



State of Illinois  
Illinois Department on Aging

Older Adult Services Advisory Committee  
Executive Committee Meeting

Date: April 21, 2014

Location: Illinois Department on Aging, 160 N LaSalle, Ste N-700, Chicago  
One Natural Resources Way, Springfield, and conference call

In attendance:

**Executive Committee Members:**

Darby Anderson, Community Care Program Homemaker Services, Addus HealthCare  
Terri Harkin, Trade or Union Member, SEIU  
Phyllis Mitzen, Citizens member over age 60  
Susan Real, Family Caregiver, East Central Illinois Area Agency on Aging  
Cathy Weightman-Moore, Long-Term Care Ombudsmen, Catholic Charities

**Department Representatives:**

Kelly Cunningham for Theresa Eagleson, IL Department of Healthcare and Family Services  
Ben Noven, IL Housing Development Authority  
Doree Vetter, IL Department of Veteran Affairs

**IL Department on Aging staff:**

Sandra Alexander  
Sophia Gonzalez

**Absent:**

**Executive Committee Members:**

Carol Aronson, Shawnee Alliance for Seniors  
Myrtle Klauer, IL Council on Long-Term Care  
Samantha Olds, Illinois Association of Medicaid Health Plans  
David Vinkler, AARP Illinois Legislative Office

**Welcome and Introduction** .....Sandra Alexander  
Phyllis Mitzen moved to approve the minutes from the January 13, 2014 Executive meeting, Terri Harkin second. Minutes were approved.

**Follow up re: Stakeholder Engagement Process** .....Sandra Alexander  
OASAC Priorities for 2014-2015 and Recommended Stakeholder Engagement Process document was reviewed and next steps for OASAC were discussed. The Executive Committee questioned the involvement of consumers (program recipients) during policy development and tried to identify ways to increase consumer input. Current methods for consumer input were discussed and the group agreed that a new mechanism for consumer input is needed. Next steps for group will be to identify all mechanisms being used; look at additional opportunities (build on the mechanisms that already exist to avoid duplication) and make sure that Advisory Groups have consumers at the table. The group agreed to add measurements under the Recommended Stakeholder Engagement Process to determine the effectiveness.

Agenda for the Full OASAC meeting on May 19, 2014 was approved by Phyllis Mitzen, second by Terri Harkin.

**Meeting adjourned at 3:30pm**