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## Older Adult Services Advisory Committee

# Executive Committee Meeting

Date: September 24, 2007

Location: Illinois Department on Aging, 160 N. LaSalle, Ste. N-700, Chicago;  
421 E. Capitol, Springfield; and conference call

### **ATTENDANCE:**

#### **Executive Committee Members:**

Carol Aronson, Shawnee Alliance for Seniors  
Pat Comstock, Illinois Health Care Association  
Donna Ginther, AARP  
Charles Johnson, Illinois Department on Aging  
Flora Johnson, SEIU Local 880  
Jonathan Lavin, Age Options, Inc.  
David Lindeman, Mather LifeWays Institute on Aging  
Phyllis Mitzen, citizen member over the age of 60  
Cathy Weightman-Moore, Catholic Charities Long-Term Care Ombudsman Program

#### **Department staff:**

Michael Gelder  
Shelly Ebbert  
John Eckert  
Jan Cichowlas  
Leann Dolan  
Paul Bennett

#### **Guests:**

Jeremy Schroeder, SEIU Local 880  
Rob Kilbury, Illinois Department of Human Services

#### **Absent:**

Stephanie Altman, Health and Disability Advocates  
Darby Anderson, Addus HealthCare  
Dennis Bozzi, Life Services Network  
Kelly Cunningham for Theresa Eagleson, Illinois Department of Healthcare and Family Services  
Myrtle Klauer, Illinois Council on Long-Term Care  
Enrique Unanue, Illinois Department of Public Health

**SUMMARY:**

Director Johnson welcomed members to the meeting.

**Approve August Executive Committee Minutes**

Phyllis Mitzen moved to approve the minutes. Flora Johnson seconded. The minutes were approved.

**Department Updates**

**Illinois Department of Public Health** — No report.

**Illinois Department of Human Services** — Rob Kilbury reported DHS is waiting on the legislature to act on the line item vetoes.

**Illinois Department on Aging** — Deputy Gelder reported on the interagency meeting held last week to review the recommendations of the workgroups. HFS raised concerns with the Services workgroup recommendation regarding the SLFs and the time frame for building once the application is approved. HFS is confident that three-year deadline already in place satisfies the concern of the Services workgroup. State agencies are continuing to look at the legislation that passed and how it will affect the workplan.

**Old Business**

**Legislative Updates** — Donna Ginther reported on HB 1729 regarding board and care facilities and licensing shared housing. AARP intends to file a motion to override the veto.

**Money Follows the Person** — Shelly Ebbert reported the steering committee consists of state agency representatives. The committee is going through the Operational Protocol for CMS. The first year of the grant is for planning and putting together the Operational Protocol. The committee is identifying the process of how that will take place. Each population effected by MFP has been asked to identify consumers to participate in the development of the Operational Protocol. The committee is currently accepting nominations for consumers to be a part of the workgroup. Aging is forwarding those recommendations on to HFS who is leading MFP. The committee is looking for caregivers and those with nursing facility experience. Jean Summerfield from HFS is serving as program director.

**New Business**

**Feedback on September 10 Meeting** — Deputy Gelder asked members how they felt about the last full committee meeting being held by video conference. Positive feedback was received from those in attendance at the Chicago location.

Members agreed the location in Springfield was too small for the attendees. The Department is trying to locate a larger space.

Members expressed some frustration with not having enough time to interact after presentations at the last full committee meeting. Deputy Gelder agreed the agenda did not allow enough time for discussion.

**Reschedule November 5 Meeting** — Deputy Gelder reported the November 5 date conflicts with the American Public Health Association's national conference. The Department would like to reschedule. The purpose of this meeting will be to give final sign off on the report to the General Assembly.

Members discussed several possible dates and agreed November 8, 9am -12:30pm as the rescheduled date. The Department will notify members when meeting space has been arranged.

## Workgroup Updates

**Status of Revised Objectives** — Shelly Ebbert reported workgroups need to send in final changes to objectives no later than Friday, October 19. Workgroups also need to submit progress towards 2007 recommendations.

**Services** — Carol Aronson reported the workgroup met last Monday and reviewed feedback received from OASAC at the last meeting. The workgroup addressed those concerns and was able to include more language under rationale section. The changes provide further clarification. The workgroup has completed reviewing the recommendations and will send the finale document to the Department.

**Finance** — Pat Comstock reported the workgroup discussed the comments from OASAC and is circulating a revised draft to workgroup members. The workgroup plans to send the final document to the Department next week.

**Workforce and Caregiver** — David Lindeman reported the workgroup will submit the final document to the Department within the required timeframe.

**Coordinated Point of Entry (CPOE)** — Jonathan Lavin reported the workgroup made changes to the recommendations and will submit a final document to the Department after the workgroup approves.

At the last CPOE meeting there was a motion on branding. The motion asks the Department to take the next steps on the branding process by the Governor's conference in December.

CPOE also discussed the survey that will be taking place next year and has also formed subgroups to look at other areas related to CPOE.

**Nursing Home Conversion** — Phyllis Mitzen reported the workgroup has almost completed the revisions to the priorities. The workgroup meets tomorrow.

Shelly Ebbert asked workgroups to submit their revisions to the Department as soon as they are complete. Workgroups were also asked to submit status of last year's recommendations. Shelly also offered to assist Services with the status of last year's priorities as the Department may already have some language that could be used.

## Systems Change Update

Paul Bennett reported the Money Management report was presented at the last OASAC meeting. Paul will be presenting the report to the Nursing Home Conversion workgroup tomorrow. Paul is also working on an analysis of the focus groups.

## Announcements

David Lindeman reported the workgroup has an opportunity to achieve a goal regarding data on family caregivers throughout the state. The workgroup could add questions to a CDC survey through a caregiver module. This does have an expense. The workgroup has a short timeframe to add specific questions that would provide definitive recommendations around family caregivers in the state. The workgroup has discussed this possibility and would like to request approval to move forward.

Deputy Gelder reported the Department will consider this opportunity. The Department is in the process of prioritizing consulting expenses for FY 08 to determine which projects can be funded, given the \$25 million cut in the governor's requested appropriation.

The workgroup will also review an AARP document to see if it provides similar information.

Donna Ginther reported AARP is getting ready to do a telephone survey focusing on HCBS in Illinois. If anyone has questions you would like AARP to consider, please send them to Donna. Donna will send the request to the workgroup chairs and suggested this may be an opportunity to survey the names being considered for branding. Donna will call Jon Lavin to further discuss this idea.

**These minutes were approved October 22, 2007.**