



Older Adult Services Advisory Committee

Workforce and Caregiver Work Group Meeting Minutes

Date: February 9, 2009

Attending: Susan Real (Co-Chair), Naoko Muramatsu, Sarah Stein, Pat Comstock, Frank Deigh, Evelyn Neighbors, Elizabeth Essex, Donna Ginther, Donna Copeland-Hill, Sharon Hamilton, Wendy Thornton. **Staff:** James Miner (Intern).

Meeting was called to order by Susan Real at 11:00 a.m.

Review of Governor's Conference on Aging (December 10, 2008):

Objective 1: **To increase interest, awareness, and attendance for meetings** at future conferences or similar events.

ACTION STEP: Send out survey to all invited to attend conference in order to collect feedback regarding potential steps for the WFCG Workgroup to attract greater interest. Rough draft of survey due February 27. James Miner to assist with survey design.

Review of the Focus Group / Recommendations for Change:

Focus Group 1: EAP

- Professional nomenclature and presentation
- Solidifying goals

Focus Group 2: LTC Insurance

Focus Group 3: Flex Options

Focus Group 4: Managers Supporting Caregiver Employees

Focus Group 5: What Employees Need to Better Manage Caregiving

- Create a state award for companies who "Treats caregivers best"

Review of Assignments for Workforce Objectives 2009:

Objective 1: **Workforce priority:** Homemaker training, compendium training project.

ACTION STEP: Susan will talk to Jan about ideas for volunteers.

Objective 2: **Supporting legislation and budget increases** targeted at increasing health insurance for all long term and community based workers.

ACTION STEP: Frank will commit to the minimum wage increases objective.

Objective 3: **To seek out expertise for the career lattice program.** Perhaps Darby Anderson?

Objective 4: **Training program/accreditation** for all LTC and CB workers.

ACTION STEP: Frank will assist with this objective, but not lead the effort. Susan will request that Pat O'Day-Evans take leadership on this.

Objective 5: **Compendium.**

Review of Family Caregiver Priority Objectives for 2009:

Objective 1: **Forming a coalition for the respite effort.**

ACTION STEP: Donna Copeland, Susan Real to work on this. Others?

Objective 2: **Compile and review results of caregiver training program.**

ACTION STEP: Susan will ask Sarah Stein to work on this

Next Meeting : Conference call on March 9, 2009.

Follow up for next meeting will include recruiting volunteers, Preparing for April Meeting. Documents should include page numbers and be sent out 1 week before meeting.