the requestor an affirmation of the denial.~~

SUBPART E: PROCEDURES FOR PROVIDING PUBLIC RECORDS TO
REQUESTERS~~REQUESTORS~~

Section 1651.510 Inspection of Records at Board Offices

- a) Generally, public records will be made available for inspection at the Board's Springfield offices between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday, except on state holidays. A location~~place~~ will be provided in which the requester~~requestor~~ may inspect public records.
- b) An employee of the Board may be present throughout the inspection.
- c) A requester~~requestor~~ shall not be permitted to take a brief case, folder, pens or other similar materials ~~or pens~~ into the room in which the inspection will take place.
- d) A requester~~requestor~~ will be permitted to take pencil and paper into the room for use while inspecting public records.
- e) Documents which the requester~~requestor~~ wishes to have copied shall be segregated during the course of the inspection. Generally, all copying will be performed~~done~~ by Board employees.

Section 1651.520 Copies of Public Records

- a) Copies of public records shall be provided to the requester~~requestor~~ only upon payment of any charges that are due.
- b) Charges for copies of public records shall be assessed in accordance with the "Fee Schedule for Duplication of Public Records" set forth in Appendix B of these rules.
- c) Charges shall be waived if the requester~~requestor~~ is a State agency, a constitutional officer or a member of the General Assembly.
- d) Charges shall be waived or reduced, as determined by the public body, if the person requesting the documents states the specific purpose for the request and indicates that a waiver or reduction of the fee is in the public interest as defined by the FOIA.

SUBTITLE E**Section 1651.530 General Materials Available from the Freedom of Information Officer**

The Freedom of Information Officer shall make available to the public at no charge the following materials:

- a) A brief description of the organizational structure and budget of the Capital Development Board;
- b) A brief description of the means for requesting information and public records; and
- c) A list of types and categories of public records maintained by the Capital Development Board.

SUBTITLE E

Section 1651.APPENDIX A Request for Public Records (Repealed)

(Source: Repealed at 20 Ill. Reg. 15211, effective November 15, 1996)

Section 1651.APPENDIX B Fee Schedule for Duplication of Public Records

| <u>Type of Duplication</u> | <u>Per Copy Charge</u> |
|--|---|
| <u>Black and white, letter or legal sized paper</u> copy from paper original | \$.1525 (actual cost incurred by the Capital Development Board) |
| <u>Diazo Copy</u> copy of microfiche-per sheet | 1.00 (actual cost incurred by the Capital Development Board) |
| <u>Paper copy with size other than letter or legal from original</u> Paper copy from microfiche original per page | .50 (actual cost incurred by the Capital Development Board) |
| <u>Color copy from original</u> Computer printout- paper per page | .50 (actual cost incurred by the Capital Development Board) |
| <u>Compact Disc or Digital Versatile Disc</u> Computer Diskette 3½ inch | 25.00 (actual cost incurred by the Capital Development Board) |
| Drawings | (actual cost incurred by the Capital Development Board) |

The first 50 pages of black and white, letter or legal sized copies shall be provided free of charge. Some records in the possession of the Board are in book or pamphlet form. A charge may be assessed for such materials based on the actual cost incurred by the Board for such materials.

(Source: Amended at 20 Ill. Reg. 15211, effective November 15, 1996)

SUBJECT: *Staff A/E Recommendations Director Selection Informational Items*

| <u>PROJECT #</u> | <u>FIRM/JOB DESCRIPTION</u> | <u>PROJECT AMOUNT</u> |
|-------------------------|--|------------------------------|
| 120-050-711 | Shive-Hattery Group, Inc. Emergency Asbestos Abatement of Power Plant Department of Corrections East Moline Correctional Center Rock Island County | \$30,000 |

A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR**BOARD MEETING DATE:** January 12, 2010**CDB PROJECT NO:** 120-050-711**PROJECT DESCRIPTION:** Emergency Asbestos Abatement of Power Plant**PROJECT LOCATION:** East Moline Correctional Center - Rock Island County
Department of Corrections**PROJECT AMOUNT:** \$30,000**PROJECT SCOPE OF WORK:**

The East Moline Correctional Center is a 429,314 square foot, 26 building facility constructed in 1898 as a mental health center and converted into a prison in 1980.

The scope of work provides for abating damaged asbestos-containing thermal insulation on the hot water storage tank and pipes in the power plant, including removing the fallen asbestos-containing materials on the basement equipment room floor. The scope also includes reinsulating the tank and effected pipes.

ARCHITECT/ENGINEER: Shive-Hattery Group, Inc. 23019
1701 River Drive, Suite 500
Moline, IL 61265-1384

The firm was selected because of their experience in asbestos design and because of their close location to the site; they are able to respond quickly to remedy the situation.

APPROVED BY THE EXECUTIVE DIRECTOR: December 15, 2009

Resolution

*Present to Darryl Harris
by the Capital Development Board*

WHEREAS, Darryl Harris has served the Capital Development Board faithfully and successfully since beginning his employment with the agency on June 1, 1987 as a Program Analyst Intern;

WHEREAS, he was promoted on numerous occasions during his tenure with the agency, eventually filling the critical role as Deputy Director of Operations;

WHEREAS, Governor Pat Quinn recently created a brand new State cabinet-level position and appointed him Director of Diversity Enhancement, a statewide function in which he will continue his lifelong passion for ensuring diversity and minority representation in State construction projects and procurement efforts;

WHEREAS, Darryl Harris has championed ethical conduct, served with distinction, and performed his duties well at the agency; and

WHEREAS, his advice and counsel was continually sought and relied upon to maintain operations at the agency; and

WHEREAS, the agency staff wish him continued prosperity and professional growth as a result of his association with the Capital Development Board;

NOW, THEREFORE, LET IT BE RESOLVED THAT:

The Members of the Capital Development Board do hereby commend and thank Darryl Harris for 22 ½ years of uninterrupted service that he has provided this Agency;

That they wish him tremendous satisfaction in his professional life and recognize and honor his contributions to the Capital Development Board;

Be it incorporated in the minutes of this meeting on January 12, 2010.

Resolution

*Present to Reagen Atwood
b the Capital Development Board*

WHEREAS, Reagen Atwood served the Capital Development Board faithfully and successfully since she was appointed to the Board as a Board Member on June 1, 2005; and,

WHEREAS, Reagen Atwood served with distinction and performed well the duties of this Board; and

WHEREAS, she brought a public and private business perspectives to the Board and its deliberations enabling the agency to benefit from her expertise and make policy decisions based on the business trends of the public and private sectors; and

WHEREAS, she always approached her participation in Board matters with respect and due deliberations; and

WHEREAS Reagen Atwood is wished the best as she pursues the realization of her personal goals and business ventures;

NOW, THEREFORE, LET IT BE RESOLVED THAT:

The members of the Capital Development Board do hereby commend and thank Reagen Atwood for the countless hours that she served;

That they wish her continued success, health and happiness in her private life;

And that they will miss her insight as a member of the Capital Development Board;

Be it incorporated in the minutes of this meeting on January 12, 2010.

FY-10 CDB BOARD MEETING SCHEDULE

| DATE | TIME | LOCATION |
|--------------------|-------------|--|
| July 14, 2009 | 9:30 a.m. | Chicago and Springfield video-conference |
| August 11, 2009 | 10:00 a.m. | CANCELLED |
| September 15, 2009 | 10:00 a.m. | Chicago and Springfield video-conference |
| October 20, 2009 | 10:00 a.m. | Chicago and Springfield video-conference |
| November 17, 2009 | 10:00 a.m. | CANCELLED |
| December 8, 2009 | 10:00 a.m. | Chicago and Springfield video-conference |
| January 12, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |
| February 9, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |
| March 9, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |
| April 13, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |
| May 11, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |
| June 8, 2010 | 10:30 a.m. | Chicago and Springfield video-conference |